FY 2022–2023
APPROVED BUDGET



SCHERTZ
COMMUNITY ★ SERVICE ★ OPPORTUNITY

City of Schertz
Fiscal Year 2022-23
Budget Cover Page

The City Council hereby ratifies the budget will raise more total property taxes than last year's budget by $2,541,687 or 12% increase, and of that amount, $576,517 is tax revenue to be raised from new property added to the tax roll this year.

The members of the governing body voted on the proposal to consider the budget as follows:

FOR: Councilmembers Mark Davis, Jill Whittaker, Michael Dahle, David Scagliola, Allison Heyward, Tim Brown

AGAINST: N/A

PRESENT and not voting: N/A

ABSENT: N/A

Property Tax Rate Comparison

	2022-23	**2021-22**
Property Tax Rate:	$0.4950/100	$0.5121/100
No-new-revenue	$.04526/100	$0.5146/100
No-new-revenue Maintenance & Operations Tax Rate:	$0.3046/100	$0.3515/100
Voter-approval Rate:	$0.4968/100	$0.5242/100
Debt Rate:	$0.1480/100	$0.1604/100

Total debt obligation for the City of Schertz secured by property taxes: $ 105,316,557

CITY OF SCHERTZ, TEXAS
PROPOSED ANNUAL BUDGET

FISCAL YEAR 2022-23
OCTOBER 1, 2022 – SEPTEMBER 30, 2023

CITY COUNCIL

RALPH GUTIERREZ
Mayor

MARK DAVIS
Council Member, Place 1

Vacant
Council Member, Place 2

JILL WHITTAKER
Council Member, Place 3

MICHAEL DAHLE
Council Member, Place 4

DAVID SCAGLIOLA
Council Member, Place 5

ALLISON HEYWARD
Council Member, Place 6

TIM BROWN
Council Member, Place 7

PREPARED BY

MARK BROWNE, CITY MANAGER
BRIAN C. JAMES, ASSISTANT CITY MANAGER
SARAH GONZALEZ, ASSISTANT TO THE CITY MANAGER

JAMES P. WALTERS, FINANCE DIRECTOR
BABETT MARTIN, ASSISTANT FINANCE DIRECTOR
MIKE WALKDEN, FINANCIAL ANALYST

City of Schertz

Our Vision

Community. Service. Opportunity.

Our Mission

Leading, improving, and serving a livable, sustainable and financially sound community

City Policy Values

1. Safe Community
2. Essential Services
3. High Quality of Life
4. Attractive Community
5. Economic Prosperity
6. Fiscally Sustainable

City Operational Values

1. Systems Management
2. Engaged Workforce
3. Innovative
4. Proactive
5. Service Oriented

City Core Value

1. Do the right thing
2. Do the best you can
3. Treat others the way you want to be treated
4. Work cooperatively as a tea

CITY OF SCHERTZ 2022-23 BUDGET

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ORDINANCE NO. 22-T-30

AN ORDINANCE ADOPTING A BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2022, AND ENDING SEPTEMBER 30, 2023, IN ACCORDANCE WITH THE CHARTER OF THE CITY OF SCHERTZ, TEXAS; PROVIDING FOR THE FILING OF THE BUDGET; PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATIVE OF ALL ORDINANCES; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Schertz is a home rule city acting under its charter adopted by the electorate pursuant to Article XI, Section 5 of the Texas Constitution and Chapter 9 of the Local Government Code; and

WHEREAS, the City Manager of the City of Schertz submitted a budget proposal to the City Council prior to the beginning of the fiscal year, and in said budget proposal set forth the estimated revenues and expenditures and made the detailed classification as required by the City Charter of the City of Schertz, Texas; and

WHEREAS, the City Council finds that all provisions pertaining to the adoption of a budget contained in the City Charter have been in all things complied with; and

WHEREAS, a Public Hearing was held by the City Council of the City of Schertz, Texas on the 6th day of September 2022 and the 13th day of September; and

WHEREAS, after a full and final consideration, the City Council is of the opinion that the budget should be approved and adopted; and

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SCHERTZ, TEXAS, THAT:

SECTION 1.

The budget of the expenditures of the City of Schertz for the ensuing fiscal year beginning October 1, 2022, and ending September 30, 2023, be, and the same is, in all things, adopted and approved as the said City of Schertz budget for the Fiscal Year beginning the first day of October 2022, and ending the thirtieth day of September 2023.

SECTION 2.

The sums below are hereby appropriated from the respective funds for the payment of expenditures on behalf of the City government as established in the approved budget document:

2022-2023 Budget

General Fund	$44,376,036
Tax I&S Fund	8,686,248
Water & Sewer Fund	26,826,741
Capital Recovery - Water	55,748
Capital Recovery - Sewer	64,248
Drainage Fund	1,439,807
EMS Fund	11,719,662
SEDC	10,050,960
Special Events Fund	24,000
PEG Fund	60,000
Hotel Occupancy Fund	272,915
Park Fund	125,000
Tree Mitigation	70,000
Roadway Impact Fee Area 1	5,000
Roadway Impact Fee Area 2	55,000
Roadway Impact Fee Area 3	5,000
Roadway Impact Fee Area 4	3,000
Library Fund	22,200
Historical Committee	11,750
Total:	$103,873,315

SECTION 3.

A true and correct copy of this ordinance along with the approved budget attached hereto, and any amendments thereto, shall be filed with the City Secretary. In addition, the City Manager is hereby directed to file or cause to be filed a true and correct copy of this ordinance along with the approved budget attached hereto, and any amendments thereto, in the office of the County Clerk of Guadalupe, Comal, and Bexar Counties, Texas, as required by law.

SECTION 4.

This ordinance shall be cumulative of all provisions of ordinances and of the Code of Ordinances of the City of Schertz, Texas (2006), as amended, except where the provisions of this ordinance are in direct conflict with the provisions of such ordinances and such Code, in which event the conflicting provisions of such ordinances and such Code are hereby repealed.

SECTION 5.

It is hereby declared to be the intention of the City Council that the phrases, clauses, sentences, paragraphs, and sections of this ordinance are severable, and if any phrase, clause, sentence, paragraph, or section of this ordinance shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs, and sections of this ordinance, since the same would have been enacted by the City Council without the incorporation in this ordinance of any such unconstitutional phrase, clause, sentence, paragraph, or section.

SECTION 6.

This ordinance shall be in full force and effect from and after its final passage, and it is so ordained.

PASSED AND APPROVED ON FIRST READING THIS 6th DAY OF SEPTEMBER 2022.

PASSED AND APPROVED ON SECOND READING THIS 13th DAY OF SEPTEMBER 2022.

Ralph Gutierrez, Mayor

ATTEST:

Brenda Dennis, City Secretary

ORDINANCE NO. 22-T-31

AN ORDINANCE APPROVING THE APPRAISAL ROLL; SETTING THE TAX RATE; LEVYING AND ASSESSING GENERAL AND SPECIAL AD VALOREM TAXES FOR THE USE AND SUPPORT OF THE MUNICIPAL GOVERNMENT OF THE CITY OF SCHERTZ, TEXAS; APPORTIONING THE LEVIES FOR SPECIFIC PURPOSES; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Manager of the City of Schertz submitted a tax rate proposal to the City Council prior to the beginning of the fiscal year, and in said tax rate proposal set forth the estimated necessary tax rate required to provide adequate revenues for the general use and support of the Municipal Government of the City of Schertz Texas; and

WHEREAS, the City Council finds that all provisions pertaining to the adoption of an ad valorem tax rate have been in all things complied with; and

WHEREAS, a Public hearing was held by the City Council of the City of Schertz on the 23rd day of August 2022 and a second Public Hearing was held on the 6th day of September 2022; and

WHEREAS, after a full and final consideration, the City Council is of the opinion the tax rate and ad valorem tax appraisal roll should be approved and adopted; and

WHEREAS, the taxes have been levied in accordance with the adopted 2022-23 budget as required by state law;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SCHERTZ, TEXAS, THAT:

SECTION 1.

The ad valorem tax appraisal roll and effective tax rate information as presented by the tax assessor for the tax year 2022, be and is hereby in all things approved and adopted.

SECTION 2.

This tax rate will raise more taxes for Maintenance and Operations than last year's tax rate.

SECTION 3.

The tax rate will effectively be raised by 9.4% and will raise taxes for maintenance and operations on a $100,000 home by approximately $42.40.

SECTION 4.

There is hereby levied and assessed and there shall be collected for the tax year 2022 for the general use and support of the Municipal Government of the City of Schertz, Texas a total ad valorem tax of Forty-Nine Fifty Cents ($0.4950) on each One Hundred Dollars ($100.00) of valuation of property – real and personal – within the corporate limits of the City of Schertz, Texas, subject to taxation. The assessment ratio shall be One Hundred percent (100%).

SECTION 5.

The City Council of the City of Schertz, Texas, does hereby levy or adopt the tax rate on $100.00 valuation for this city for tax year 2022 as follows:

1. 0.3470 for the purpose of maintenance and operation
1. 0.1480 for the payment of principal and interest on debt
2. 0.4950 total tax rate

SECTION 6.

It is hereby declared to be the intention of the City Council that the phrases, clauses, sentences, paragraphs and sections of this ordinance are severable, and if any phrase, clause, sentence, paragraph or section of the ordinance shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this ordinance, since the same would have been enacted by the City Council without the incorporation in this ordinance of any such unconstitutional phrase, clause, sentence, paragraph or section.

SECTION 7.

This ordinance shall be in full force and effect from and after its passage, and it is so ordained.

SECTION 8.

Ad valorem taxes for the year are due and payable on October 1, 2022 and shall become delinquent after January 31, 2023. A delinquent tax shall incur all penalty and interest authorized by state law, Section 33.01 of the Property Tax Code. Taxes that remain delinquent on and after July 1, 2023, incur an additional penalty of 15% of the amount of the taxes, penalty and interest due, such additional penalty to defray the cost of collection as authorized in Section 6.30 of the Property Tax Code. The City shall have available all rights and remedies provided by law for the enforcement of the collection of taxes levied under this ordinance.

SECTION 9.

Taxes are payable at the office of the counties of Comal, Bexar and Guadalupe.

PASSED AND APPROVED ON FIRST READING THIS 6th DAY OF SEPTEMBER 2022.

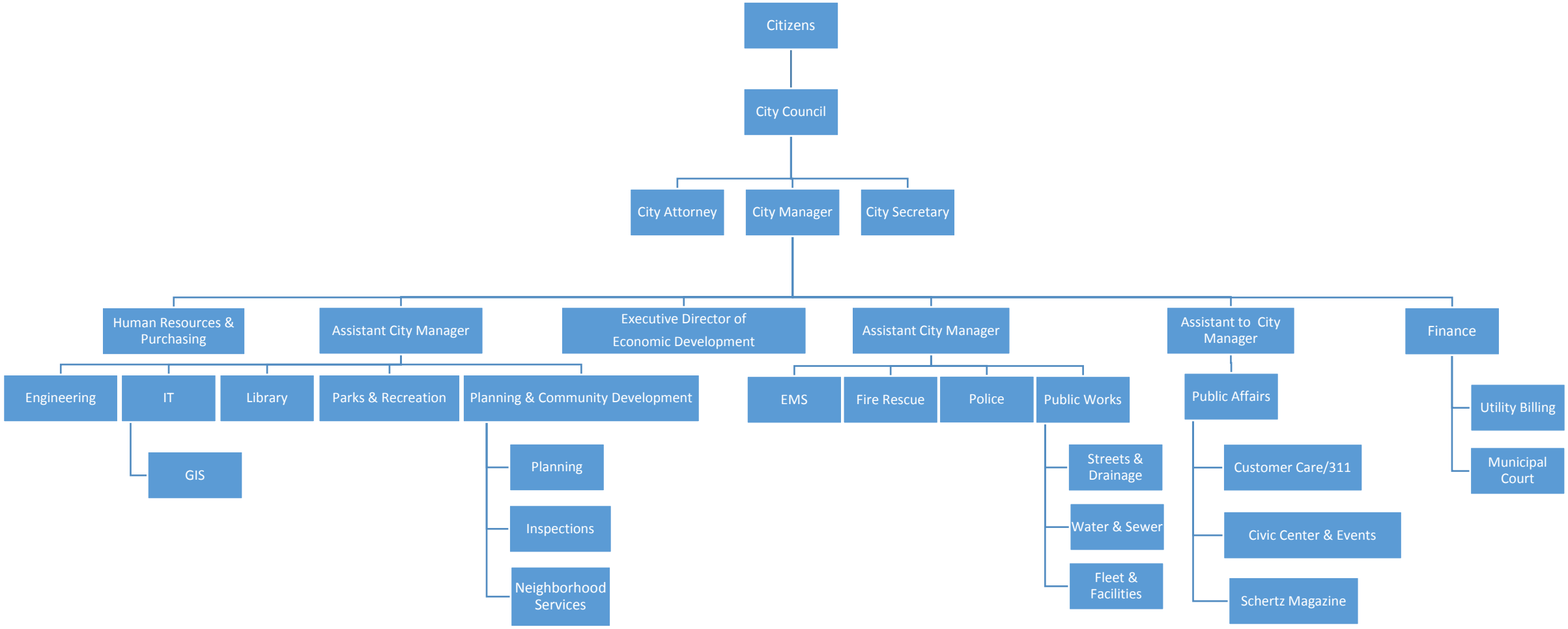
PASSED AND APPROVED ON SECOND READING THIS 13th DAY OF SEPTEMBER 2022.

Ralph Gutierrez, Mayor

ATTEST:

Brenda Dennis, City Secretary

CITY OF SCHERTZ



Executive Summary

General Fund

Revenue: Revenues for FY 2022-23 Budget are expected to increase 7.8% from the FY 2021-22 year-end estimate. The largest contributor to this increase will be from property and sales taxes. The property taxes for FY 2022-23 are estimated to increase 6.41% and sales taxes are estimated to increase 5.63%.

These increases are offset by a projected decrease in commercial building permits and large deployment reimbursements received in 2021-22 that are not expected in 2022-23.

Expenses: The overall FY 2022-23 Budget increased 3.3% from the FY 2021-22 year-end estimates. This includes annual wage increases, 24 new personnel and a 3% ECI increase.

This budget also includes additional funding for street preservation and maintenance as well as a parking lot surfacing for building 27 to provide the needed additional parking and storage.

In addition, the FY 2022-23 budget includes IT upgrades for Internet and fiber to add additional high-speed connection to the internet and create better network load balancing for internet connectivity.

The IT budget will also increase with the funding for two software. A new eProcurement and Contract management software to allow for increased participation in the bidding process and more effective contract management. Funding for a joint project with IT and Police to replace the current RMS software with a more efficient system.

City Council

The Proposed FY 2022-23 Budget increases 7.8% from the FY 2021-22 year-end estimates for additional funding for training and travel.

City Manager

The FY 2022-23 Budget decreases 1.3% from the FY 2021-22 year-end estimates. Wages increases are offset by vehicle replacements made in 2021-22 that will not carry forward to 2022-23.

Municipal Court

The FY 2022-23 Budget increased 6.7% from FY 2021-22 year-end estimates for an increase in the Judge services rates and a projected increase in prosecutor rates.

311 Customer Service

The FY 2022-23 Budget decreases 3.4% from the FY 2021-22 year end estimates with no changes to operation.

Planning & Zoning
The FY 2022-23 Budget decreased by 40.8% from the FY 2021-22 year-end estimate. $400,000 for the master plan was originally allocated in the planning department. Because this is a multi-year project, we will be accounting for the funds in the project fund. This decrease will be offset by the addition of 2 new positions, plans examiner and permit technician.

Legal Services
The FY 2022-23 Budget decreased 2.0% from the FY 2021-22 year end estimate with no changes to operation.

City Secretary
The FY 2022-23 Budget decreases 0.7% from the FY 2021-22 year-end estimate with no changes to operation.

Non-Departmental
The FY 2022-23 Budget increases 20.9% from the FY 2021-22 year-end estimate due to a projected 10.8% increase on commercial insurance rates and setting general contingency and personnel contingency to $186,200 each.

Public Affairs
The FY 2022-23 Budget decreases 0.2% from the FY 2021-22 year end estimate with no changes to operation.

Engineering
The FY 2022-23 Engineering Budget increased 31.7% from the FY 2021-22 year end estimate for two new positions, inspector and engineer, and vehicle replacements.

Police
The FY 2022-23 Budget increases 6.7% from the FY 2021-22 year-end estimates for four new positions. Two school resource officers, a traffic officer, and a records management specialist. In addition to new personnel, the police department will be adding additional funding for body armor.

Fire Rescue
The FY 2022-23 Budget will decrease 6.1% from the FY 2021-22 year-end estimate. A fire inspector position and 3 new firefighter positions will be offset by less vehicle replacements/purchases and fewer state deployments.

Inspections
The FY 2022-23 Budget increases 16.2% from the FY 2021-22 year-end estimate for a new Plans Examiner position, computer equipment, and a vehicle replacement.

Neighborhood Services
The FY 2022-23 Budget increases 28.5% from the FY 2021-22 year end with the addition of a neighborhood services officer position, the addition of the Cibolo creek clean-up program, and vehicle replacements.

Streets
The FY 2022-23 Budget will increase 25.2% from the FY 2021-22 year-end estimate. FY 2022-23 budget includes an additional $250,000 for Street Preservation and Maintenance (SPAM), an emulsion tank, and a replacement skid steer.

Parks
The FY 2022-23 Budget will increase 19.0% from the FY 2021-22 year-end estimate for a two new Parks maintenance technician positions, a recreation coordinator position, additional funding for contract mowing and vehicle and equipment replacements.

Pools
The FY 2022-23 Budget will increase 0.8% from the FY 2021-22 year end with no change in operations.

Event Facilities
The FY 2022-23 Budget will increase 11.2% from the FY 2021-22-year end estimate with the addition of a new event attendant position.

Library
The Library FY 2022-23 Budget increases 8.6% from the FY 2021-22 year end for a new Part time programming specialist, wage increases, additional funding for Library materials, and noise mitigation tiles for meeting rooms.

Animal Services
This budget was combined into the Police Department Budget.

Information Technology
The Information Technology FY 2022-23 Budget increases approximately 16.2% from the FY 2021-2022 year-end estimates. Primary costs changes include a new Public safety technician position, a GIS specialist position, an Eprocurement software, camera replacements, and internet and fiber upgrades.

Human Resources
The FY 2022-23 Budget will increase 11.3% from the FY 2021-22 year-end estimate for wage increases, an increase in expenditures for the remaining employee wellness program initiative funds, and additional funding for recruitment advertisement and incentives.

Finance
The FY 2022-23 Budget will increase 4.2% from the FY 2021-22 year-end estimate due to citywide wage increases.

Purchasing & Asset Management
The FY 2022-23 Budget will increase 1.8% from the FY 2021-22 year-end estimate due to the salary increase awarded to the Purchasing Manager in 2022 and the rising costs across the board for training, travel, office supplies, and operating supplies.

Fleet Services
The FY 2022-23 Budget will decrease 2.3% from the FY 2021-22 year end estimate. Wage increases, a new parts clerk/lube technician position, and updgraded software will be offset by less vehicle replacements in 2022-23.

Facility Services
The FY 2022-23 Budget decreases 3.9% from the FY 2021-22 year-end estimates. Wage increases and vehicle replacements are offset by a lower budget for maintenance services.

City Assistance
The FY 2022-23 Budget will increase 5.7% from the FY 2021-22 year end estimate for the Senior Citizens meal program**.**

Court Restricted Funds
The FY 2022-23 Budget will decrease 34.5% from the FY 2021-22 estimate to match the projected revenue for 22-23.

Interest & Sinking Fund
Revenues: Revenues for FY 2022-23 increase 16.3% from the FY 2021-22 estimate with higher property values.

Expenses: The FY 2022-23 Budget will increase 31.9% from the FY 2021-22 year end estimate with the addition of new debt issuances.

Water & Sewer Fund
Revenue: Revenues for FY 2022-23 Budget are expected to decrease 0.6% from the FY 2021-22 year-end estimate increase is fees are offset by lower fund transfers.

Expenses: The FY 2022-23 Budget increases 2.9% from the FY 2021-22 year-end estimates.

Utility Billing
The FY 2022-23 Budget increases 5.5% from the FY 2021-22 year-end estimate for wage increases, increased charges for credit card processing fees and a customer text notification software.

Administration
The FY 2022-23 Budget will increase 5.0% from the FY 2021-22 year-end estimate for wage increases, water gems software, a new mobile bypass pump and additional debt payments.

Capital Recovery Fund – Water
The FY 2022-23 Budget will be set at $55,748 for any professional services or studies that need to be completed.

Capital Recovery Fund - Sewer
The FY 2022-23 Budget will be set at $64,248 for any professional services or studies that need to be completed.

Drainage Fund

Revenue: The FY 2022-23 Budget increase 14.5% from the FY 2021-22 year-end estimate from a fund transfer from reserves for equipment replacements.

Expenses: The FY 2022-23 Budget will increase 28.5% from the FY 2021-22 year-end estimate for wage increases and equipment replacements.

EMS Fund

Revenue: Revenues for FY 2022-23 Budget are expected to increase 1.2% from FY 2021-22 year-end estimates from an increase in transports that is offset by lower funding from the Texas Ambulance Supplemental Payment Program (TASSP).

Expenses: The FY 2022-23 Budget will increase 1.7% from the FY 2021-22 year-end estimate. The addition of 8 new person and wage increases is offset by debt service being paid off and vehicle replacements made in FY 2021-22.

Schertz Economic Development Corporation (SEDC)

Revenues: The SEDC receives one-half of one percent of all sales and use tax generated within the City of Schertz. The revenue for FY 2022-23 is projected to increase by 60.3% from the FY 2021-22 year-end estimate. The increase is reflective of an increase in sales tax revenue.

Expenses: The SEDC funds are restricted to those expenses authorized by the Texas Local Government Code sections 501 and 505. The expenses for FY 2022-23 are projected to increase by 67.9% to accommodate costs associated with signage on Schertz Parkway Overpass, and Master Planning for comprehensive Request for Information (RFI) responses, and continued work with the Retail Coach on site analysis and planning. Unspent Marketing and Promotion dollars may be carried forward per State statute for Marketing and Promotion purposes.

Special Events Fund

Revenue: Revenues are set at $24,000 each year and any additional covers event expenses.

Expenses: The Special Events Fund FY 2022-23 Budget is set at $24,000 with no change in operations.

Public, Educational, and Governmental Access (PEG) Fund

Revenue: Revenues for FY 2022-23 Budget are not expected to change from the FY 2021-22 year-end estimates

Expenses: The PEG Fund FY 2022-23 Budget decreased to $60,000 from the FY 2021-22 year-end estimates with the continued implementation of the communication master plan

Hotel Motel Tax Fund

Revenue: Revenue for FY 2022-23 Budget is expected to increase 0.5% from the FY 2021-22 year end estimates.

Expenses: The Hotel Motel Tax Fund FY 2022-23 Budget decrease 20.3% from FY 2021-22 year end estimates due to one time purchases in FY 21-22 for banquet chairs and an event management software for the civic center.

Park Fund

Revenue: The revenue for FY 2022-23 Budget is expected to be equal to the FY 2021-22 year end estimates.

Expenses: The FY 2022-23 Budget is not expected to change from FY 2021-22 year end estimate.

Tree Mitigation

Revenue: The revenue for FY 2022-23 Budget is expected to increase by 1.5% from 2021-22 year-end estimate with no changes to the operation.

Expenses: The FY 2022-23 Budget will not change from the FY 2021-22 year-end estimate.

Roadway Impact Fee Area 1

The FY 2022-23 Budget will be set at $5,000 for any professional services or studies that need to be completed.

Roadway Impact Fee Area 2

The FY 2022-23 Budget will be set at $55,000 for any professional services or studies that need to be completed.

Roadway Impact Fee Area 3

The FY 2022-23 Budget will be set at $5,000 for any professional services or studies that need to be completed.

Roadway Impact Fee Area 4

The FY 2022-23 Budget will be set at $3,000 for any professional services or studies that need to be completed.

Library Fund

Revenues: Revenue for FY 2022-23 is expected to decrease 4.6% from the FY 2021-22 estimate due to the lower budgeted amount for fund transfers to balance the overall budget.

Expenses: The Library Fund's FY 2022-23 Budget will increase 0.5% from the FY 2021-22 year end estimate for the increase in operating supply purchases.

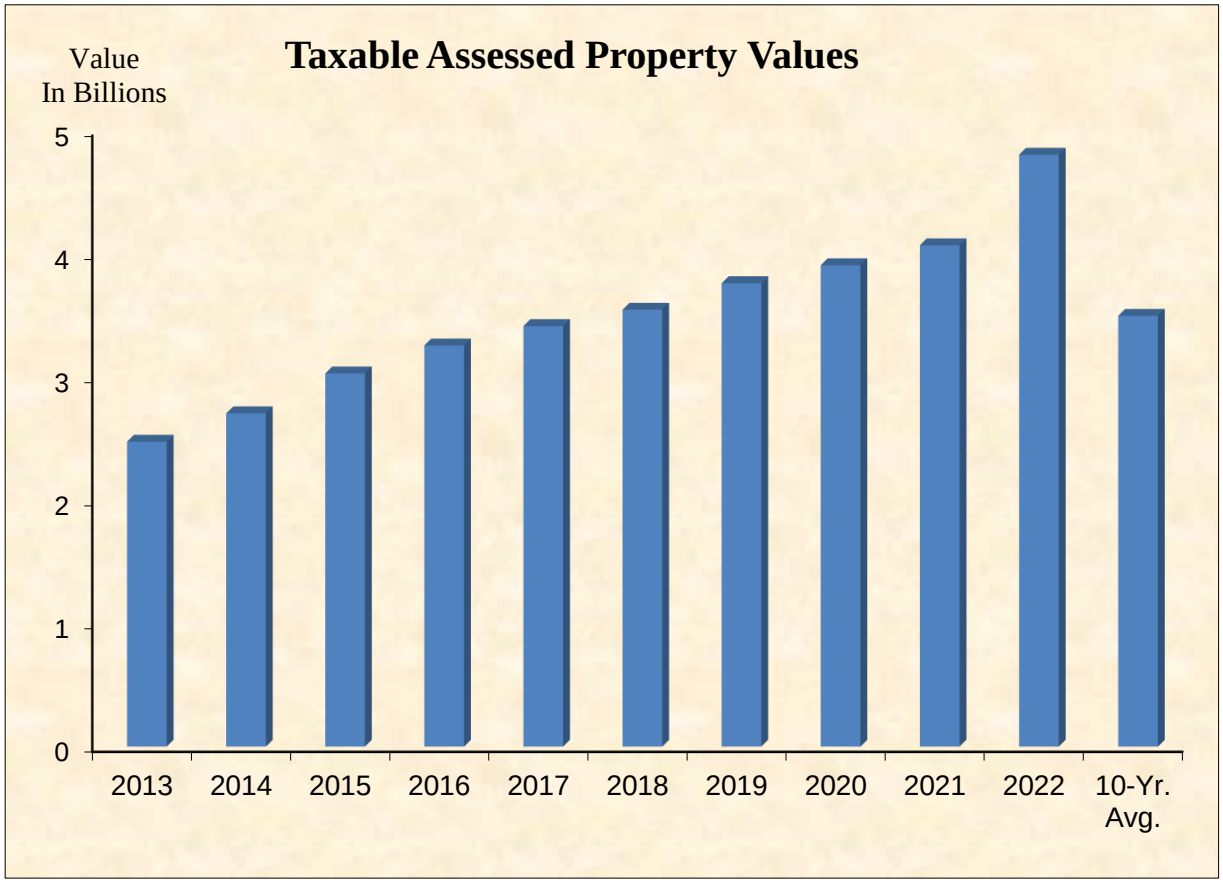
Historical Committee

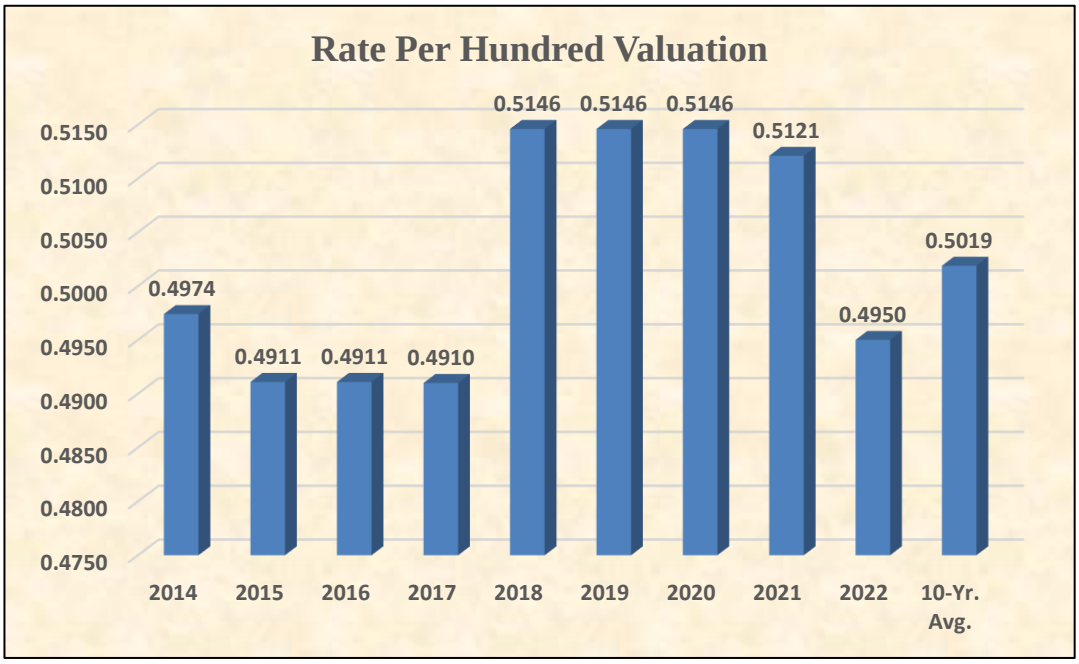
Revenues: Revenue for FY 2022-23 will remain at the same funding allocation as FY 2021-22.

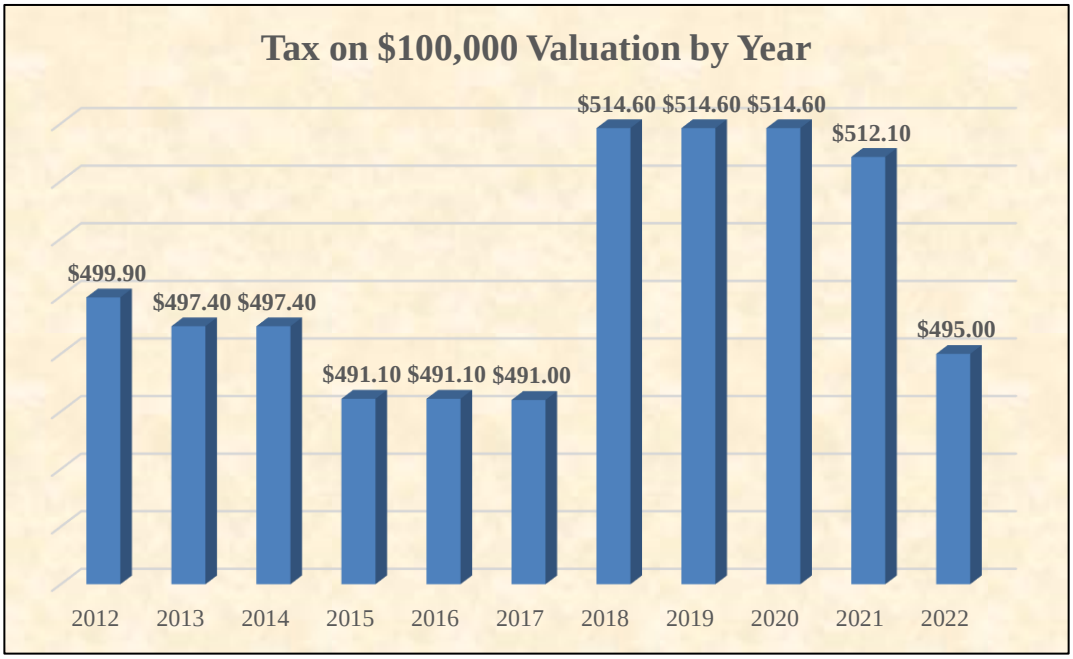
Expenses: The Historical Committee's FY 2022-23 Budget will remain the same as the FY 2021-22 Budget.

Tax Year Rates and Property Evaluation

Year	Rate	Total Taxable Valuation
2012	0.4999	$ 2,330,237,535
2013	0.4974	$ 2,476,084,067
2014	0.4974	$ 2,706,308,881
2015	0.4911	$ 3,029,803,646
2016	0.4911	$ 3,255,978,906
2017	0.4910	$ 3,413,283,122
2018	0.5146	$ 3,545,808,786
2019	0.5146	$ 3,761,245,673
2020	0.5146	$ 3,906,217,828
2021	0.5121	$ 4,068,009,738
2022	0.4950	$ 4,802,195,802

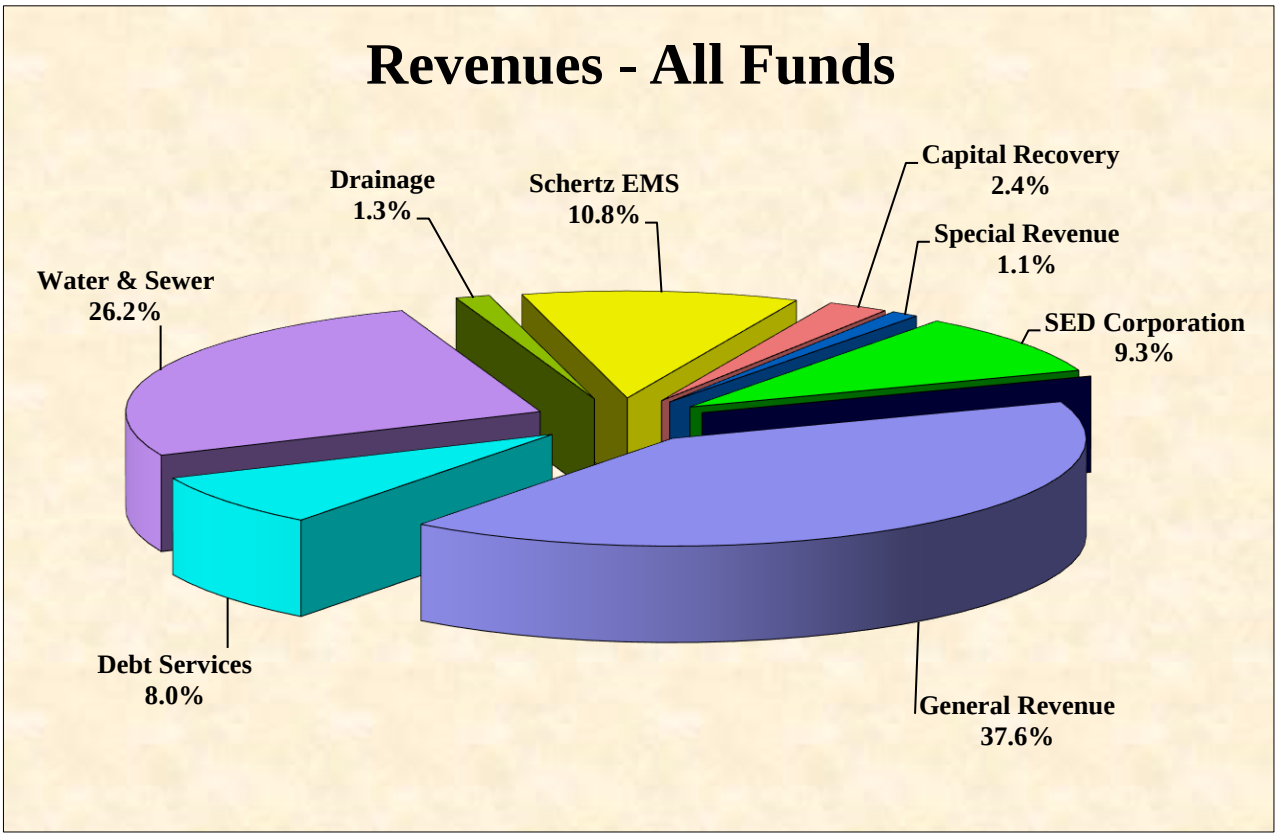



Rate Per Hundred Valuation
0.5150
0.5100
0.5050
0.5000
0.4950
0.4900
0.4850
0.4800
0.4750
0.4974
0.4911
0.4911
0.4910
0.5146
0.5146
0.5146
0.5121
0.4950
0.5019
2014
2015
2016
2017
2018
2019
2020
2021
2022
10-Yr. Avg.


Tax on $100,000 Valuation by Year
$499.90
$497.40
$497.40
$491.10
$491.10
$491.00
$514.60
$514.60
$514.60
$512.10
$495.00
2012
2013
2014
2015
2016
2017
2018
2019
2020
2021
2022

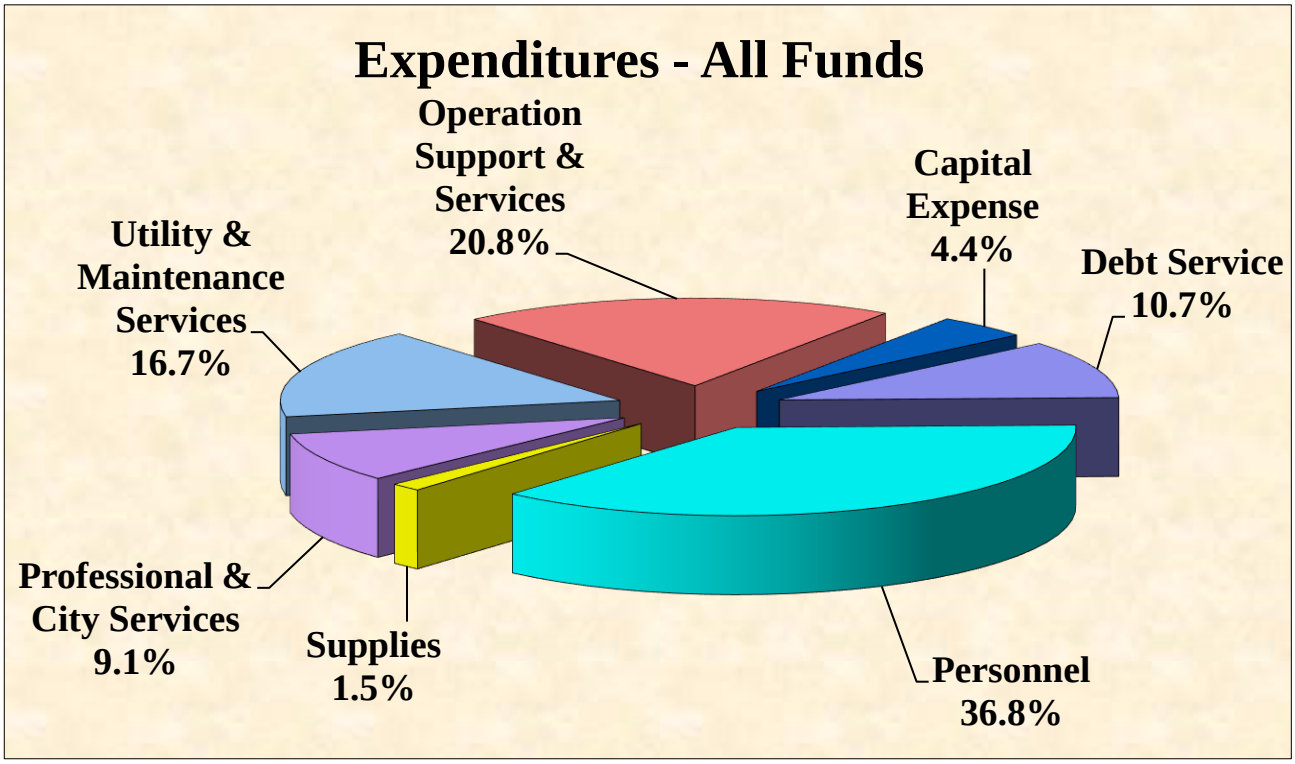
Revenues - All Funds

General Revenue	$	44,376,036
Debt Services		8,686,248
Water & Sewer		28,485,858
Drainage		1,450,073
Schertz EMS		11,720,981
Capital Recovery		2,592,890
Special Revenue		1,175,125
Historical Committee		11,750
SED Corporation		10,050,960
TOTAL	$	108,549,921



Expenditures - All Funds

Debt Service	**$**	**11,102,025**
Personnel		**38,265,512**
Supplies		**1,538,180**
Professional & City Services		**9,475,521**
Utility & Maintenance Services		**17,344,974**
Operation Support & Services		**21,580,946**
Capital Expense		**4,566,162**
TOTAL	**$**	**103,873,320**

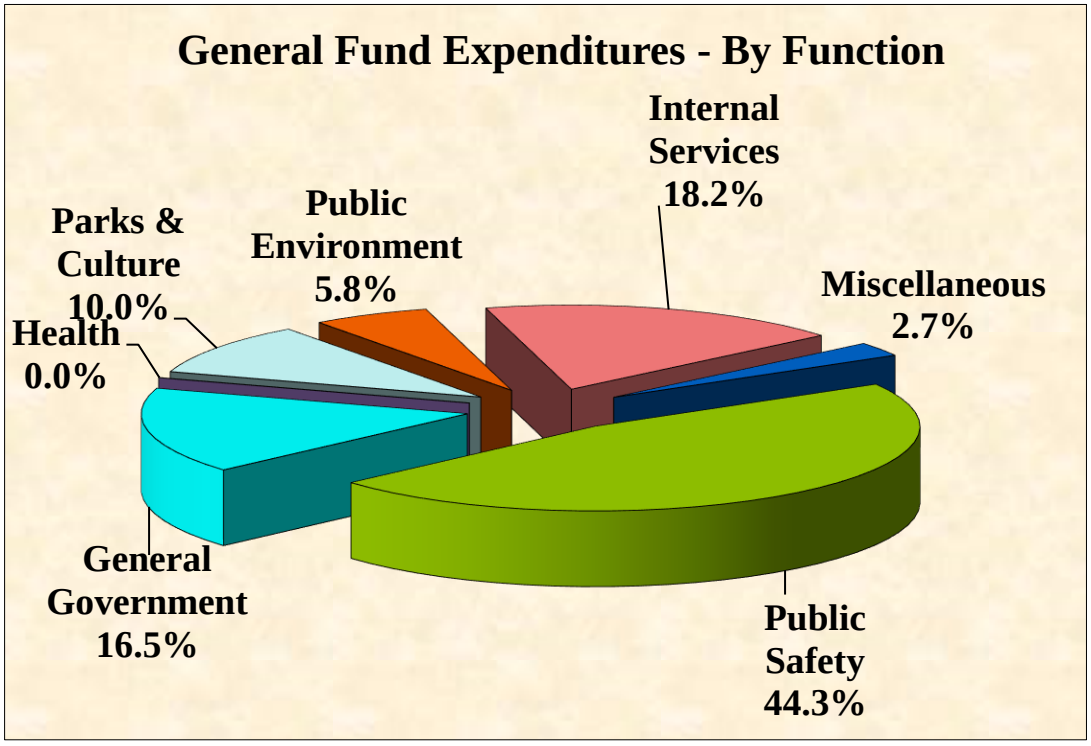


Fund Balance - All Funds

	Estimated Beginning Balance 10/01/2022	Budgeted Change	Budgeted Ending Balance 9/30/2023
General Fund	**14,016,725**	**(446,346)**	**13,570,379**
Special Events	**142,278**	**-**	**142,278**
Public, Ed., & Gov. Fund	**111,618**	**30,000**	**141,618**
Tax I&S Fund	**1,668,178**	**(814,143)**	**854,035**
Water & Sewer Fund	**20,188,885**	**1,659,117**	**21,848,002**
Capital Recovery Fund	**9,838,485**	**1,633,004**	**11,471,489**
Drainage Fund	**509,044**	**10,266**	**519,310**
EMS Fund	**3,466,546**	**1,319**	**3,467,865**
SEDC Fund	**25,274,031**	**(3,320,960)**	**21,953,071**
Hotel Tax Fund	**2,419,189**	**375,585**	**2,794,774**
Park Fund	**486,260**	**194,025**	**680,285**
Tree Mitigation Fund	**465,768**	**1,400**	**467,168**
Library Board	**69,017**	**(5,165)**	**63,852**
Historical Committee	**13,927**	**-**	**13,927**
All Funds	**78,669,953**	**(681,898)**	**77,988,055**

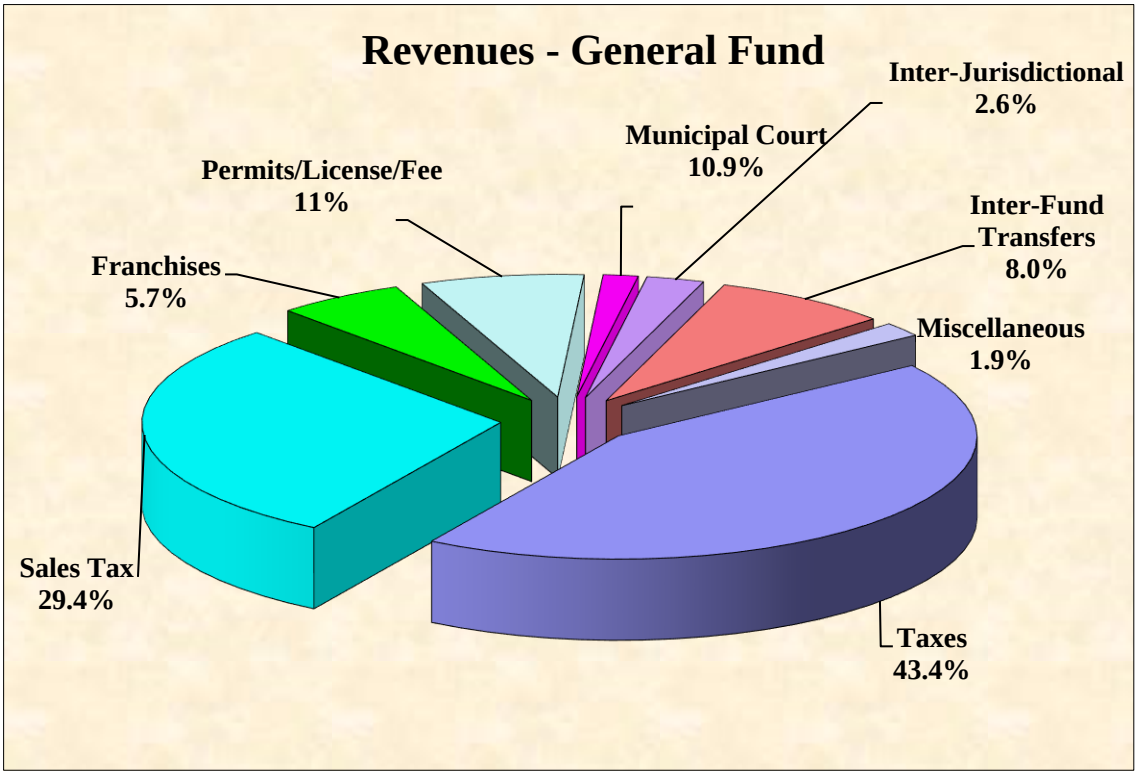
General Fund Expenditures - By Function

Public Safety	$	20,742,965
General Government		7,309,695
Health		-
Parks & Culture		4,458,680
Public Environment		2,587,507
Internal Services		8,078,641
Miscellaneous Expense		1,198,553
TOTAL	$	44,376,041



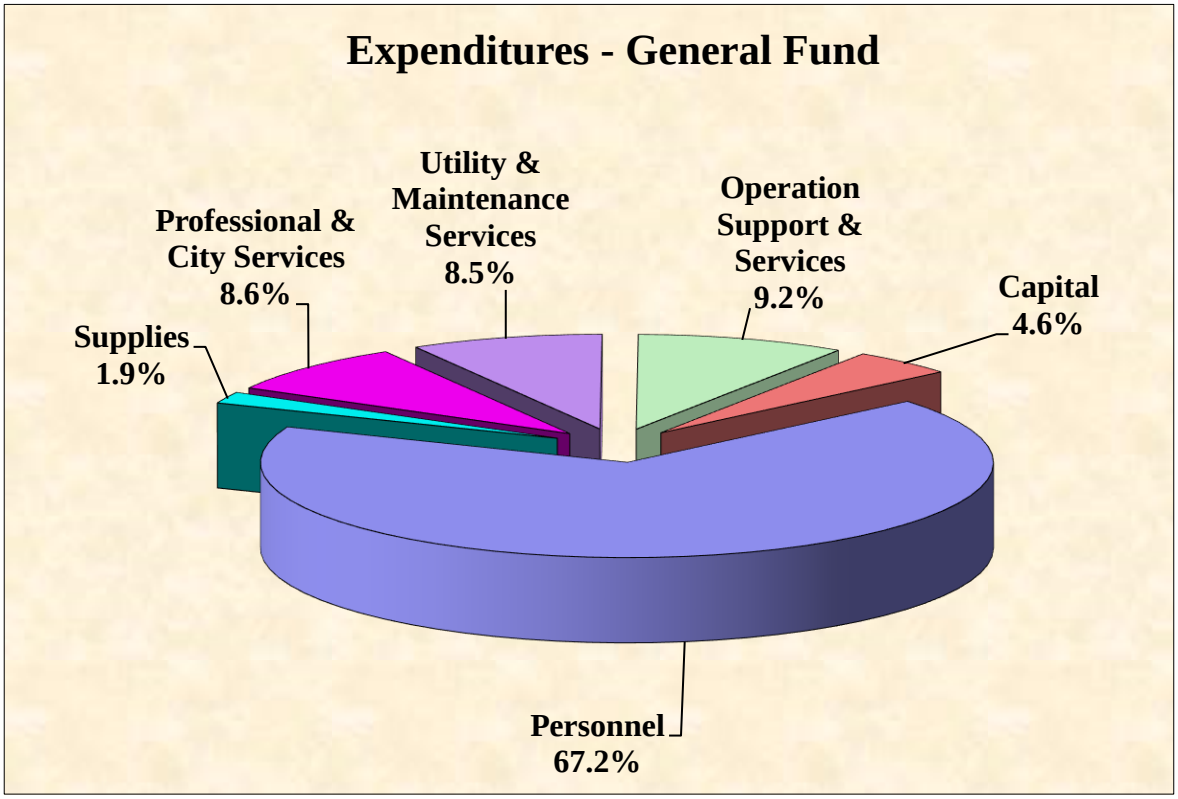
General Fund - Revenues

Taxes	**$**	**19,265,000**
Sales Tax		**13,040,000**
Franchises		**2,550,000**
Permits/License/Fees		**3,255,170**
Municipal Court		**706,450**
Inter-Jurisdictional		**1,151,352**
Inter-Fund Transfers		**3,568,214**
Miscellaneous Income		**839,850**
TOTAL	**$**	**44,376,036**



General Fund - Expenditures

Personnel	**$**	**29,819,026**
Supplies		**856,614**
Professional & City Services		**3,813,846**
Utility & Maintenance Services		**3,765,099**
Operation Support & Services		**4,098,484**
Capital Expense		**2,022,972**
TOTAL	**$**	**44,376,041**



101 GENERAL FUND	FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 ESTIMATE	FY 2022-23 ADOPTED
FINANCIAL SUMMARY				
REVENUE SUMMARY				
Taxes	27,294,442	27,845,000	28,970,311	32,305,000
Franchises	2,226,362	2,327,000	2,354,016	2,550,000
Permits	1,547,782	1,718,150	2,265,756	1,717,800
Licenses	45,600	49,320	38,620	45,620
Fees	1,975,216	2,232,459	2,351,313	2,189,200
Fines	8,477	9,000	9,000	9,000
Inter-jurisdictional	899,349	990,598	986,068	1,151,352
Inter-Fund Transfers	2,893,814	5,612,630	3,094,851	3,568,214
Miscellaneous	719,517	706,050	1,097,943	839,850
TOTAL REVENUES	37,610,559	41,490,207	41,167,878	44,376,036
EXPENDITURE SUMMARY				
GENERAL GOVERNMENT				
CITY COUNCIL	105,990	129,252	124,152	133,870
CITY MANAGER	1,249,953	1,347,229	1,397,216	1,379,658
MUNICIPAL COURT	343,557	388,838	390,436	416,702
CUSTOMER RELATIONS-311	115,149	117,235	125,300	121,062
PLANNING & ZONING	220,518	727,715	635,491	376,096
LEGAL SERVICES	158,366	140,000	140,000	137,200
CITY SECRETARY	204,992	216,259	235,183	233,574
NONDEPARTMENTAL	2,443,348	2,381,310	2,138,237	2,585,204
PUBLIC AFFAIRS	603,791	658,486	663,917	662,484
ENGINEERING	870,161	959,634	959,414	1,263,845
TOTAL GENERAL GOVERNMENT	6,315,825	7,065,958	6,809,346	7,309,695
PUBLIC SAFETY				
POLICE	9,955,404	10,295,516	10,911,514	11,639,568
FIRE & RESCUE	6,559,780	6,667,866	7,793,123	7,316,978
INSPECTIONS	974,333	1,088,400	1,093,923	1,271,297
NEIGHBORHOOD SERVICES	-	377,450	400,940	515,122
TOTAL PUBLIC SAFETY	17,489,517	18,429,232	20,199,500	20,742,965

101 GENERAL FUND	FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 ESTIMATE	FY 2022-23 ADOPTED
PUBLIC ENVIRONMENT				
STREETS	1,413,808	2,037,970	2,067,417	2,587,507
TOTAL PUBLIC ENVIRONMENT	1,413,808	2,037,970	2,067,417	2,587,507
PARKS & RECREATION				
PARKS	1,661,873	1,823,731	1,780,332	2,118,076
POOLS	536,674	569,878	576,378	580,824
COMMUNITY/CIVIC CENTER	307,776	384,945	419,883	466,985
TOTAL PARKS & RECREATION	2,506,323	2,778,554	2,776,593	3,165,885
CULTURAL				
LIBRARY	1,040,279	1,163,373	1,190,931	1,292,795
TOTAL CULTURAL	1,040,279	1,163,373	1,190,931	1,292,795
INTERNAL SERVICE				
INFORMATION TECHNOLOGY	2,517,578	2,707,439	2,631,436	3,058,614
HUMAN RESOURCES	666,390	748,319	690,510	768,340
FINANCE	687,036	704,969	725,065	755,468
PURCHASING & ASSET MANAGEMENT	247,912	257,714	290,020	295,370
FLEET SERVICE	1,025,477	1,306,111	1,273,032	1,244,274
BUILDING MAINTENANCE	1,663,630	1,998,339	2,036,009	1,956,575
TOTAL INTERNAL SERVICE	6,808,023	7,722,891	7,646,072	8,078,641
MISCELLANEOUS				
PROJECTS	2,314,007	1,930,112	1,930,112	850,000
CITIZENS ASSISTANCE	290,617	342,666	317,666	335,813
COURT RESTRICTED FUNDS	11,770	19,452	19,452	12,740
TOTAL MISCELLANEOUS	2,616,394	2,292,230	2,267,230	1,198,553
TOTAL EXPENDITURES	38,190,169	41,490,208	42,957,089	44,376,041
OVER/UNDER	(579,610)	(1)	(1,789,211)	(5)
FUNDING FROM RESERVES	-	(2,289,008)	-	(446,341)
BEGINNING FUND BALANCE	16,385,546	15,805,936	15,805,936	14,016,725
ENDING FUND BALANCE	15,805,936	13,516,927	14,016,725	13,570,379

101 GENERAL FUND		FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 ESTIMATE	FY 2022-23 ADOPTED
REVENUES					
Taxes					
000-411100	Advalorem Tax - Current	14,762,219	15,420,000	15,500,000	17,965,000
000-411110	Disable Veterans Assist Pymnt	1,064,592	1,100,000	897,696	1,100,000
000-411200	Advalorem Tax - Delinquent	68,737	50,000	63,702	50,000
000-411300	Advalorem Tax - P&I	107,361	70,000	93,830	80,000
000-411500	Sales Tax Revenue-General Fund	11,222,803	11,135,000	12,345,083	13,040,000
000-411700	Mixed Beverage	68,730	70,000	70,000	70,000
Total Taxes		27,294,442	27,845,000	28,970,311	32,305,000
Franchises					
000-421200	Center Point/Entex Energy	103,058	94,000	120,671	120,000
000-421220	City Public Service	1,039,100	980,000	1,100,000	1,200,000
000-421240	Guadalupe Valley Elec Co-op	457,842	460,000	450,000	475,000
000-421250	New Braunfels Utilities	71,296	70,000	75,000	80,000
000-421300	Time Warner/Paragon Cable	317,385	325,000	300,000	325,000
000-421460	AT&T Franchise Fee	27,032	100,000	75,059	75,000
000-421480	Other Telecom Franchise	44,206	130,000	63,286	100,000
000-421500	Solid Waste Franchise Fee	166,443	168,000	170,000	175,000
Total Franchises		2,226,362	2,327,000	2,354,016	2,550,000
Permits					
000-431100	Home Occupation Permit	665	525	525	550
000-431205	Bldg Permit - Residential	475,336	601,400	350,000	513,000
000-431210	Bldg Permit - Commercial	210,053	250,000	800,000	347,000
000-431215	Bldg Permit - General	356,641	350,000	350,000	328,000
000-431300	Mobile Home Permit	400	375	50	-
000-431400	Signs Permit	6,668	5,000	5,000	5,500
000-431500	Food Establishment Permit	73,410	70,000	70,000	71,000
000-431700	Plumbing Permit	121,196	130,000	120,000	123,000
000-431750	Electrical Permit	75,500	75,000	65,000	70,000
000-431800	Mechanical Permit	53,800	68,000	55,000	60,000
000-431900	Solicitor/Peddler Permit	2,890	2,000	2,227	2,000
000-431950	Animal/Pet Permit	100	250	267	250
000-432000	Certificate of Occupancy Permit	11,350	7,600	10,000	9,500
000-432100	Security Alarm Permit	31,662	43,000	39,499	43,000
000-432300	Grading/Clearing Permit	12,943	10,000	24,166	15,000
000-432400	Development Permit	87,450	75,000	345,044	100,000
000-435000	Fire Permit	27,718	30,000	28,978	30,000
Total Permits		1,547,782	1,718,150	2,265,756	1,717,800

101 GENERAL FUND		FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 ESTIMATE	FY 2022-23 ADOPTED
Licenses					
000-441000	Alcohol Beverage License	9,620	8,200	8,500	8,500
000-441300	Mobile Home License	80	120	120	120
000-442000	Contractors License	35,900	41,000	30,000	37,000
Total Licenses		45,600	49,320	38,620	45,620
Fees					
000-451000	Municipal Court Fines	481,067	625,000	529,000	525,000
000-451010	Texas Motor Carrier Fines	-	-	37,700	30,000
000-451015	CVE Out of Service	250	-	2,453	3,000
000-451100	Arrest Fee	14,040	21,300	17,160	12,000
000-451110	Expunction Fee	-	100	-	-
000-451200	Warrant Fees	56,474	67,400	63,000	53,000
000-451220	Officer Jury Fee	-	200	200	-
000-451310	Restitution Fee-Local	103	100	-	-
000-451340	Judicial Fee - City	544	1,524	432	300
000-451400	Traffic Fine Costs TTL	5,839	9,924	7,349	6,000
000-451510	Juvenile Court Fee	4,543	12,768	3,664	3,000
000-451520	Truancy Fees	12,459	13,584	16,000	14,000
000-451530	Local Municipal Jury Fund	238	225	317	150
000-451600	Technology Fund Fee	13,233	19,452	15,916	13,000
000-451700	Security Fee	14,437	18,900	18,050	15,000
000-451800	Time Payment Fee - City	2,617	4,140	5,583	4,000
000-451850	State Fines 10% Service Fee	27,691	32,612	21,200	15,000
000-451900	DPS Payment - Local	4,353	5,052	4,947	4,000
000-452000	Child Safety Fee	4,800	5,880	5,917	5,000
000-452100	Platting Fees	44,500	54,000	54,000	54,000
000-452200	Site Plan Fee	19,000	23,000	23,000	23,000
000-452300	Plan Check Fee	462,928	600,000	700,000	570,000
000-452320	Tree Mitigation Admin Fee	38,738	15,000	15,000	15,000
000-452400	BOA/Variance Fees	1,500	2,500	3,000	2,500
000-452600	Specific Use/Zone Chng Fee	34,300	26,450	35,000	26,450
000-452710	Zoning Ltr&Dev Rights	2,700	2,550	5,000	2,550
000-453100	Reinspection Fees	179,625	190,000	190,000	190,000
000-453110	Swim Pool Inspection Fee	3,410	2,500	2,500	2,900
000-453200	Lot Abatement	6,525	5,000	5,000	6,700
000-453211	Admin Fee-Inspections	3,000	10,000	10,000	10,000
000-453710	Foster Care	300	500	300	500

101 GENERAL FUND		FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 ESTIMATE	FY 2022-23 ADOPTED
Fees continued					
000-454200	Pool Gate Admission Fee	21,545	22,000	22,000	22,000
000-454300	Seasonal Pool Pass Fee	6,730	4,000	6,500	4,000
000-456110	Senior Center Memberships	-	-	25,000	16,000
000-456120	Senior Center Meal Fee	28,205	20,000	20,000	20,000
000-456500	Hazard Material Fee	-	5,000	5,000	5,000
000-456600	Fire Re-inspection Fee	300	750	100	700
000-458000	Sale of General Fixed Assets	-	-	37,572	-
000-458110	Sale of Merchandise-Gov Deals	126,933	100,000	9,700	100,000
000-458350	Gain on Sale of Fixed Assets	3,800	-	-	-
000-458400	Civic Center Rental Fees	42,904	140,000	215,000	225,000
000-458401	Capital Recover Fee-Civic Center	7,775	-	-	-
000-458402	Civic Center Ancillary Fees	210	-	-	-
000-458450	North Center Rental Fees	26,094	18,000	31,000	28,000
000-458460	Senior Center Rental	-	7,000	1,867	7,000
000-458500	Community Center Rental Fees	32,505	25,000	46,000	40,000
000-458501	Community Center Service Fees	500	-	-	-
000-458510	Grand Ballroom Rental Fees	51,501	-	-	-
000-458520	Cut-Off Hall Rental Fees	8,016	-	-	-
000-458530	Conference Hall Rental Fees	506	-	-	-
000-458540	Bluebonnet Hall Rental Fees	19,974	-	-	-
000-458550	Pavilion Rental Fees	24,308	20,000	23,933	25,000
000-458551	Equipment Rentals-Parks	-	-	53	-
000-458560	Chamber of Commerce Rent	7,800	7,800	7,800	7,800
000-458570	Non-Resident SYSA League	9,160	10,000	10,000	10,000
000-458580	HOA Meeting Rental Fees	825	-	-	-
000-458581	Funeral Reception Rental Fees	675	-	-	-
000-458582	Quality of Life Rental Fees	6,150	-	-	-
000-458590	Cancellation Fees-Event Rental	1,600	-	2,000	1,500
000-458650	Nonresident User Fee- BVYA	12,600	10,000	10,000	-
000-458660	BVYA Utility Reimbursement	18,338	15,000	15,000	15,000
000-458670	SYSA Utility Reimbursement	5,863	7,500	7,500	7,500
000-458675	Lions Futbol Utility Reimbursement	22,580	15,000	15,000	15,000
000-458685	Recreation Programs	2,431	1,000	50	1,000
000-458685.0(	Rec Prgrm-Kickball Leagues	7,105	2,600	6,000	2,600
000-458700	Vehicle Impoundment	11,580	11,000	12,500	-
000-459200	NSF Check Fee	-	100	-	-
000-459300	Notary Fee	84	48	50	50
000-459600	Animal Adoption Fee	10,955	9,000	12,000	12,000
000-459700	Pet Impoundment Fee	9,436	7,000	13,000	13,000
000-459800	Police Reports Fee	6,924	5,000	5,000	5,000
Total Fees		1,975,216	2,232,459	2,351,313	2,189,200
Fines					
000-463000	Library Fines	8,477	9,000	9,000	9,000
Total Fines		8,477	9,000	9,000	9,000

101 GENERAL FUND		FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 ESTIMATE	FY 2022-23 ADOPTED
Inter-Jurisdictional					
000-473100	Bexar Co - Fire	35,130	21,077	21,077	21,077
000-473200	City of Seguin-Fire Contract	33,453	30,107	30,107	30,107
000-473300	Guadalupe Co-Library	203,191	217,000	217,152	220,000
000-474200	Library Services-Cibolo	40,000	40,000	40,000	40,000
000-474210	Library Services-Selma	25,020	26,000	24,825	25,000
000-474400	Dispatch Service-Cibolo	83,000	160,000	163,000	160,000
000-474600	School Crossing Guard-Bexar Co	41,212	36,000	36,000	36,000
000-474610	School Cross Guard-Guadalupe C	47,822	41,000	46,822	41,000
000-474620	School Crossing Guards - Comal	1,813	1,900	14,571	1,900
000-474700	School Officer Funding	363,708	367,514	367,514	551,268
000-474750	Crime Victim Liaison Agreement	25,000	50,000	25,000	25,000
Total Inter-Jurisdictional		899,349	990,598	986,068	1,151,352
Fund Transfers					
000-480000	Indirect Costs -EMS	182,682	212,740	212,735	216,994
000-480100	Indirect Costs -Hotel	72,464	74,443	74,441	69,915
000-481000	Transfer from Reserves	-	2,289,008	-	446,341
000-482300	Transfer In-Resrv Child Safety	-	25,000	-	-
000-485000	Interfund Charge-Drainage-5%	285,506	308,010	308,002	320,073
000-486000	Interfund Charges - Water	1,450,827	1,478,230	1,478,193	1,493,620
000-486202	Transfer In - W&S	-	4,000	4,000	4,000
000-486203	Transfer In - EMS	-	4,000	4,000	4,000
000-486204	Transfer In - Drainage	-	1,000	1,000	1,000
000-487000	Interfund Charges-Fleet	397,666	505,509	505,496	470,050
000-488000	Interfund Charges-4B	504,669	506,984	506,984	542,221
000-489000	Transfer In	-	203,706	-	-
Total Fund Transfers		2,893,814	5,612,630	3,094,851	3,568,214

101 GENERAL FUND		FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 ESTIMATE	FY 2022-23 ADOPTED
Miscellaneous					
000-491000	Interest Earned	7,536	15,000	10,000	25,000
000-491200	Investment Income	52,592	120,000	75,000	150,000
000-491900	Unrealized Gain/Loss-CapOne	(30,999)	-	(40,000)	-
000-493000	Donations-Others	500	-	-	-
000-493120	Donations-Public Library	1,798	10,000	3,000	10,000
000-493400	Donations-Animal Control	2,905	5,000	5,000	5,000
000-493460	Donations- Parks	-	10,000	-	-
000-493465	Donations-Senior Center	1,711	10,000	5,000	10,000
000-493502	Donations-PD	450	500	-	-
000-493503	Donation-Fire Rescue	800	1,000	1,000	1,000
000-493618	Donation - Veteran's Memorial	2,100	1,250	3,000	1,250
000-493700	July 4th Activities	27,721	26,000	27,750	26,000
000-493701	Proceeds-Holidazzle	3,290	12,500	21,600	12,500
000-493704	Moving on Main	9,950	4,000	8,700	4,000
000-493706	Music, Movies in the Park	-	-	8,000	8,000
000-493707	Cornhole League	2,260	-	-	2,000
000-494481	LawEnforcemtOfficersStnd&	4,489	5,000	4,152	5,000
000-494482	Grants-Police, Fire, Gen Fund	541	12,500	-	-
000-495100	Mobile Stage Rental Fees	-	-	3,600	-
000-497000	Misc Income-Gen Fund	176,674	50,000	40,759	60,000
000-497005	Schertz Magazine Advertising	155,537	140,000	142,000	145,000
000-497100	Misc Income-Police	15,738	9,000	9,676	9,000
000-497200	Misc Income-Library	4,785	3,000	3,000	3,000
000-497210	Misc Income-Library Copier	9,021	15,000	14,000	14,000
000-497300	Misc Income-Animal Control	721	800	500	500
000-497400	Misc Income-Streets Dept	13,207	50,000	40,000	50,000
000-497460	Misc Income-Parks	288	-	75	-
000-497500	Misc Income-TML Ins. Claims	62,834	25,000	12,000	25,000
000-497550	Misc Income-TML WC Reimbursmnt	45,649	10,000	60,000	10,000
000-497600	Misc Income-Vending Mach	800	2,500	1,200	1,600
000-498000	Reimbursmnt-Gen Fund	-	20,000	-	20,000
000-498105	Reimbursmt Police OT-DEA	38,501	35,000	35,000	35,000
000-498110	Reimburmnt Fire-Emg Acti-OT	88,294	100,000	594,931	200,000
000-498150	Reimbursement - Library	19,824	13,000	9,000	7,000
Total Miscellaneous		719,517	706,050	1,097,943	839,850
TOTAL REVENUES		37,610,559	41,490,207	41,167,878	44,376,036

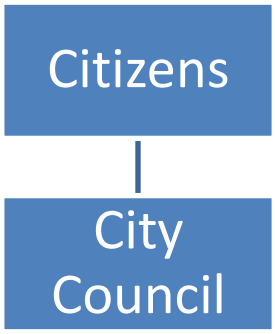
DEPARTMENT: 150 CITY COUNCIL
FUND: 101 GENERAL FUND

DEPARTMENT DESCRIPTION

The Schertz City Council is made up of eight elected officials. City residents currently elect a Mayor and seven Council members at-large. Mayors Pro Tempore shall be appointed by a majority vote of the City Council following a properly made motion to appoint a member who is both: (a) Eligible to serve as Mayor Pro Tempore; (b) Is, at the time of the motion, a Councilmember in good standing. The Mayor and seven City Council members are paid a modest stipend.

The Schertz City Council is the City's legislative body. It sets policies, approves budgets, determines tax rates and passes ordinances and resolutions to govern the City. Council also appoints citizen volunteers to approximately 10 City advisory boards, committees, and commissions; and appoints and supervises the performances of the City Manager, City Secretary, City Attorney, and Municipal Court Judges.

ORGANIZATIONAL CHART



PERFORMANCE INDICATORS

Workload/Output	2020-21 Actual	2021-22 Estimate	2022-23 Budget
Number of ordinances passed	61	41	43
Number of resolutions passed	131	140	140
Requests for Information	14	11	11

Number of Council Meetings	40	40	41
Requests for Agenda Items	7	7	10
Council on the Go Meetings	1	1	1
Council HOA Presidents Meeting	2	1	0

Efficiency	2020-21 Actual	2021-22 Estimate	2022-23 Budget
Meeting Attendance rate	95	95	98

Budget	2020-21 Actual	2021-22 Estimate	2022-23 Budget
Personnel	$37,823	$38,102	$41,750
Supplies	259	750	1,078
City Support Services	45,985	52,500	54,880
Operations Support	86	300	343
Staff Support	19,838	26,500	31,899
Professional Services	2,000	6,000	3,920
Operating Equipment	0	0	0
Total	*$105,989*	*$124,152*	*$133,870*

PROGRAM JUSTIFICATION AND ANALYSIS

The Proposed FY 2022-23 Budget increases 7.8% from the FY 2021-22 year-end estimates for additional funding for training and travel.

101 GENERAL FUND	FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 ESTIMATE	FY 2022-23 ADOPTED
GENERAL GOVERNMENT EXPENDITURES				
CITY COUNCIL				
Personnel Services				
150-511110 Regular	25,189	25,423	25,423	28,054
150-511240 Allowances	9,940	9,971	9,971	10,729
150-511310 FICA-Employer	2,694	2,708	2,708	2,967
Total Personnel Services	37,823	38,102	38,102	41,750
Supplies				
150-521000 Operating Supplies	54	500	500	735
150-521100 Office Supplies	205	250	250	343
Total Supplies	259	750	750	1,078
City Support Services				
150-532350 Software Maintenance	-	4,500	-	-
150-532600 City Elections	39,127	42,000	42,000	44,100
150-532800 Special Events	6,857	10,500	10,500	10,780
Total City Support Services	45,984	57,000	52,500	54,880
Operations Support				
150-534200 Printing & Binding	86	300	300	343
Total Operations Support	86	300	300	343

101 GENERAL FUND	FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 ESTIMATE	FY 2022-23 ADOPTED
Staff Support				
150-535100 Uniforms	308	400	300	392
150-535200 Awards	1,874	-	1,500	1,470
150-535300 Memberships	12,413	13,000	13,000	12,740
150-535400 Publications	-	200	200	147
150-535500 Training/Travel	5,243	13,500	11,500	17,150
Total Staff Support	19,838	27,100	26,500	31,899
Professional Services				
150-541300 Other Consl/Prof Services	2,000	6,000	6,000	3,920
Total Professional Services	2,000	6,000	6,000	3,920
Operating Equipment				
150-571300 Computer & Peripherals	-	-	-	-
Total Operating Equipment	-	-	-	-
TOTAL CITY COUNCIL	105,990	129,252	124,152	133,870

DEPARTMENT: 151 CITY MANAGER
FUND: 101 GENERAL FUND

DEPARTMENT DESCRIPTION

The City Manager and his department advise the Council on policy and operational planning issues. This department assures that policies adopted by the Council are carried out efficiently, fairly, and effectively. It oversees and manages the daily affairs of the City, assesses the long-term capital and service delivery needs of the City, and prepares and administers the annual operating and capital budget. The City Manager serves as a focal point for the management of City staff.

GOALS AND OBJECTIVES

- Develop strategic plans and systems to meet the many diverse needs of the community.
- Respond effectively and timely to City Council requests.
- Develop effective programs to enhance business development and growth.
- Develop management systems for efficient and effective use of resources
- Recruit, retain and develop talented staff.
- Evaluate, integrate, and utilize prudent technology to efficiently deliver municipal services to the community.

ORGANIZATIONAL CHART



CITY MANAGER	2020-21	2021-22	2022-23
City Manager	1	1	1
Assistant City Manager	2	2	2
Assistant to the City Manager	1	1	1
Executive Assistant	1	1	1
TOTAL POSITIONS	5	5	5

ECONOMIC DEVELOPMENT	2020-21	2021-22	2022-23
Executive Director	1	1	1
Deputy Director	0	1	1
Business Retention Manager	1	1	1
Economic Development Analyst	1	0	0
Executive Assistant	1	1	1
TOTAL POSITIONS	4	4	4

Budget	2020-21 Actual	2021-22 Estimate	2022-23 Budget
Personnel	$1,232,491	$1,314,229	$1,351,878
Supplies	1,064	1,200	1,470
City Support Services	3,697	2,000	1,960
Professional Services	0	13,641	0
Staff Support	11,502	22,146	24,349
Operating Equipment	1,200	0	0
Capital Outlay	0	44,000	0
Total	*$1,249,953*	*$1,397,216*	*$1,379,657*

PROGRAM JUSTIFICATION AND ANALYSIS

The FY 2022-23 Budget decreases 1.3% from the FY 2021-22 year-end estimates. Wages increases are offset by vehicle replacements made in 2021-22 that will not carry forward to 2022-23.

101 GENERAL FUND		FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 ESTIMATE	FY 2022-23 ADOPTED
GENERAL GOVERNMENT EXPENDITURES					
CITY MANAGER					
Personnel Services					
151-511110	Regular	909,335	919,010	970,225	990,123
151-511120	Overtime	499	240	2,000	239
151-511180	LTD	-	-	-	-
151-511210	Longevity	6,696	7,461	3,841	5,354
151-511220	Clothing Allowance	-	-	-	-
151-511230	Certification Allowance	2,205	1,170	2,025	1,820
151-511240	Allowances	7,200	6,912	7,477	6,894
151-511310	FICA - Employer	64,896	70,956	75,396	76,288
151-511350	TMRS-Employer	151,271	153,086	157,839	164,576
151-511410	Health-Employer	89,103	100,468	94,075	104,808
151-511500	Workers' Compensation	1,286	1,460	1,351	1,776
Total Personnel Services		1,232,491	1,260,763	1,314,229	1,351,878
Supplies					
151-521100	Office Supplies	1,064	1,607	1,200	1,470
Total Supplies		1,064	1,607	1,200	1,470
City Support Services					
151-532800	Special Events	3,697	2,000	2,000	1,960
Total City Support Services		3,697	2,000	2,000	1,960
Utility Services					
151-533500	Vehicle Fuel	-	-	-	-
Total Utility Services		-	-	-	-

101 GENERAL FUND		FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 ESTIMATE	FY 2022-23 ADOPTED
Operation Support					
151-534200	Printing & Binding	-	50	-	-
Total Operation Support		-	50	-	-
Staff Support					
151-535100	Uniforms	35	775	775	760
151-535200	Employee Recognition	755	2,500	5,000	4,900
151-535300	Memberships	3,182	4,322	4,000	3,920
151-535400	Publications	295	500	500	490
151-535500	Training/Travel	6,143	14,400	11,500	11,270
151-535510	Meeting Expenses	1,091	2,600	300	2,940
151-535600	Professional Certification	-	71	71	70
Total Staff Support		11,501	25,168	22,146	24,350
Professional Services					
151-541300	OtherConsl/Prof Services	-	13,641	13,641	-
Total Professional Services		-	13,641	13,641	-
151-571000	Furniture & Fixtures	1,200	-	-	-
Total Operating Equipment		1,200	-	-	-
Capital Outlay					
151-581200	Vehicles & Acces. Over $5,000	-	44,000	44,000	-
TOTAL Capital Outlay		-	44,000	44,000	-
TOTAL CITY MANAGER		1,249,953	1,347,229	1,397,216	1,379,658

DEPARTMENT: 152 MUNICIPAL COURT
FUND: 101 GENERAL FUND

DEPARTMENTAL DESCRIPTION

Municipal Court represents the judicial branch of the City's government; the Mayor and City Council serve as the executive and legislative branches. Municipal Court has jurisdiction over all Class C misdemeanors and City ordinances.

The staff of Municipal Court has various functions and responsibilities. The judge presides over all trials (jury and non-jury) and other court proceedings such as arraignments and show cause hearings. The judge also has magistrate duties (signing arrest warrants and juvenile warnings as well as visiting arrested individuals at the jail). The judge issues processes such as subpoenas, summons, and warrants and completes other administrative duties for the court functions and staff.

The court clerks are the administrative arm of the Municipal Court. The clerks are responsible for seeing that all of the court's papers are accurate, orderly, and complete. The clerk's primary responsibilities include processing citations, summons, complaints, warrants, past due letters, and show cause hearing letters. The clerks maintain the court's docket and coordinate case scheduling. The clerks directly interact with the public, providing all services needed including explaining to defendants the court procedures and their options. Clerks also receive payments, summon potential jurors, and ensure juror payment. Assist the judge with open records requirements, report convictions, Drivers Safety Course and alcohol violations to the Texas Department of Public Safety, assist the Marshal Officer's with warrants, and complete all required accounting reports.

The prosecutor's duties include preparing and presenting the State's case at all municipal court trials, preparing and drafting complaints, arranging for the appearance of State's witnesses and requesting dismissal of cases under the appropriate circumstances.

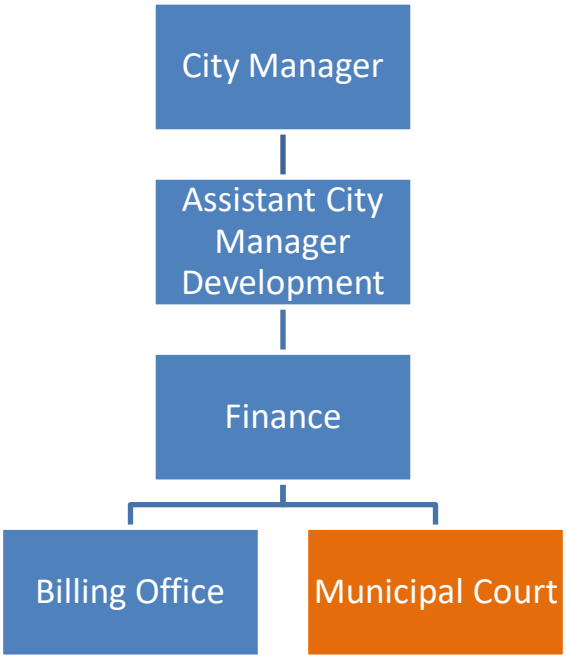
GOALS AND OBJECTIVES

- Promote respect for the administration of justice through improvements in the Court's customer service and the physical attributes of the Municipal Court building.

- Implement the use of new technology and other innovative practices to maintain efficient and security.

- Promote traffic safety by focusing attention on fair and impartial punishment for those individuals charged in this court.
- Seek input from personnel to maintain a positive work environment.
- Renovate front counter to include and efficient workstation for clerks and defendants.

ORGANIZATIONAL CHART



MUNICIPAL COURT	2020-21	2021-22	2022-23
Court Administrator	1	1	1
Senior Deputy Court Clerk	1	1	1
Deputy Court Clerk	2	2	2
TOTAL POSITIONS	4	4	4

PERFORMANCE INDICATORS

Workload/Output	2020-21 Actual	2021-22 Estimate	2022-23 Budget
Traffic Citations Filed	2,239	3,235	4,235
State Law Citations Filed	1,098	1,001	1,500
Municipal Ordinances Filed	232	218	250

Efficiency	2020-21 Actual	2021-22 Estimate	2022-23 Budget
Cases Disposed	2,454	2,440	2,425
Charges Processed per Clerk	818	813	808

Effectiveness	2020-21 Actual	2021-22 Estimate	2022-23 Budget
Cases Disposed per Clerk	33%	33%	33%

Budget	2020-21 Actual	2021-22 Estimate	2022-23 Budget
Personnel Services	$293,161	$334,459	$329,472
Supplies	1,403	1,100	1,568
City Support Services	472	300	980
Operations Support	302	2,000	1,960
Staff Support	2,777	4,669	7,262
Court Support	0	540	980
Professional Services	43,379	42,000	65,954
Maintenance Services	2,065	1,868	8,526
Operating Equipment	0	3,500	0
Total	*$343,557*	*$390,436*	*$416,702*

PROGRAM JUSTIFICATION AND ANALYSIS

The FY 2022-23 Budget increased 6.7% from FY 2021-22 year-end estimates for an increase in the Judge services rates and a projected increase in prosecutor rates.

101 GENERAL FUND		FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 ESTIMATE	FY 2022-23 ADOPTED
GENERAL GOVERNMENT EXPENDITURES					
MUNICIPAL COURT					
Personnel Services					
152-511110	Regular	192,215	198,234	218,816	210,621
152-511120	Overtime	210	192	250	958
152-511180	LTD	-	-	-	-
152-511210	Longevity	7,978	8,739	8,739	9,635
152-511230	Certification Allowance	1,186	1,152	2,553	2,471
152-511310	FICA - Employer	14,584	15,895	17,622	17,007
152-511350	TMRS-Employer	32,909	34,070	36,892	36,595
152-511410	Health-Employer	43,808	47,619	49,284	51,789
152-511500	Workers' Compensation	270	327	303	396
Total Personnel Services		293,160	306,228	334,459	329,472
Supplies					
152-521000	Operating Supplies - CVE	-	-	-	98
152-521100	Office Supplies	1,403	1,500	1,100	1,470
Total Supplies		1,403	1,500	1,100	1,568
City Support Services					
152-532800	Special Events	472	500	300	980
Total City Support Services		472	500	300	980
Operations Support					
152-534200	Printing & Binding	302	2,000	2,000	1,960
Total Operations Support		302	2,000	2,000	1,960

101 GENERAL FUND		FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 ESTIMATE	FY 2022-23 ADOPTED
Staff Support					
152-535100	Uniforms	489	600	600	588
152-535300	Memberships	655	810	590	794
152-535400	Publications	15	500	279	490
152-535500	Training/Travel	978	3,500	2,000	3,920
152-535500.0	Training/Travel - Juv Case Mgr	-	-	-	-
152-535510	Meeting Expenses	639	1,500	1,200	1,470
Total Staff Support		2,776	6,910	4,669	7,262
Court Support					
152-536500	Court/Jury Cost	-	3,000	540	980
Total Court Support		-	3,000	540	980
Professional Services					
152-541310	Judges Services	27,000	37,000	27,000	36,260
152-541320	Prosecutor Services	16,298	24,000	15,000	29,204
152-541330	Interpreter Services	81	700	-	490
Total Professional Services		43,379	61,700	42,000	65,954
Maintenance Services					
152-551800	Other Maintenance Agreement	2,065	3,000	1,868	8,526
Total Maintenance Services		2,065	3,000	1,868	8,526
Operating Equipment					
152-571000	Furniture & Fixtures	-	4,000	3,500	-
152-571200	Vehicle Accessories	-	-	-	-
152-571300	Computer Peripherals	-	-	-	-
152-571800	Equipment	-	-	-	-
Total Operating Equipment		-	4,000	3,500	-
TOTAL MUNICIPAL COURT		343,557	388,838	390,436	416,702

DEPARTMENT: PUBLIC AFFAIRS
DIVISION: 153 CUSTOMER RELATIONS/311
Fund: 101 General Fund

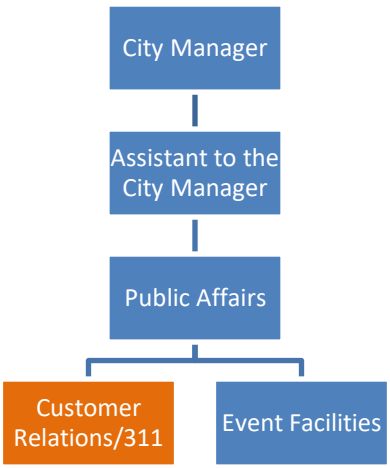
DEPARTMENT DESCRIPTION

Under the umbrella of Public Affairs, 311 Customer Care connects callers with specially trained customer service representatives ready to assist with City service requests -- potholes, stray animals, street lights out, trash collection, special events and all other City requests. This division is under the supervision of the Communications Manager.

GOALS AND OBJECTIVES

- To provide excellent customer service to all callers
- To provide consistent and accurate information to all callers
- To reduce or eliminate abandoned calls
- To reduce or eliminate misrouted calls
- To improve call tracking capabilities to better analyze callers need for service

ORGANIZATIONAL CHART



CUSTOMER RELATIONS/311	2020-21	2021-22	2022-23
Customer Relations/311 Rep	2	2	2
Customer Relations/311 Rep (PT)	1	1	1
TOTAL POSITIONS	3	3	3

PERFORMANCE INDICATORS

Workload/Output	2020-21 Actual	2021-22 Estimate	2022-23 Budget
Work Orders (initiated for other depts.)	519	500	500
Calls Received	22,963	15,000	18,000
Calls Not Answered	3070	1,500	1,700
Average Calls Per Day Received	81	62	73

Budget	2020-21 Actual	2021-22 Estimate	2022-23 Budget
Personnel	$114,658	$124,770	$120,518
Supplies	149	100	123
Staff Support	342	430	421
Operating Equipment	0	0	0
Total	*$115,148*	*$125,300*	*$121,062*

PROGRAM JUSTIFICATION AND ANALYSIS

The FY 2022-23 Budget decreases 3.4% from the FY 2021-22 year end estimates with no changes to operation.

101 GENERAL FUND		FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 ESTIMATE	FY 2022-23 ADOPTED
GENERAL GOVERNMENT EXPENDITURES					
CUSTOMER RELATIONS-311					
Personnel Services					
153-511110	Regular	84,225	84,512	90,910	86,669
153-511120	Overtime	379	239	225	246
153-511180	LTD	-	-	-	-
153-511210	Longevity	2,038	2,302	2,302	2,627
153-511310	FICA - Employer	6,545	6,652	7,140	6,841
153-511350	TMRS - Employer	14,151	14,246	14,948	14,658
153-511410	Health - Employer	7,203	8,617	9,118	9,318
153-511500	Workers Compensation	117	137	127	159
Total Personnel Services		114,658	116,705	124,770	120,518
Supplies					
153-521100	Office Supplies	149	100	100	123
Total Supplies		149	100	100	123
Staff Support					
153-535100	Uniforms	70	180	180	176
153-535300	Memberships	97	-	-	-
153-535500	Training/Travel	175	250	250	245
Total Staff Support		342	430	430	421
Operating Equipment					
153-571000	Furniture & Fixtures	-	-	-	-
Total Operating Equipment		-	-	-	-
TOTAL CUSTOMER RELATIONS-311		115,149	117,235	125,300	121,062

DEPARTMENT: PLANNING & COMMUNITY DEVELOPMENT
DIVISION: 154 PLANNING & ZONING
FUND: 101 GENERAL FUND

DEPARTMENT DESCRIPTION

The Planning & Zoning Division ensures planned and purposeful development within the City limits and the Extraterritorial Jurisdiction through an efficient, consistent, unbiased, and effective development review process to promote quality development. The Division provides direction to help citizens, businesses, and developers implement successful projects that will benefit the community. Division responsibilities include the review and processing of development projects, such as commercial site plans, plats, zone changes, specific use permits, and annexations; the research and development of long range plans and goals to guide the future of our City; and the creation of development codes to tailor our regulations around citizen needs and city goals. The Division frequently collaborates with other departments within the City, including Engineering, Fire, and Inspections, as well as other governmental agencies, in order to shape a suburban environment that prioritizes safety. The Division also provides guidance and staff recommendations to the City Council, Planning and Zoning Commission, Board of Adjustment, and the Capital Improvements Advisory Committee to help them best serve the residents of Schertz.

GOALS AND OBJECTIVES

- Continue to assist property owners, developers, and engineers through our development process through timely and thorough project review.

- Review and update the Comprehensive Land Plan for the City, which will shape the future of Schertz to meet the desires and goals of the residents.

- Continue to reevaluate and modify regulations within the Schertz Unified Development Code to accommodate the evolving needs of our residents and make the development process more efficient and effective.

- Implement the Joint Land Use Study Strategies to promote compatibility of land uses and development with the long-range goals of Randolph AFB.

- Continue to update the website to provide improved customer service by updating flowcharts, providing information on current residential and commercial developments, providing information guides on how to apply for planning applications, and providing information on public hearing on the city’s webpage.

- Promote staff development including continued education and cross training to provide outstanding customer service.

- Continue to digitize previous years case files into the digital records retention system to improve access and availability.

- Continue to provide regular updates to the website feature “What’s Developing in Schertz” to ensure residents are provided information on current development projects within the City.

ACCOMPLISHMENTS

- Implemented new permitting/planning/Code Enforcement software to provide increased customer service, transparency, and efficiency on all development projects.

- Received the 2021 Certificate of Achievement for Planning Excellence by the American Planning Association – Texas Chapter which recognizes a commitment to professional planning by City Administration, Elected and Appointed Officials and exemplary professional standards demonstrated by the Planning Department for the eighth year in a row.

- Maintained the partnership with Joint Base San Antonio (JBSA). Participated in the JBSA Technical Working Group for their Regional Compatible Use Plan update, to be completed in 2022/2023.

- Completed UDC amendments in relation to Article 15 Section 21.15.4 *Easements and Utilities*, Article 9 Section 21.9.9 *Tree Preservation and Mitigation*, Article 4 subsection 21.4.5 *Post Decision Procedures*, Article 8 subsection 21.8.9 in relation to allowing parking surface alternatives for a 6 month period, Article 9 subsection 21.9.10 in relation to Private Park requirements and Article 10 subsection 21.10.2 and 21.10.4 in relation to parking along Main Street and required spaces for mailbox kiosks in residential subdivisions.

- Attended various continuing education classes including American Planning Association- Texas Chapter conference, Certified Floodplain Manager training, Tony Korioth Supervisor Academy and Cybersecurity Training.

- Completed weekly updates to the website feature, “What’s Developing in Schertz”, to provide information on new residential subdivisions and new commercial sites currently under construction to improve public relations and transparency, while providing useful, accessible information to the public.

ORGANIZATIONAL CHART



PLANNING AND ZONING	2020-21	2021-22	2022-23
Senior Planner	2	2	2
Planner I	2	2	2
TOTAL POSITIONS	4	4	4

PERFORMANCE INDICATORS

Workload/Output	2020-21 Actual	2021-22 Estimate	2022-23 Budget
Plats	29	32	32
Site Plans and Master Plan	15	18	18
Variances/Waivers	6	5	5
Zone Changes and Specific Use Permits	19	15	15
UDC/ Comp. Plan Revisions	3	5	5
Annexation	2	4	4
All Plats	$44,500	$54,000	$54,000
Site Plan, Master Plan	$19,000	$23,000	$23,000
Variance	$1,500	$2,500	$2,500
Zone Change, Specific Use Permit	$34,300	$26,450	$26,450
Other (Zoning Letters and Additional Admin fees)	$2,700	$2,550	$2,550
Total Revenue	$102,000	$108,500	$108,500

Budget	2020-21 Actual	2021-22 Estimate	2022-23 Budget
Personnel	$210,013	$197,545	$338,774
Supplies	807	2,020	1,980
Operations Support	129	248	243
Staff Support	3,174	33,939	34,584
Professional Services	20	400,100	196
Operating Equipment	6,375	1,639	319
Total	*$220,517*	*$635,491*	*$376,095*

PROGRAM JUSTIFICATION AND ANALYSIS

The FY 2022-23 Budget decreased by 40.8% from the FY 2021-22 year-end estimate. $400,000 for the master plan was originally allocated in the planning department. Because this is a multi-year project, we will be accounting for the funds in the project fund. This decrease will be offset by the addition of 2 new positions, plans examiner and permit technician.

101 GENERAL FUND		FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 ESTIMATE	FY 2022-23 ADOPTED
GENERAL GOVERNMENT EXPENDITURES					
PLANNING AND ZONING					
Personnel Services					
154-511110	Regular	140,148	184,062	127,985	224,508
154-511120	Overtime	3,748	4,922	4,922	5,562
154-511180	LTD	-	-	-	-
154-511210	Longevity	1,055	1,016	926	1,198
154-511230	Certification Allowance	-	-	-	-
154-511310	FICA - Employer	10,641	15,220	10,238	17,688
154-511350	TMRS - Employer	23,698	32,595	21,433	37,896
154-511410	Health - Employer	30,471	42,648	31,758	51,520
154-511500	Workers Compensation	252	306	283	402
Total Personnel Services		210,013	280,769	197,545	338,774
Supplies					
154-521000	Operating Supplies	89	620	620	608
154-521100	Office Supplies	718	1,200	1,200	1,176
154-521600	Equipment Supplies	-	200	200	196
Total Supplies		807	2,020	2,020	1,980
City Support Services					
154-532400	Computer Fees & Licenses	-	9,000	-	-
Total City Support Services		-	9,000	-	-
Operations Support					
154-534200	Printing & Binding	129	248	248	243
Total Operations Support		129	248	248	243

101 GENERAL FUND		FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 ESTIMATE	FY 2022-23 ADOPTED
Staff Support					
154-535100	Uniforms	306	850	850	833
154-535300	Memberships	1,128	2,073	2,073	2,411
154-535400	Publications	-	500	500	490
154-535500	Training/Travel Staff	790	22,626	22,626	23,118
154-535500.0	Training/Travel Commission	950	7,390	7,390	7,242
154-535510	Meeting Expenses	-	500	500	490
Total Staff Support		3,174	33,939	33,939	34,584
Professional Services					
154-541400	Consulting	-	400,000	400,000	-
154-541500	State/County Admin Fees	20	100	100	196
Total Professional Services		20	400,100	400,100	196
Operating Equipment					
154-571000	Furniture & Fixtures	6,375	1,639	1,639	319
154-571200	Equipment	-	-	-	-
Total Operating Equipment		6,375	1,639	1,639	319
TOTAL PLANNING & ZONING		220,518	727,715	635,491	376,096

DEPARTMENT: 155 LEGAL SERVICES
FUND: 101 GENERAL FUND

DEPARTMENT DESCRIPTION

The City Attorney is the legal advisor to City Council and City Council's appointees, boards, commissions, committees, and staff. In addition, the City Attorney represents the City in all court cases where the City has an interest. Responsibilities of the City Attorney include providing legal advice to City Council, appointees, managers, boards, commissions, and committees in all legal matters; providing litigation and legal transaction services for the City and its enterprises; representing the City and its enterprises in employment matters; and reviewing, updating and maintaining the City Code.

GOALS AND OBJECTIVES

- To provide expert legal counsel on proposed ordinances.
- To attend all city council meetings, planning and zoning, and other meetings as needed and provide timely legal advice on proposed ordinances and related items.
- To represent the City in litigation.
- Prepare legal documents for City contracts and agreements.
- To provide counsel on strategic issues that will be of the most benefit the City.

ORGANIZATIONAL CHART



Budget	2020-21 Actual	2021-22 Estimate	2022-23 Budget
Operations Support	$8,120	$10,000	$9,800
Professional Services	$150,246	$130,000	$127,400
Total	*$158,366*	*$140,000*	*$137,200*

PROGRAM JUSTIFICATION AND ANALYSIS

The FY 2022-23 Budget decreased 2.0% from the FY 2021-22 year end estimate with no changes to operation.

101 GENERAL FUND	FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 ESTIMATE	FY 2022-23 ADOPTED
GENERAL GOVERNMENT EXPENDITURES				
LEGAL SERVICES				
Operations Support				
155-534100 Advertising/Legal Notices	8,120	10,000	10,000	9,800
Total Operations Support	8,120	10,000	10,000	9,800
Professional Services				
155-541200 Legal Services	150,246	130,000	130,000	127,400
Total Professional Services	150,246	130,000	130,000	127,400
TOTAL LEGAL SERVICES	158,366	140,000	140,000	137,200

DEPARTMENT: 164 CITY SECRETARY
FUND: 101 GENERAL FUND

DEPARTMENT DESCRIPTION

The position of City Secretary is a statutory position required by State law and the City Charter. The City Secretary's Office functions as a primary contact for citizens seeking information regarding the community, supports the City Council in the fulfillment of their duties and responsibilities as elected officials and provides daily assistance to all city administrative departments. The City Secretary serves as a member of the City Management Team and oversees the many functions of the City Secretary's Office, including election administration, record management and preservation and Council Services.

The City Secretary's Department supports, facilitates and strengthens the City of Schertz governmental process by recording all laws, resolutions, and ordinances approved by the City Council, preparing City Council agendas and giving notice of such meetings, countersigning or notarizing, as applicable, all contracts, commissions, and licenses, providing public information according to state guidelines, delivering continuity to the City of Schertz government by recording its legislative actions, both contemporary and archival, and serving as historian for the City, safeguarding and enriching the municipal election and records management processes, and assisting the City Council in fulfilling their goals.

GOALS AND OBJECTIVES

The goals and objectives of the City Secretary's Department are to provide the following services for the City of Schertz:

- Public Information requests.
- Agendas and minutes for public meetings.
- Ordinances and resolutions.
- Election administration.
- Publication of legal notices.
- Alcohol permits for businesses.
- Process Liens (filed and released)
- Provides for the identification, maintenance, retention, security, electronic storage, disposition, and preservation of City records.
- Administer oaths.
- Attest contracts, assessment of certificates, and other legal instruments when executed by officers of the City of Schertz.

- Public Education (Student Mayor/Council Program, Volunteer Fair)
- Proclamations from the Mayor's Office.
- Perform such other duties as may be required of the City Secretary by the City Charter, the City Council, City Management, and state law.

ORGANIZATIONAL CHART



CITY SECRETARY	2020-21	2021-22	2022-23
City Secretary	1	1	1
Deputy City Secretary	1	1	1
TOTAL POSITIONS	2	2	2

PERFORMANCE INDICATORS

Workload	2020-21 Actual	2021-22 Estimated	2022-23 Budget
Ordinances Passed and Processed	61	41	40
Resolutions Passed and Processed	131	140	140
Council Meetings Attended	39	40	40
Open Records	571	450	425

Efficiency	2020-21 Actual	2021-22 Estimated	2022-23 Budget
Ordinances & Resolutions Executed within 72 hours of Council Meeting	98%	98%	98%
Documents completed, signed, scanned within 48 hours of council approval	98%	98%	98%
Council meeting minutes transcribed within 48 hours following Council meeting	98%	98%	98%
Agendas available to citizens within legally required timeframe - Posted on website	100%	100%	100%
Alcohol permits processed within the month of expiration	96%	97%	98%

Education Initiatives	2020-21 Actual	2021-22 Estimated	2022-23 Budget
Student Mayor/Councilmember for the Day Program	0	1	1

Budget	2020-21 Actual	2021-22 Estimated	2022-23 Budget
Personnel	$194,552	$218,933	$213,949
Supplies	1,082	1,150	1,127
City Support Services	5,921	10,000	11,760
Operations Support	43	150	147
Staff Support	3,144	4,950	6,591
Operating Equipment	250	0	0
Total	*$204,993*	*$235,183*	*$233,574*

PROGRAM JUSTIFICATION AND ANALYSIS

The FY 2022-23 Budget decreases 0.7% from the FY 2021-22 year-end estimate with no changes to operation.

101 GENERAL FUND		FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 ESTIMATE	FY 2022-23 ADOPTED
GENERAL GOVERNMENT EXPENDITURES					
CITY SECRETARY					
Personnel Services					
164-511110	Regular	142,073	143,010	160,045	154,730
164-511180	LTD	-	-	-	-
164-511210	Longevity	2,125	2,072	2,072	2,336
164-511230	Certification Allowance	-	600	-	-
164-511310	FICA - Employer	10,810	11,092	12,402	12,008
164-511350	TMRS - Employer	23,546	23,754	25,963	25,727
164-511410	Health - Employer	15,806	17,353	18,240	18,868
164-511500	Workers Compensation	193	228	211	280
Total Personnel Services		194,553	198,109	218,933	213,949
Supplies					
164-521100	Office Supplies	1,082	1,600	1,150	1,127
Total Supplies		1,082	1,600	1,150	1,127
City Support Services					
164-532700	Records Management	5,921	9,400	10,000	11,760
Total City Support Services		5,921	9,400	10,000	11,760
Operations Support					
164-534200	Printing & Binding	43	150	150	147
Total Operations Support		43	150	150	147
Staff Support					
164-535100	Uniforms	-	100	100	98
164-535300	Memberships	722	750	750	1,005
164-535400	Publications	476	600	600	588
164-535500	Training/Travel	1,945	4,550	3,500	4,900
Total Staff Support		3,143	6,000	4,950	6,591
Operating Equipment					
164-571000	Furniture & Fixtures	250	1,000	-	-
Total Operating Equipment		250	1,000	-	-
TOTAL CITY SECRETARY		204,992	216,259	235,183	233,574

DEPARTMENT: 167 NON-DEPARTMENTAL
FUND: 101 GENERAL FUND

DEPARTMENT DESCRIPTION

This department accounts for expenses and payments that are not specific to an individual function/department. Items in this department include city insurance, appraisal district contracts, contingency, and the emergency medical services contract.

Budget	2020-21 Actual	2021-22 Estimated	2022-23 Budget
City Support Services	$779,549	$565,000	$949,620
Utility Services	7,123	0	0
Operations Support	141,919	123,000	126,420
City Assistance	1,406,900	1,324,233	1,367,604
Professional Services	100,288	98,025	113,803
Fund Charges/Transfers	122	27,979	27,757
Land Purchase	7,450	0	0
Total	*$2,443,351*	*$2,138,237*	*$2,585,203*

PROGRAM JUSTIFICATION AND ANALYSIS

The FY 2022-23 Budget increases 20.9% from the FY 2021-22 year-end estimate due to a projected 10.8% increase on commercial insurance rates and setting general contingency and personnel contingency to $186,200 each.

101 GENERAL FUND		FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 ESTIMATE	FY 2022-23 ADOPTED
GENERAL GOVERNMENT EXPENDITURES					
NONDEPARTMENTAL					
City Support Services					
167-532200	County Appraisal District	228,143	245,000	245,000	240,100
167-532210	Tax Assessor/Collector-Sevice	-	-	-	-
167-532500	City Insurance-Commercial	260,108	265,000	320,000	337,120
167-532900	Contingencies	291,297	108,411	-	186,200
167-532901	Contingencies-Personnel	-	190,500	-	186,200
Total City Support Services		779,548	808,911	565,000	949,620
Utility Services					
167-533200	Electric Utility Services	7,123	-	-	-
TOTAL Utility Services		7,123	-	-	-
Operations Support					
167-534000	Postage	6,841	8,000	8,000	8,820
167-534300	Equipment Maint - Copiers	113,791	110,000	110,000	112,700
167-534500	Memberships - Organizations	-	-	-	-
167-534810	Electronic Filing Services	21,286	22,000	5,000	4,900
167-534999	Misc. Expense	-	-	-	-
Total Operations Support		141,918	140,000	123,000	126,420
Staff Support					
167-535500	Travel/Training	-	-	-	-
Total Staff Support		-	-	-	-
City Assistance					
167-537100	Emergency Medical Services	667,049	695,645	695,645	711,004
167-537200	Main Street Local Program	118,115	50,000	50,000	49,000
167-537450	Tax Reimbursements/Abatements	621,736	570,000	578,588	607,600
Total City Assistance		1,406,900	1,315,645	1,324,233	1,367,604
Professional Services					
167-541500	State/County Admin Fees	126	125	125	123
167-541600	Misc Bank Charges	971	750	900	980
167-541800	Credit Card Service Fee	94,440	85,000	85,000	98,000
167-541810	Credit Cards Fees - AMEX	4,751	2,900	12,000	14,700
Total Professional Services		100,288	88,775	98,025	113,803

101 GENERAL FUND		FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 ESTIMATE	FY 2022-23 ADOPTED
Fund Charges/Transfers					
167-548000	Transfer Out	(1,516)	-	-	-
167-548106	Transfer Out- Special Events	(1,472)	-	-	-
167-548204	Transfer Out - Drainage	-	17,229	17,229	17,222
167-548615	Transfer Out - Hist. Committee	3,109	10,750	10,750	10,535
Total Transfers		121	27,979	27,979	27,757
Capitalized Equipment					
167-581010	Land Purchase	7,450	-	-	-
Total Capitalized Equipment		7,450	-	-	-
TOTAL NONDEPARTMENTAL		2,443,348	2,381,310	2,138,237	2,585,204

DEPARTMENT: 170 PUBLIC AFFAIRS
FUND: 101 GENERAL FUND

DEPARTMENT DESCRIPTION

The Public Affairs Department serves an internal audience of 386 employees, elected and appointed officials, as well as an estimated city population of 41,000.

Public Affairs is responsible for establishing and maintaining internal and external communications that enhance the understanding, perception, and image of the City of Schertz. Public Affairs promotes, organizes and supports informational, educational, and special event activities that benefit the community and/or City employees through advertising, production of city videos, radio spots, print ads, press releases, email blasts, website and electronic sign ad creation and posting, and award submissions.

Public Affairs creates photographic/video/audio recording of City events and activities, designs City marketing materials, documents, hiring packets, graphics, logos, plaques, trophies, proclamations, etc.

Public Affairs publishes *Schertz Magazine,* one of the leading publications in the Tri County area with a circulation of 15,500 copies; including 14,000+ direct mailed and 500+ subscriptions. Over 1,000 magazines are distributed to businesses with hundreds of copies made available at local and regional banks, hospitals and clinics, schools, pharmacies, and restaurants.

Operations of the Event Facilities and 311 Customer Care are maintained under the umbrella of Public Affairs.

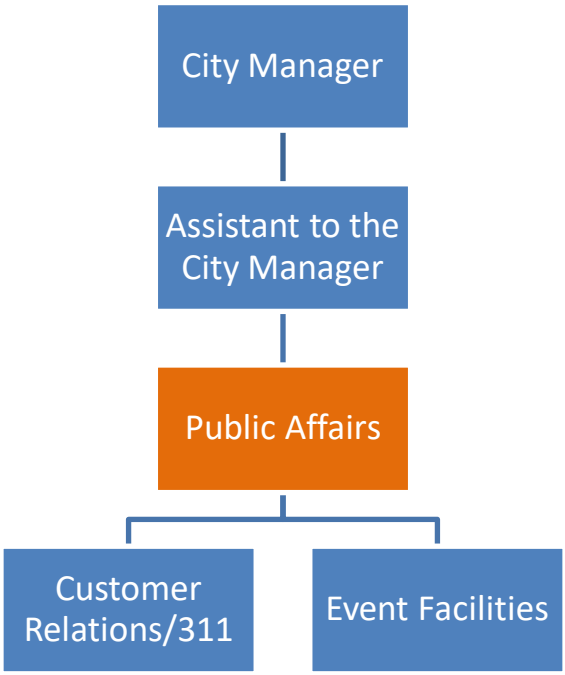
GOALS AND OBJECTIVES

- To be the primary source of City information for all current and potential residents and businesses.

- To disseminate accurate and timely information to residents and the media during emergency and non-emergency situations.

- To provide excellent customer service to all callers while providing accurate information.

ORGANIZATIONAL CHART



PUBLIC AFFAIRS	2020-21	2021-22	2022-23
Public Affairs Director	1	1	1
Communications Manager	1	1	1
Marketing and Communications Specialist	1	1	1
Administrative Assistant	1	1	1
TOTAL POSITIONS	4	4	4

PERFORMANCE INDICATORS

Workload/Output Measures	2020-21 Actual	2021-22 Estimate	2022-23 Budget
Press Releases/News Flash/City Headlines	65	70	70
Marketing Materials Produced	82	150	125
Completed website work orders	68	70	70
Number of customers served (advertisers)	42	45	45
Number of Magazines Printed	190,000	191,400	192,000

Efficiency	2020-21 Actual	2021-22 Estimate	2022-23 Budget
Percentage of Magazine Contracted	50%	50%	50%
Average cost per Advertising Run outside of the magazine	200	200	200

Effectiveness	2020-21 Actual	2021-22 Estimate	2022-23 Budget
Schertz Magazine Ad revenue	155,537	142,000	145,000
City Sponsored/Non-revenue			
Percentage open rate for e-newsletter	30%	40%	45%
Percentage click rate for e-newsletter	3%	3%	5%

Budget	2020-21 Actual	2021-22 Estimate	2022-23 Budget
Personnel	$313,029	$352,636	$348,144
Supplies	1,663	1,100	1,078
City Support Services	0	1,000	490
Operations Support	39,119	40,755	48,172
Staff Support	3,163	3,926	7,840
Professional Services	246,818	263,900	256,760
Operating Equipment	0	600	0
Total	*$603,792*	*$663,917*	*$662,484*

PROGRAM JUSTIFICATION AND ANALYSIS

The FY 2022-23 Budget decreases 0.2% from the FY 2021-22 year end estimate with no changes to operation.

101 GENERAL FUND		FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 ESTIMATE	FY 2022-23 ADOPTED
GENERAL GOVERNMENT EXPENDITURES					
PUBLIC AFFAIRS					
Personnel Services					
170-511110	Regular	222,760	227,341	249,138	241,050
170-511120	Overtime	206	1,010	500	1,035
170-511180	LTD	-	-	-	-
170-511210	Longevity	4,336	5,290	4,990	5,597
170-511230	Certification Allowance	-	1,248	-	-
170-511310	FICA - Employer	16,938	17,953	19,479	18,929
170-511350	TMRS-Employer	37,119	38,446	40,779	40,556
170-511410	Health-Employer	31,365	33,825	37,410	40,538
170-511500	Workers' Compensation	305	368	340	439
Total Personnel Services		313,029	325,481	352,636	348,144
Supplies					
170-521000	Operating Supplies	973	400	400	392
170-521100	Office Supplies	689	700	700	686
Total Supplies		1,662	1,100	1,100	1,078
City Support Services					
170-532800	Other Events	-	1,000	1,000	490
Total City Support Services		-	1,000	1,000	490
Operations Support					
170-534000	Postage	17,219	18,800	12,000	14,700
170-534100	Advertising	7,604	8,300	8,300	8,428
170-534200	Printing & Binding	13,801	19,715	20,000	24,500
170-534500	Memberships- Organizations	255	340	255	270
170-534550	Business Meetings/Networking	240	280	200	274
Total Operations Support		39,119	47,435	40,755	48,172
Staff Support					
170-535100	Uniforms	197	240	200	196
170-535400	Publications	-	200	50	49
170-535500	Training/Travel	2,734	10,330	3,500	7,350
170-535510	Meeting Expenses	232	350	176	245
Total Staff Support		3,163	11,120	3,926	7,840

101 GENERAL FUND		FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 ESTIMATE	FY 2022-23 ADOPTED
Professional Services					
170-541300	Other/Consl/Prof Services	24,076	32,500	24,900	16,660
170-541305	Prof Services-Writers/Photogr	11,714	10,000	10,000	9,800
170-541350	Magazine-Printing	94,369	114,000	114,000	117,600
170-541355	Design Services	62,208	65,000	65,000	63,700
170-541360	Magazine-Postage	54,451	50,000	50,000	49,000
170-541365	Delivery Services	-	-	-	-
Total Professional Services		246,818	271,500	263,900	256,760
Operating Equipment					
170-571000	Furniture & Fixtures	-	150	-	-
170-571500	Operating Equipment	-	700	600	-
Total Operating Equipment		-	850	600	-
TOTAL PUBLIC AFFAIRS		603,791	658,486	663,917	662,484

DEPARTMENT: 173 ENGINEERING
FUND: 101 GENERAL FUND

DEPARTMENT DESCRIPTION

The Engineering Department serves as technical advisor to the City Manager, City Council, Executive Staff, and other City departments. Engineering collaborates with Public Works, Planning and Community Development, Economic Development, Parks and Recreation, and other departments, citizens, developers, and other governmental agencies in order to effectively plan and implement infrastructure improvement and development for the organized growth of the City. Engineering works with Public Works and Finance to development and implement the City's Capital Improvement Programs for water, wastewater, streets, and drainage. That responsibility includes the development and maintenance of infrastructure master plans; the prioritization of projects; the identification and procurement of project funding; and the management of the design and construction of necessary infrastructure.

The Engineering Department reviews applications for public and private land development for conformance with adopted engineering standards, policies, codes, and infrastructure master plans. Engineering Inspectors ensure that the construction of public infrastructure – both privately and publicly constructed – follows appropriate standards and specifications. Ensuring compliance promotes a safe community in which the essential services of the provision of water, wastewater, transportation, and drainage are available and arranged for fiscal sustainability.

The Engineering Department maintains standard construction details, technical specifications, and design guidelines.

The Transportation Safety Advisory Commission (TSAC) is staffed by the Engineering Department. The TSAC is a Commission that hears citizen input, considers transportation issues, and makes recommendations to City Council regarding traffic and transportation related matters throughout the City.

ORGANIZATIONAL CHART



ENGINEERING	2020-21	2021-22	2022-23
City Engineer	1	1	1
Engineer	3	3	4
Senior Graduate Engineer	1	1	1
Graduate Engineer	1	1	1
Engineering Inspector	2	2	3
TOTAL POSITIONS	8	8	10

ACCOMPLISHMENTS AND GOALS

FY 2021-2022 Accomplishments

- Along with other Departments, successfully managed the following Capital Improvement Projects (in various stages of completion):
  - Corbett Ground Storage Tank
  - Aviation Heights Water Main Replacements Phases 5-7
  - Ware Seguin to Lower Seguin and Greytown to Pfeil Loop Lines
  - Woman Hollering Creek Wastewater Trunk Main and Lift Station
  - Riata Lift Station Relocation
  - Crest Oak Sewer Line Upsize
  - FM 1518 Utility Relocations
  - 2018 Street Preservation and Maintenance Projects (including remedial efforts)
  - Trail and Bike Lane Project (technical support and contract administration for Parks)
  - Elbel Drainage and Resurfacing and Westchester Signalization
  - 2020 Street Preservation Resurfacing and Rehabilitation Projects
  - TriCounty Parkway Reconstruction
  - East Live Oak to IH 35 Tank 24” Dedicated Transmission Main
- Update of Water and Wastewater Master Plans and updated Impact Fee Ordinance

- Update of Lift Station Design Guide
- Update of Public Works Design Guide
- Update of Pavement Condition Index and Roadway System Assessment
- Permit Application and Implementation of Municipal Separate Storm Sewer (MS4) Program
- Maintained strategic partnership with Texas Department of Transportation

FY 2021-2022 Goals

- Continue improvement and update of standard construction details, technical specifications, and design guidelines
- Continue support of development and implementation of comprehensive Capital Improvement Program including water, wastewater, drainage, and roadway projects
- Complete Water and Wastewater Master Plans and implement updated Impact Fee ordinance
- Provide efficient, clear review of construction plans and other development submittals
- Continue promotion of efficacy of TSAC activities and actions
- Continue successful partnership with TxDOT

PERFORMANCE INDICATORS

Workload/Output Measures	2020-21 Actual	2021-22 Estimate	2022-23 Budget
Capital Improvement Projects (number active)	17	20	20
Capital Improvement Projects dollar value	$4.8 million	$11.5 million	$12.0 million
Nonresidential and Subdivision-Wide Grading and Clearing Permits Issued*	51	35	15
Single Family Nonresidential Grading and Clearing Permits Issued*	-	120	300
Grading and Clearing Permits Active (Average Monthly Concurrent Maximum)*	53	120	140
Grading and Clearing Permits Active (Concurrent Maximum)*	64	125	150
Grading and Clearing Permits Issued – acreage	505	510	500
Number of Non-Construction Plan Reviews (includes master plans, plats, site plans, etc.)	39	65	60

Residential Subdivision Construction – number of projects (completed projects)	4	6	8
Residential Subdivision Construction – dollar value of public improvements (completed projects)	$6.0 million	$13.0 million	$13.5 million
Commercial Subdivision Construction – number of projects (completed projects)	2	6	2
Commercial Subdivision Construction – dollar value of public improvements (completed projects)	$4.1 million	$2.0 million	$2.0 million

* Numbers appear inconsistent due to transition to new process for issuance of Grading and Clearing Permits for single family residential projects with mid-year implementation of CityView software.

Budget	2020-21 Actual	2021-22 Estimate	2022-23 Budget
Personnel	$824,117	$882,324	$1,078,273
Supplies	979	2,250	1,715
City Support Services	0	1,265	0
Utility Services	5,212	5,500	7,938
Operations Support	93	150	147
Staff Support	6,084	13,810	15,651
Professional Services	34,465	53,115	49,000
Operating Equipment	(788)	1,000	11,122
Capital Outlay	0	0	100,000
Total	*$870,162*	*$959,414*	*$1,263,846*

PROGRAM JUSTIFICATION AND ANALYSIS

The FY 2022-23 Engineering Budget increased 31.7% from the FY 2021-22 year end estimate for two new positions, inspector and engineer, and vehicle replacements.

101 GENERAL FUND		FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 ESTIMATE	FY 2022-23 ADOPTED
GENERAL GOVERNMENT EXPENDITURES					
ENGINEERING					
Personnel Services					
173-511110	Regular	578,498	608,934	631,110	760,547
173-511120	Overtime	349	500	500	750
173-511180	LTD	-	-	-	-
173-511210	Longevity	7,483	8,532	6,114	7,421
173-511230	Certification Allowance	2,066	3,288	2,377	2,873
173-511310	FICA - Employer	43,131	47,498	48,968	59,000
173-511350	TMRS-Employer	98,700	101,718	102,512	126,407
173-511410	Health-Employer	90,849	96,514	87,407	118,229
173-511500	Workers' Compensation	3,041	3,606	3,336	3,046
Total Personnel Services		824,117	870,590	882,324	1,078,273
Supplies					
173-521000	Operating Supplies	315	500	500	490
173-521100	Office Supplies	575	2,000	1,500	980
173-521300	Motor Vehicle Supplies	89	250	250	245
Total Supplies		979	2,750	2,250	1,715
City Support Services					
173-532400	Computer Fees & Licenses	-	1,265	1,265	-
Total City Support Services		-	1,265	1,265	-
Utility Services					
173-533330	Telephone/Internet	-	-	-	-
173-533500	Vehicle Fuel	5,212	5,500	5,500	7,938
Total Utility Services		5,212	5,500	5,500	7,938
Operations Support					
173-534000	Postage	-	50	50	49
173-534200	Printing & Binding	93	100	100	98
Total Operations Support		93	150	150	147
Staff Support					
173-535100	Uniforms	1,339	4,630	4,630	4,047
173-535300	Memberships	1,880	2,550	2,550	2,499
173-535400	Publications	109	500	500	490
173-535500	Training/Travel	2,230	7,235	5,000	7,350
173-535510	Meeting Expenses	294	480	480	627
173-535600	Professional Certification	231	650	650	637
Total Staff Support		6,083	16,045	13,810	15,650

101 GENERAL FUND	FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 ESTIMATE	FY 2022-23 ADOPTED
Professional Services				
173-541100 Engineering Services	19,075	21,934	13,115	-
173-541300 Other Professional Services	15,390	40,000	40,000	49,000
Total Professional Services	34,465	61,934	53,115	49,000
Operating Equipment				
173-571000 Furniture & Fixtures	387	900	500	5,632
173-571300 Computer & Peripherals	(1,175)	500	500	5,490
Total Operating Equipment	(788)	1,400	1,000	11,122
Capitalized Equipment				
173-581200 Vehicles & Accessories over $5,000	-	-	-	100,000
Total Capitalized Equipment	-	-	-	100,000
TOTAL ENGINEERING DEPARTMENT	870,161	959,634	959,414	1,263,845

DEPARTMENT: 256 POLICE
FUND: 101 GENERAL FUND

DEPARTMENT DESCRIPTION

The Schertz Police Department provides service to approximately 32 square miles, with the City in three different counties. The police department receives thousands of calls for services annually through the communications division and dispatches for Police, Fire, Emergency Medical Service, and Animal Services. Additionally, the police department provides dispatch services for the City of Cibolo Police, Fire and Animal Services departments, and Schertz Emergency Medical Service dispatch for Cibolo, Marion, Seguin, and Santa Clara and other county areas. The Patrol Division provides a visible presence in the community, with the goal of crime prevention, crime reduction, traffic safety, and the promotion of overall public safety. The Investigations Division investigates incidents that occurred within the City, processes crime scenes, and follows up through prosecution with the County and District Attorneys of all three counties. The Records Unit receives and prepares cases for submission to County and District Attorneys. The School Resource Program provides a visible presence on the campuses within the City; makes educational presentations to the students and staff, along with investigating crimes on campus. The Animal Services Division is responsible for the enforcement of State laws and City ordinances regarding the care and treatment of animals, rabies control, and overall public health through disease and population control. The Community Outreach Officer interacts with Homeowner Associations, provides education and crime prevention programs to the community, and oversees the Citizens Police Academy and the Citizens on Patrol. Our Crime Victim Liaison protects the rights and assists in the needs of the crime victims in Schertz, Live Oak, and Cibolo

GOALS AND OBJECTIVES

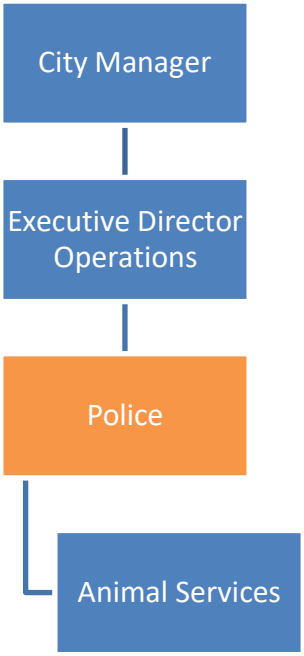
- Promoting a safe community through public education, community involvement, criminal investigations, enforcement action and other essential services.

- Enhance our citizens' quality of life by promoting a feeling of safety for all citizens and visitors to the city, including neighborhoods, commercial areas, parks and public facilities.

- To increase department participation in community programs and increase citizen interest and participation in police department programs which lends to an attractive, safe community and promotes economic prosperity.

- To enhance the recruitment of high quality officers/personnel to serve the citizens of Schertz and to retain those employees in which the City has already invested with an engaged workforce.

ORGANIZATIONAL CHART



POLICE	2020-21	2021-22	2022-23
Chief of Police	1	1	1
Assistant Chief of Police	1	1	1
Captain	1	1	1
Lieutenants	4	4	4
Sergeants	7	7	7
Corporals	14	13	14
Officers	36	37	40
Administrative Assistant	2	2	2
Records Manager	1	1	1
Records Clerk	2	2	3
Civilian Evidence Technician	1	2	2
Crime Victim Liaison	1	1	1
Animal Services Manager	1	1	1
Animal Services Officer	4	4	4
Animal Services Kennel Tech	3	3	4
Communications Manager	1	1	1
Communications Shift Supervisor	4	4	4
Communications Officer	12	12	12
P/T Communications Officer (Irregular)	3	3	3
Crossing Guards (Part Time)	16	16	16
TOTAL POSITIONS	**120**	**116**	**122**

LAW ENFORCEMENT COMMISSIONS	2020-21	2021-22	2022-23
Fire Dept. Law Enforcement Commission	1	1	1
TOTAL COMMISSIONS	**1**	**1**	**1**

PERFORMANCE INDICATORS

Workload/Output	2020-21 Actual	2021-22 Estimate	2022-23 Budget
Dispatch-911 Calls	26,492	29,072	31,929
Patrol-Citations/Warnings Issued	6,575	10,768	11,845
Inv-Criminal Cases Filed w/ Prosecutor	106	75	110
Inv-Cases Investigated per Investigator	155	160	175
Inv-Total Cases Cleared	110	155	170
Records-Total Active Alarm Permits	133	166	200
Records-Open Records Requests	1,667	1,571	1,780
Crime Victim Liaison-Assigned Cases	40	200	225

Workload/Output Marshals Division	2020-21 Actual	2021-22 Estimate	2022-23 Budget
Marshals			
Warrants Issued	2095	1650	2100
Warrants Cleared	1448	1625	1800
Animal Services	1070	925	1025
Animals Taken In	329	325	325
Adoptions	284	300	300
Return to Owner	152	110	215
Transferred Out	91	75	80
Wildlife Release	93	55	85
Euthanized			

Budget	2020-21 Actual	2021-22 Estimate	2022-23 Budget
Personnel	$8,793,001	$9,290,452	$9,599,285
Supplies	81,817	106,862	110,150
City Support Services	32,422	34,000	33,810
Utility Services	142,160	199,516	302,232
Operations Support	11,714	30,271	16,836
Staff Support	185,170	162,864	267,954
City Assistance	49,923	57,589	65,170
Professional Services	58,082	82,544	79,309
Maintenance Services	63,918	74,575	78,405
Rental/Leasing	0	0	0
Operating Equipment	292,746	151,303	408,115
Capital Outlay	244,451	521,537	678,300
Total	*$9,955,402*	*$10,911,513*	*$11,639,567*

PROGRAM JUSTIFICATION AND ANALYSIS

The FY 2022-23 Budget increases 6.7% from the FY 2021-22 year-end estimates for four new positions. Two school resource officers, a traffic officer, and a records management specialist. In addition to new personnel, the police department will be adding additional funding for body armor.

101 GENERAL FUND		FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 ESTIMATE	FY 2022-23 ADOPTED
PUBLIC SAFETY EXPENDITURES					
POLICE					
Personnel Services					
256-511110	Regular	5,797,035	5,802,519	6,032,895	6,141,427
256-511120	Overtime	253,306	229,719	600,000	308,986
256-511180	LTD	-	-	-	-
256-511210	Longevity	108,667	113,900	113,900	109,633
256-511220	Clothing Allowance	71,870	71,635	66,560	63,333
256-511230	Certification Allowance	46,778	56,189	44,746	108,791
256-511310	FICA - Employer	475,446	468,561	509,345	501,874
256-511350	TMRS-Employer	1,043,504	1,011,718	1,066,295	1,085,487
256-511410	Health-Employer	940,831	994,993	997,978	1,161,243
256-511500	Workers' Compensation	55,564	63,481	58,733	118,511
Total Personnel Services		8,793,001	8,812,715	9,490,452	9,599,285
Supplies					
256-521000	Operating Supplies	44,995	41,143	51,593	52,796
256-521100	Office Supplies	7,009	7,500	6,969	7,350
256-521150	Child Safety Supplies	2,497	5,245	5,000	3,112
256-521200	Medical/Chem Supplies	18,258	28,510	26,148	27,636
256-521300	Motor Veh. Supplies	9,058	17,160	17,152	19,257
Total Supplies		81,817	99,558	106,862	110,151
City-Support Services					
256-532500	City-Insurance-Commercial	32,422	26,500	34,000	33,810
Total City Support Services		32,422	26,500	34,000	33,810
Utility Services					
256-533200	Electric Utility Service	24,460	29,400	28,827	28,812
256-533310	Telephone/Cell Phone	-	-	-	-
256-533330	Telephone/Internet	-	-	-	-
256-533410	Water Utility Service	6,026	15,000	12,784	14,700
256-533500	Vehicle Fuel	111,674	148,800	157,905	258,720
Total Utility Services		142,160	193,200	199,516	302,232
Operations Support					
256-534100	Advertising	400	2,650	2,650	4,410
256-534200	Printing & Binding	5,109	7,666	7,621	7,526
256-534800	Temp Staff Services	6,205	17,000	20,000	4,900
Total Operations Support		11,714	27,316	30,271	16,836

101 GENERAL FUND		FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 ESTIMATE	FY 2022-23 ADOPTED
Staff Support					
256-535100	Uniforms	63,056	80,378	59,839	87,465
256-535200	Awards	14	6,250	3,250	-
256-535210	Employee Recognition-Morale	4,023	5,900	5,262	9,114
256-535300	Memberships	2,824	3,525	3,290	3,528
256-535400	Publications	264	490	390	260
256-535500	Training/Travel	110,132	94,477	87,477	163,667
256-535510	Meeting Expenses	4,857	3,550	3,356	3,920
Total Staff Support		185,170	194,570	162,864	267,954
City Assistance					
256-537100	Medical Services	42,247	55,800	47,310	55,272
256-537800	Community Outreach	7,676	10,500	10,279	9,898
Total City Assistance		49,923	66,300	57,589	65,170
Professional Services					
256-541300	Prof Services/Consulting	54,244	74,186	73,245	70,700
256-541310	Contract Service - Crematory	513	1,300	684	980
256-541700	Microchip Service	3,325	3,780	8,615	7,629
Total Professional Services		58,082	79,266	82,544	79,309
Maintenance Services					
256-551400	Minor & Other Equip Maint	1,315	4,500	4,004	4,900
256-551700	Abatement/Lot Cleaning	10,828	5,000	4,872	4,900
256-551800	Other Maintenance Agreements	-	825	775	809
256-551810	Maintenance Agr. - Radios	51,775	66,980	64,925	67,796
Total Maintenance Services		63,918	77,305	74,576	78,405
Rental/Leasing					
256-561200	Lease/Purchase Payments	-	-	-	-
Total Rental/Leasing		-	-	-	-
Operating Equipment					
256-571000	Furniture & Fixtures	5,728	13,585	13,000	13,693
256-571200	Vehicles & Access. LESS $5,000	137,761	135,660	97,789	248,200
256-571300	Computer & Periphe. < $5000	29,327	15,260	15,000	19,541
256-571310	Computer Software	-	-	-	-
256-571600	Donation-Expense	552	-	-	-
256-571800	Equipment under $5,000	118,568	29,183	23,514	121,782
256-571800.2	Operating Equipment CVE	810	3,000	2,000	4,900
Total Operating Equipment		292,746	196,688	151,303	408,116

101 GENERAL FUND		FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 ESTIMATE	FY 2022-23 ADOPTED
Capitalized Equipment					
256-581200	Vehicles & Access. Over $5,000	158,300	374,392	360,650	417,000
256-581300	Computer & Periphe. > $5,000	-	24,961	38,144	12,900
256-581800	Equipment Over $5,000	86,151	122,745	122,743	248,400
Total Capitalized Equipment		244,451	522,098	521,537	678,300
TOTAL POLICE		9,955,404	10,295,516	10,911,514	11,639,568

DEPARTMENT: 257 FIRE RESCUE
FUND: 101 GENERAL FUND

DEPARTMENTAL DESCRIPTION

The Schertz Fire Rescue Department is a paid career department that responds to all fire and emergency service calls in the City of Schertz, the contracted areas of Guadalupe and Bexar Counties, and through mutual aid, the surrounding cities. All department members are certified as structural firefighters and emergency medical technicians through the Texas Commission on Fire Protection and the Texas Department of State Health Services, respectively. Schertz firefighters are highly trained with many holding advanced firefighter, medical, and multi-discipline specialized certifications. Schertz Fire Rescue has an active public education/fire prevention program that conducts code review and enforcement within the city. Fire and arson investigation services are maintained within the department.

GOALS AND OBJECTIVES

- Deliver comprehensive safety services of the highest quality.
    - Respond to 90% of City within 5 minutes from time of dispatch.
    - Pre-fire plan all commercial occupancies in the city once per year, and extra hazard occupancies twice per year.
- Support and maintain a safe, healthy, well trained, and high performing work force.
    - Improve training opportunities and encourage involvement in specialized operations.
    - Build upon area-wide technical rescue, hazardous materials, and wildland strike teams.
- Provide high quality medical first responder service as part of an integrated emergency medical service.
    - Encourage advanced medical training and certifications.
    - Support emergency medical operations through interdepartmental cooperation.
- Become the community resource for life safety knowledge and information regarding Schertz Fire Rescue.
    - Semi-Annual inspects all schools and nursing homes.
    - Encourage public speaking for all firefighters.
    - Maintain safe construction and occupancy within the city through code enforcement.
- Attract and maintain a qualified and diverse workforce.

- Encourage diverse applicants through career fairs and public education.
- Continue to apply for staffing grants through Department of Homeland Security.

ORGANIZATIONAL CHART



FIRE RESCUE	2020-21	2021-22	2022-23
Fire Chief	1	1	1
Assistant Chief	1	1	1
Emergency Management Coordinator	1	1	1
Fire Marshal	1	1	1
Deputy Fire Marshal	1	1	1
Inspector	0	0	1
Battalion Chief	4	4	4
Lieutenant	9	9	9
Fire Apparatus Operator	9	9	9
Firefighter	18	18	21
Administrative Assistant	1	1	1
TOTAL POSITIONS	46	46	50

PERFORMANCE INDICATORS

Input	2020-21 Actual	2021-22 Estimate	2022-23 Budget
Number of Commercial Occupancies	1030	1050	1065
Total staffing	46	46	46
Suppression staffing	39	39	39
Prevention staffing	2	2	2
Support staffing (command/training/admin)	5	5	5
Number of fire stations	3	3	3
Number of full-time engine companies	3	3	3

Workload/Output	2020-21 actual	2021-22 Estimate	2022-23 Budget
Number of incidents	4516	4848	4950
Unit Responses (# calls for all units responding to all emergencies)	5700	6178	6300
Buildings preplan contacts			
Community Contact (citizen contact)	10000	10656	11500
Fire Inspections Conducted	450	350	430
Plan Reviews Completed	260	340	350
Training Hours Provided	6144	5320	7500

Efficiency	2020-21 Actual	2021-22 Estimate	2022-23 Budget
Average Drive Time (Minutes)	5.70	5.70	5.65
% Drive Time < 5 Minutes	30%	31%	31%
% of Buildings Preplanned	100%	100%	100%
% Prevention Contacts	29%	29%	29%
Inspections per Inspector	262/233	100/250	150/300
Training Hours/Employee	205	220	235

Budget	2020-21 Actual	2021-22 Estimate	2022-23 Budget
Personnel	$5,703,001	$6,581,806	$6,410,107
Supplies	$11,647	$25,975	$23,084
City Support Services	$86,881	$124,170	$145,040
Utility Services	0	0	0
Operations Support	$375	$4,500	$4,436
Staff Support	$174,585	$204,690	$195,241
City Assistance	$21,575	$25,000	$24,694
Professional Services	$73,052	$63,600	$62,328
Maintenance Services	$53,861	$81,000	$83,868
Other Costs	$6,895	$50,000	$9,800
Rental/Leasing	$0	$39,745	$26,460
Operating Equipment	$341,500	$119,000	$101,920
Capital Outlay	$86,409	$473,637	$230,000
Total	*$6,559,780*	*$7,793,123*	*$7,316,978*

PROGRAM JUSTIFICATION AND ANALYSIS

The FY 2022-23 Budget will decrease 6.1% from the FY 2021-22 year-end estimate. A fire inspector position and 3 new firefighter positions will be offset by less vehicle replacements/purchases and fewer state deployments.

101 GENERAL FUND		FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 ESTIMATE	FY 2022-23 ADOPTED
PUBLIC SAFETY					
EXPENDITURES					
FIRE RESCUE					
Personnel Services					
257-511110	Regular	3,739,439	3,595,049	4,294,855	3,996,365
257-511120	Overtime	341,523	268,674	425,000	420,793
257-511180	LTD	-	-	-	-
257-511210	Longevity	74,217	74,460	80,000	79,121
257-511220	Clothing Allowance	13,356	13,478	13,478	14,340
257-511230	Certification Allowance	19,705	47,597	21,290	59,298
257-511310	FICA - Employer	308,626	304,702	369,849	347,780
257-511350	TMRS-Employer	678,380	652,521	774,265	745,114
257-511410	Health-Employer	496,330	543,697	569,300	651,601
257-511500	Workers' Compensation	31,424	36,499	33,769	95,695
Total Personnel Services		5,703,000	5,536,677	6,581,806	6,410,107
Supplies					
257-521000	Operating Supplies	6,943	10,375	10,375	6,860
257-521100	Office Supplies	1,739	3,400	3,400	3,332
257-521200	Medical/Chem Supplies	2,447	10,955	10,000	10,736
257-521300	Motor Veh. Supplies	349	1,000	1,000	980
257-521600	Equip Maint Supplies	168	1,200	1,200	1,176
Total Supplies		11,646	26,930	25,975	23,084
City Support Services					
257-532350	Software Maintenance	-	-	-	-
Total City Support Services		-	-	-	-
Utility Services					
257-533100	Gas Utility Service	5,553	7,000	7,500	6,860
257-533200	Electric Utility Service	24,659	25,000	23,000	24,500
257-533320	Telephone/Air Cards	2,778	-	470	5,880
257-533330	Telephone/Internet	556	-	5,200	-
257-533410	Water Utility Service	8,943	10,000	8,000	9,800
257-533500	Vehicle Fuel	44,393	38,000	80,000	98,000
Total Utility Services		86,882	80,000	124,170	145,040
Operations Support					
257-534100	Advertising	-	-	-	-
257-534200	Printing & Binding	375	4,527	4,500	4,436
Total Operations Support		375	4,527	4,500	4,436

101 GENERAL FUND		FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 ESTIMATE	FY 2022-23 ADOPTED
Staff Support					
257-535100	Uniforms	88,976	108,772	108,700	100,181
257-535210	Employee Recognition-Morale	4,035	5,700	5,190	4,606
257-535300	Memberships	1,750	3,800	3,800	3,724
257-535400	Publications	1,969	2,500	3,000	2,450
257-535500	Training/Travel	66,845	75,000	75,000	73,500
257-535510	Meeting Expenses	3,475	3,000	3,000	2,940
257-535600	Professional Certification	7,535	8,000	6,000	7,840
Total Staff Support		174,585	206,772	204,690	195,241
City Assistance					
257-537800	Crime/Fire Prevention	21,575	25,198	25,000	24,694
Total City Assistance		21,575	25,198	25,000	24,694
Professional Services					
257-541300	Other Professional Services	73,052	63,600	63,600	62,328
Total Professional Services		73,052	63,600	63,600	62,328
Maintenance Services					
257-551400	Minor & Other Equip Maint	(457)	1,500	1,000	1,470
257-551800	Other Maintenance Agreements	27,234	40,000	40,000	39,200
257-551810	Maintenance Arg. Radios	12,320	15,000	15,000	18,698
257-551900	Construction	14,764	25,000	25,000	24,500
Total Maintenance Services		53,861	81,500	81,000	83,868
Other Costs					
257-554200	Deployment-Reimb-TIFMAS	6,895	10,000	50,000	9,800
Total Other Costs		6,895	10,000	50,000	9,800
Rental/Leasing					
257-561200	Lease/Purchase Payments	-	39,025	39,745	26,460
Total Rental/Leasing		-	39,025	39,745	26,460
Operating Equipment					
257-571000	Furniture & Fixtures	15,861	12,000	12,000	7,840
257-571200	Vehicles & Access. LESS $5,000	76,281	11,000	11,000	9,800
257-571300	Computer & Periphe. < $5000	15,961	8,000	8,000	7,840
257-571310	Computer Software	11,894	8,000	7,000	7,840
257-571400	Communication Equip LESS $50(	158,950	10,000	10,000	9,800
257-571600	Police/Fire/Medical Equipment	49,371	55,000	55,000	53,900
257-571800	Equipment under $5,000	13,182	16,000	16,000	4,900
Total Operating Equipment		341,500	120,000	119,000	101,920

101 GENERAL FUND		FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 ESTIMATE	FY 2022-23 ADOPTED
Capitalized Equipment					
257-581200	Vehicles & Access. Over $5,000	35,924	405,137	405,137	93,000
257-581400	Communication Equip Over $500(	163	50,000	50,000	55,000
257-581600	Donation-Expense	457	1,000	1,000	1,000
257-581800	Equipment Over $5,000	49,865	17,500	17,500	81,000
Total Capitalized Equipment		86,409	473,637	473,637	230,000
TOTAL FIRE RESCUE		6,559,780	6,667,866	7,793,123	7,316,978

DEPARTMENT: PLANNING AND COMMUNITY DEVELOPMENT
DIVISION: 258 BUILDING INSPECTIONS
FUND: 101 GENERAL FUND

DEPARTMENT DESCRIPTION

The Building Inspections Division assists customers seeking permits and inspections for various residential and commercial construction projects. The Division is responsible for maintaining health, safety, and welfare through professional review of building plans, permits and performing inspections to ensure consistency of the City's adopted building codes and ordinances. Staff works closely with citizens, contractors, builders, developers, and other City Departments to assist in creating an attractive and safe community.

GOALS AND OBJECTIVES

- Strive to provide superior customer service through courteous and professional relationships with the community.

- Continue to train counter staff to interpret building code regulations with the goal to successfully guide customers through the permit and inspection process.

- Promote and educate contractors and citizens on the newly implemented CityView software which has streamlined the process and provides transparency on construction projects.

- Continue to make website improvements to help educated the public on the permitting process, inspection process and online payment process.

- Continue to provide a high level of professional services to the varied stakeholders served, including builders, developers, landowners, neighborhood groups, business owners, appointed officials and Council members, and citizens of the community.

- Promote continuous staff development and cross training to improve efficiency and customer service by increasing the technical knowledge of staff.

- Continue to expand efforts for community education of Building Safety through the City of Schertz Building Safety Month activities.

ACCOMPLISHMENTS

- Successfully implemented CityView a new permitting/planning/Code Enforcement software which has improved the service to customers, transparency, and efficiency on all development projects.

- Focus on training opportunities for staff. Staff attended various continuing education classes virtually related to building code regulations, the Master Exam Prep Class for Plumbing, Coaching and Teambuilding Skills for Managers and Supervisors, ADA Accessibility Training, various webinars for inspector training, and training.

- Updated the website with the implementation of the CityView software related to permits, inspections, code complaints, and items related to construction projects.

- Continued the yearly program to raise awareness for Building Safety Month which included safety tips on the city social media site and an article in the Schertz Magazine.

- Implemented the new CityView customer portal which is a one location for to improve communication contractors and citizens and provide that one stop for submitting permits, make payments, request online inspections for customers.

- Continued to provide flexibility in meeting types by offering in-person or virtual meetings through Microsoft Teams to continue daily business with contractors and developers.

- Increased the use of the Residential Video Inspection Program which allows residents, contractors, and the city inspectors the ability to conduct virtual inspections on certain building projects.

ORGANIZATIONAL CHART



INSPECTIONS	2020-21	2021-22	2022-23
Dir. of Planning & Comm. Dev.	1	1	1
Administrative Assistant	1	1	1
Chief Building Official	1	1	1
Plans Examiner	1	1	2
Building Inspector	3	5	5
Permit Technician	2	2	3
Development Specialists	0	1	1
TOTAL POSITIONS	9	12	14

PERFORMANCE INDICATORS

Workload/Output	2020-21 Actual	2021-22 Estimate	2022-23 Budget
New Residential Construction	286	240	250
New Commercial Construction	15	30	30
Reroof Permits	302	400	400
Accessory/Temporary Building Permits	39	50	50
Deck/Patio Permits	105	100	100
Sign Permits	96	75	75
Other Permits	1701	1700	1700
Mechanical Permits	688	680	680
Electric Permits	700	750	750
Plumbing Permits	1122	1300	1,300
Total Permit/License/Fee Revenue	$1,960,572	$2,696,862	$2,696,862

Effectiveness	2020-21 Actual	2021-22 Estimate	2022-23 Budget
Standard Inspections (i.e. framing) and Re-Inspections	12,538	12,000	12,000

Budget	2020-21 Actual	2021-22 Estimate	2022-23 Budget
Personnel	$884,169	$967,417	$1,091,750
Supplies	$2,548	$5,100	$4,998
Utility Services	$5,659	$8,400	$8,232
Operations Support	$176	$850	$833
Staff Support	$20,210	$41,506	$45,497
Professional Services	$32,988	$70,000	$68,600
Operating Equipment	$1,202	$650	$7,637
Capital Outlay	$27,381	0	$43,750
Total	*$974,332*	*$1,093,923*	*$1,271,297*

PROGRAM JUSTIFICATION AND ANALYSIS

The FY 2022-23 Budget increases 16.2% from the FY 2021-22 year-end estimate for a new Plans Examiner position, computer equipment, and a vehicle replacement.

101 GENERAL FUND		FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 ESTIMATE	FY 2022-23 ADOPTED
PUBLIC SAFETY EXPENDITURES					
INSPECTIONS					
Personnel Services					
258-511110	Regular	609,349	644,618	655,190	735,923
258-511120	Overtime	6,418	15,666	15,666	12,179
258-511180	LTD	-	-	-	-
258-511210	Longevity	11,506	11,025	11,692	11,710
258-511230	Certification Allowance	1,781	288	2,700	2,116
258-511310	FICA - Employer	46,519	51,343	53,422	58,249
258-511350	TMRS - Employer	101,286	109,952	109,743	124,798
258-511410	Health - Employer	105,488	126,884	116,989	144,722
258-511500	Workers Compensation	1,822	2,178	2,015	2,053
Total Personnel Services		884,169	961,954	967,417	1,091,750
Supplies					
258-521000	Operating Supplies	569	1,300	1,300	1,274
258-521100	Office Supplies	1,034	2,400	2,400	2,352
258-521300	Motor Vehicle Supplies	322	900	900	882
258-521600	Equip Maint Supplies	623	500	500	490
Total Supplies		2,548	5,100	5,100	4,998
Utility Services					
258-533500	Vehicle Fuel	5,659	8,400	8,400	8,232
Total Utility Services		5,659	8,400	8,400	8,232
Operations Support					
258-534200	Printing & Binding	176	850	850	833
Total Operations Support		176	850	850	833

101 GENERAL FUND		FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 ESTIMATE	FY 2022-23 ADOPTED
Staff Support					
258-535100	Uniforms	5,279	8,900	8,900	8,722
258-535300	Memberships	285	705	765	750
258-535400	Publications	2,225	2,400	2,400	2,352
258-535500	Training/Travel	7,965	23,341	23,341	26,935
258-535510	Meeting Expense	799	1,900	1,900	1,862
258-535600	Professional Certifications	3,657	4,200	4,200	4,876
Total Staff Support		20,210	41,446	41,506	45,497
Professional Services					
258-541300	Other Consult/Prof Service	32,988	70,000	70,000	68,600
Total Professional Services		32,988	70,000	70,000	68,600
Operating Equipment					
258-571000	Furniture & Fixtures	1,202	650	650	4,637
258-571200	Vehicles & Accessories < $5,000	-	-	-	3,000
Total Operating Equipment		1,202	650	650	7,637
Capital Outlay					
258-581200	Vehicles & Access. over $5,000	27,381	-	-	43,750
Total Capital Outlay		27,381	-	-	43,750
TOTAL INSPECTIONS		974,333	1,088,400	1,093,923	1,271,297

DEPARTMENT: PLANNING AND COMMUNITY DEVELOPMENT
DIVISION: 259 Neighborhood Services
FUND: 101 GENERAL FUND

DEPARTMENT DESCRIPTION

The Neighborhood Services Division works with the community to engage, educate, protect and promote the health, safety and keep Schertz a beautiful place to live. The Division is committed to providing outstanding service in order to help revitalize and enhance the community by performing inspections and providing services to create a sense of community and by promoting regular maintenance on residential and commercial properties. Environmental Health focuses on inspection services to promote public health and uses health safety best practices to ensure compliance with state and local health codes to include, but not limited to, food establishments, all public and semi-public aquatic facilities, and responds to complaints and concerns.

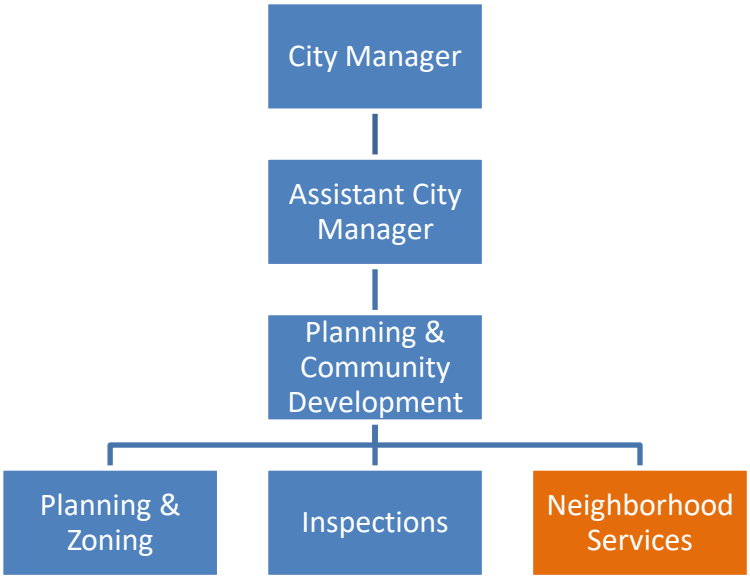
GOALS AND OBJECTIVES

- Foster resident pride in their neighborhood and create a sense of community.
- Encourage and improve property maintenance in residential and commercial areas.
- Seek to engage residents to change how residents see code enforcement.
- Work hand-in-hand with community stakeholders to increase and maintain a high quality of life and feeling of safety.
- Build programs and seek interdepartmental assistance to support the community.
- Start a volunteer program to assist with residential property maintenance, creek clean up, etc.
- Seek grants to support community programs such as add to community tool shed, tire disposal, and more.

ACCOMPLISHMENTS

- Successfully worked with the Love Where You Live volunteers to help residents and remediate code violations.
- Created an awareness video on Mosquito prevention “Fight the Bite”.
- Work with Public Affairs to brand the Division and post programs and regulations on social media including high grass and weed information, tree regulations, and junk and debris regulations.
- Attended HOA meetings to help foster relationships with neighborhood residents.
- Implemented a community tool shed to lend equipment to residents.
- Successfully worked with Utility companies to get cable lines buried in easements behind homes in multiple neighborhoods.
- Collaborate with the Parks Department on events to ensure the health and safety of food vendors and
- Attend a variety of events to promote Neighborhood Services.

ORGANIZATIONAL CHART



Neighborhood Services	2020-21	2021-22	2022-23
Manager	1	1	1
Code Enforcement Officers	3	3	4
Sanitarian	1	1	1
TOTAL POSITIONS	**5**	**5**	**6**

PERFORMANCE INDICATORS

Workload/Output	2020-21 Actual	2021-22 Estimate	2022-23 Budget
Code Enforcement cases	2,822	3,002	3,500
Other permit (food/foster/pool)		215	225
Health Inspections		265	275

Budget	2020-21 Actual	2021-22 Estimate	2022-23 Budget
Personnel	$0	$341,309	$374,203
Supplies	0	3,994	8,914
Utility Services	0	10,000	8,624
Operations Support	0	3,419	3,351
Staff Support	0	23,393	26,561
Professional Services	0	2,500	2,450
Maintenance Services	0	15,000	14,700
Operating Equipment	0	1,325	319
Capital Outlay	0	0	76,000
Total	*$0*	*$400,940*	*$515,121*

PROGRAM JUSTIFICATION AND ANALYSIS

The FY 2022-23 Budget increases 28.5% from the FY 2021-22 year end with the addition of a neighborhood services officer position, the addition of the Cibolo creek clean-up program, and vehicle replacements.

101 GENERAL FUND		FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 ESTIMATE	FY 2022-23 ADOPTED
PUBLIC SAFETY					
EXPENDITURES					
Neighborhood Services					
Personnel Services					
259-511110	Regular	-	225,346	241,011	255,371
259-511120	Overtime	-	4,664	4,664	6,910
259-511210	Longevity	-	2,721	1,480	1,886
259-511220	Clothing Allowance		3,506	1,469	-
259-511230	Certification Allowance	-	1,090	2,025	1,445
259-511310	FICA - Employer	-	18,026	19,175	20,280
259-511350	TMRS - Employer	-	38,880	40,141	43,450
259-511410	Health - Employer	-	16,645	30,034	43,891
259-511500	Workers Compensation	-	1,416	1,310	970
Total Personnel Services		-	312,294	341,309	374,203
Supplies					
259-521000	Operating Supplies	-	1,044	1,044	6,023
259-521100	Office Supplies	-	1,000	1,000	980
259-521300	Motor Vehicle Supplies	-	1,725	1,200	1,176
259-521600	Equip Maint Supplies	-	2,155	750	735
Total Supplies		-	5,924	3,994	8,914
Utility Services					
259-533500	Vehicle Fuel	-	12,595	10,000	8,624
Total Utility Services		-	12,595	10,000	8,624
Operations Support					
259-534200	Printing & Binding	-	3,419	3,419	3,351
Total Operations Support		-	3,419	3,419	3,351
Staff Support					
259-535100	Uniforms	-	6,100	6,100	6,076
259-535300	Memberships	-	450	450	441
259-535400	Publications	-	1,190	1,190	980
259-535500	Training/Travel	-	13,550	13,550	16,219
259-535510	Meeting Expense	-	1,200	200	980
259-535600	Professional Certifications	-	1,903	1,903	1,865
Total Staff Support		-	24,393	23,393	26,561
Professional Services					
259-541300	Other Consult/Prof Service	-	2,500	2,500	2,450
Total Professional Services		-	2,500	2,500	2,450

Maintenance Services					
259-551700	Abatement/Lot Cleaning	-	15,000	15,000	14,700
259-551810	Maintenance Agr.-Radios	-	-	-	-
Total Maintenance Services		-	15,000	15,000	14,700
Operating Equipment					
259-571000	Furniture & Fixtures <$5,000	-	325	325	319
259-571800	Equipment Over $5,000		1,000	1,000	-
Total Operating Equipment		-	1,325	1,325	319
Capital Outlay					
259-581200	Vehicles & Access. Over $5,000	-	-	-	76,000
Total Capital Outlay		-	-	-	76,000
TOTAL NEIGHBORHOOD SERVICES		-	377,450	400,940	515,122

DEPARTMENT: PUBLIC WORKS
DIVISION: 359 STREETS
FUND: 101 GENERAL FUND

DEPARTMENT DESCRIPTION

The Street Division provides high quality service in design, construction, and renovation of streets to provide safe and efficient movement of people and goods through a well-designed, operated, and maintained transportation network. As part of the Streets division's focus to offer the highest level of customer service while being stewards of tax dollars, the division evaluates affordability and efficiency options for providing street maintenance service, including a weekly chipping service.

GOALS AND OBJECTIVES

- Apply preventative maintenance strategies to extend the life of City streets and reduce unscheduled maintenance.
- Plan, design, construct, operate, and maintain traffic functions, traffic control devices, street resurfacing and rehabilitation, streetlights, street signs, street sweeping, and crosswalk signals.
- Emphasize safety to reduce preventable accidents.
- Provide traffic counts and speed information on specific streets as requested.
- Design and prepare street maintenance plans, pothole patching, and sidewalk repair/construction.

ORGANIZATIONAL CHART



STREETS	2020-21	2021-22	2022-23
Director	1	1	1
Assistant Director	1	1	1
Streets/Drainage Manager	1	1	1
Street Superintendent	1	1	1
Street Supervisor	1	1	1
Street Worker II	5	5	5
Street Worker I	7	7	7
TOTAL POSITIONS	15	15	15

PERFORMANCE INDICATORS

Workload/Output	2020-21 Actual	2021-22 Estimate	2022-23 Budget
Street Sweeping hours	2173	3752	3900
Number of signs produced	1207	2110	2520
Quantity of asphalt purchased (tons)	482	2050	2050
Special projects (Hours)	1433	2100	2250
Street centerline miles	165	172	180

Efficiency	2020-21 Actual	2021-22 Estimate	2022-23 Budget
Annual cost to operate street sweepers (operators and fuel)	120,500	125,000	135,000
Cost per ton of asphalt	45	65	75
Approved daily budget expenditures for operation	5,583	8,165	9,630

Effectiveness	2020-21 Actual	2021-22 Estimate	2022-23 Budget
Hours spent on roadway maintenance	3788	8037	6000

Budget	2020-21 Actual	2021-22 Estimate	2022-23 Budget
Personnel	$815,232	$1,012,792	$1,107,287
Supplies	100,222	157,950	178,850
City Support	133	6,000	5,880
Utility Services	188,189	195,000	196,000
Staff Support	18,944	22,200	22,050
Professional Services	12,495	16,000	30,380
Maintenance Services	213,778	485,500	725,790
Rental/Leasing	2,612	5,000	4,900
Operating Equipment	30,581	6,000	6,370
Capital Outlay	31,623	160,975	310,000
Total	*$1,413,809*	*$2,067,417*	*$2,587,507*

PROGRAM JUSTIFICATION AND ANALYSIS

The FY 2022-23 Budget will increase 25.2% from the FY 2021-22 year-end estimate. FY 2022-23 budget includes an additional $250,000 for Street Preservation and Maintenance (SPAM), an emulsion tank, and a replacement skid steer.

101 GENERAL FUND		FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 ESTIMATE	FY 2022-23 ADOPTED
PUBLIC ENVIRONMENT					
EXPENDITURES					
STREETS					
Personnel Services					
359-511110	Regular	513,176	640,785	655,150	712,687
359-511120	Overtime	15,870	18,240	15,000	18,192
359-511180	LTD	-	-	-	-
359-511210	Longevity	12,628	18,074	17,823	18,628
359-511230	Certification Allowance	1,985	4,656	3,116	2,873
359-511310	FICA - Employer	40,486	50,805	52,868	56,290
359-511350	TMRS - Employer	90,140	109,409	110,678	123,059
359-511410	Health - Employer	119,622	154,187	134,616	152,310
359-511500	Workers Compensation	21,325	25,444	23,541	23,248
Total Personnel Services		815,232	1,021,600	1,012,792	1,107,287
Supplies					
359-521000	Operating Supplies	3,791	3,750	3,750	3,675
359-521050	Operating Supplies-Street Sig	27,714	49,450	60,000	58,800
359-521052	Operating Supplies-Dept. Signs	-	10,000	10,000	9,800
359-521055	Operating Supplies-StreetMain	65,470	69,625	80,000	88,200
359-521100	Office Supplies	179	950	400	3,675
359-521200	Medical/Chemical Supplies	1,980	2,000	2,000	4,900
359-521300	Motor Vehicle Supplies	1,087	3,700	1,800	9,800
Total Supplies		100,221	139,475	157,950	178,850
City Support Services					
359-532800	EMPLOYEE APPRECIATION EVEN	133	6,000	6,000	5,880
TOTAL City Support Services		133	6,000	6,000	5,880
Utility Services					
359-533200	Electricity Utility Service	149,738	140,000	150,000	137,200
359-533210	Utilities - Poles	-	-	-	-
359-533410	Water Utility Service	144	600	-	-
359-533500	Vehicle Fuel	38,307	52,000	45,000	58,800
Total Utility Services		188,189	192,600	195,000	196,000

101 GENERAL FUND		FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 ESTIMATE	FY 2022-23 ADOPTED
Staff Support					
359-535100	Uniforms	12,447	14,500	14,500	14,210
359-535300	Memberships	-	-	-	-
359-535500	Training/Travel	5,279	10,720	6,500	7,840
359-535510	Meeting Expense	1,141	700	1,200	-
359-535600	Professional Certifications	77	-	-	-
Total Staff Support		18,944	25,920	22,200	22,050
Professional Services					
359-541310	Contractual Services	12,495	58,600	16,000	30,380
Total Professional Services		12,495	58,600	16,000	30,380
Maintenance Services					
359-551100	Building Maintenance	-	-	500	-
359-551400	Minor & Other Equip. Maintenance	316	500	-	490
359-551600	Outsourced Street Maintenance	213,462	297,000	400,000	642,000
359-551650	Sidewalk Maintenance	-	86,000	85,000	83,300
Total Maintenance Services		213,778	383,500	485,500	725,790
Rental Equipment					
359-561100	Rental Equipment	2,612	5,000	5,000	4,900
Total Rental Equipment		2,612	5,000	5,000	4,900
Operating Equipment					
359-571000	Furniture & Fixtures	236	200	2,000	1,470
359-571200	Vehicles & Access under $5,000	1,190	-	-	-
359-571750	Street Crossing Minor Imprvmnt	22,517	41,000	-	-
359-571800	Equipment under $5,000	6,638	4,000	4,000	4,900
Total Operating Equipment		30,581	45,200	6,000	6,370
Capital Outlay					
359-581200	Vehicles & Access. over $5,000	31,623	-	-	51,250
359-581750	Street Crossing Improvements	-	-	-	-
359-581800	Equipment over $5,000	-	160,075	160,975	258,750
Total Capital Outlay		31,623	160,075	160,975	310,000
TOTAL STREETS		1,413,808	2,037,970	2,067,417	2,587,507

DEPARTMENT: 460 PARKS, RECREATION AND COMMUNITY SERVICES

FUND: 101 GENERAL FUND

DEPARTMENT DESCRIPTION

The Parks, Recreation, and Community Services department oversees the maintenance and management of approximately 438 acres of park land, to include the maintenance of municipal facilities, creek ways, swimming pools, park irrigation systems, trails, restrooms, pavilions, open space, playground equipment, benches, picnic tables, lighting, mowing contracts oversight, campus formal bed maintenance contracts, and oversight of athletic field maintenance by sports associations (Buffalo Valley Youth Association and Schertz Youth Soccer Alliance). It conducts community-wide tree planting and beautification programs. Acquires, designs, constructs, and renovates existing and additional park land and facilities. It provides citizen input and communication venues utilizing the Parks and Recreation Advisory Board, community surveys, and community meetings. It plans and implements over 50 special events, recreation programs, and parades. The Director of Parks, Recreation, and Community Services oversees the budgets for Parks, Swimming Pools, Tree Mitigation, Parkland Dedication, and the Special Events Fund. In addition, the Director oversees and manages the contracts with the YMCA of Greater San Antonio for the staffing and programming of the Recreation Center, the Schertz Area Senior Center, the Schertz Aquatics Center, and the outdoor pools at Pickrell Park and Wendy Swan Memorial Park.

GOALS AND OBJECTIVES

- Continue to develop a system of parks, open space, recreational facilities, and leisure services that will meet the needs of an expanding community.

- Implement the on-going Parks and Open Space Master Plan recommendations and priorities to keep pace with the needs of an expanding community.

- Continue the development of trails and greenbelts to improve connectivity among parks, neighborhoods, churches, schools, public facilities, and municipal buildings.

- Provide recreational and leisure opportunities to City of Schertz residents of all ages through the provision of high-quality parks and recreational facilities, swimming pools, and senior center.

- Continue to expand our internal, recreation services program through our Music & Movies in the Park series, restructuring of our established special events, and introduction of more adult-oriented sports opportunities.

- Continue to expand our nature park educational opportunities through more organized, structured site tours and programming accomplished through partnerships with the Friends of Crescent Bend Nature Park, members of the local birding community, and the local school district (SCUCISD).

ORGANIZATIONAL CHART



PARKS, RECREATION & COMMUNITY SERVICES	2020-21	2021-22	2022-23
Director of Parks, Recreation & Community Services	1	1	1
Administrative Assistant	1	1	1
Recreation Coordinator	0	0	1
Parks Manager	1	1	1
Park Maintenance Crew Supervisor	1	1	1
Park Maintenance Technician I	5	5	8
Park Worker I, Part Time	1	1	1
Seasonal Park Workers	1	1	1
Recreation Manager	1	1	1
Events Specialist	1	1	1
TOTAL POSITIONS	13	13	17

PERFORMANCE INDICATORS

Workload/Outputs	2020-21 Actual	2021-22 Estimate	2022-23 Budget
Total Acres of Park Land Managed	425.31	438.97	438.97
Total Acres of City Campuses Managed	36.03	36.03	36.03
Total Acres of Land Managed Per FTE	76.89	79.17	79.17
Total Miles of Trails Managed	25	25	25.6
Special Events, Programs & Parades	50	50	50

Efficiency	2020-21 Actual	2021-22 Estimate	2022-23 Budget
Acres of Contractual Mowing	119.40	123.09	123.09
Acres of Athletic Association Maintenance	70.02	70.02	70.02
Hours of Volunteer Service	800	500	500
Hours of Athletic Association Service	1,200	1,200	1,200

Effectiveness	2020-21 actual	2021-22 Estimate	2022-23 Budget
Cost Benefit for Athletic Association Field Maintenance	$550,000	$550,000	$550,000
Cost Benefit for Volunteer Hours	$12,000	$7,500	$7,500
Special Events Attendance	15,000	25,000	25,000
Youth Sports Registrations (BVYA & SYSA)	3,800	1,900	3,800

Budget	2020-21 Actual	2021-22 Estimate	2022-23 Budget
Personnel	$669,997	$729,822	$975,812
Supplies	122,154	113,148	83,643
City Support Services	153,879	141,749	156,800
Utility Services	260,988	256,000	250,880
Operations Support	1,049	2,000	1,960
Staff Support	15,958	19,670	19,277
Professional Services	146,145	147,946	194,987
Maintenance Services	76,649	14,000	13,720
Rental/Leasing	10,038	10,000	9,800
Operating Equipment	52,345	65,000	63,700
Capital Outlay	152,667	280,997	347,497
Total	*$1,661,869*	*$1,780,332*	*$2,118,076*

PROGRAM JUSTIFICATION AND ANALYSIS

The FY 2022-23 Budget will increase 19.0% from the FY 2021-22 year-end estimate for a two new Parks maintenance technician positions, a recreation coordinator position, additional funding for contract mowing and vehicle and equipment replacements.

101 GENERAL FUND		FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 ESTIMATE	FY 2022-23 ADOPTED
PARKS, RECREATION, & COMMUNITY SERVICES EXPENDITURES					
PARKS					
Personnel Services					
460-511110	Regular	440,047	498,671	484,401	632,489
460-511120	Overtime	19,562	18,245	20,000	26,866
460-511180	LTD	-	-	-	-
460-511210	Longevity	3,208	4,156	5,140	2,318
460-511230	Certification Allowance	4,337	9,069	6,335	4,740
460-511310	FICA - Employer	34,462	40,543	39,465	50,973
460-511350	TMRS-Employer	74,854	84,482	82,618	106,803
460-511410	Health-Employer	88,767	97,967	86,463	143,450
460-511500	Workers' Compensation	4,760	5,837	5,400	8,173
Total Personnel Services		669,997	758,970	729,822	975,812
Supplies					
460-521000	Operating Supplies	34,029	32,750	32,750	32,095
460-521100	Office Supplies	2,038	1,500	1,500	1,470
460-521200	Medical/Chemical Supplies	3,254	4,100	4,100	4,018
460-521300	Motor Vehicle Supplies	532	500	500	490
460-521310	Landscaping Supplies- Parks	38,610	18,500	18,500	18,130
460-521315	Landscaping Supplies- Campus	32,273	22,500	22,500	22,050
460-521400	Plumbing Supplies	11,208	32,798	32,798	4,900
460-521610	Building Maintenance Supplies	211	500	500	490
Total Supplies		122,155	113,148	113,148	83,643
City Support Services					
460-532601	Holidazzle	54,351	26,000	34,137	34,300
460-532604	4th of July Jubilee	47,254	26,000	26,000	34,300
460-532619	Schertz Sweetheart	2,142	10,000	10,000	9,800
460-532620	Sweetheart Scholarships	4,000	8,500	8,500	4,410
460-532626	Other Events	25,370	73,500	43,500	52,430
460-532629	MOVING ON MAIN	13,964	12,000	9,612	11,760
460-532800	Music, Movies in the Park	6,798	10,000	10,000	9,800
Total City Support Services		153,879	166,000	141,749	156,800
Utility Services					
460-533200	Electric Utility Service	74,419	76,000	76,000	74,480
460-533410	Water Utility Service	174,257	160,000	160,000	156,800
460-533500	Vehicle Fuel	12,312	10,000	20,000	19,600
Total Utility Services		260,988	246,000	256,000	250,880

101 GENERAL FUND		FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 ESTIMATE	FY 2022-23 ADOPTED
Operations Support					
460-534100	Advertising	927	1,000	1,000	980
460-534800	Temporary Empl. Services	123	1,000	1,000	980
Total Operations Support		1,050	2,000	2,000	1,960
Staff Support					
460-535100	Uniforms	7,519	7,195	7,195	7,051
460-535300	Memberships	1,864	1,625	1,625	1,593
460-535500	Training/Travel	5,401	10,000	10,000	9,800
460-535510	Meeting Expenses	1,175	850	850	833
Total Staff Support		15,959	19,670	19,670	19,277
Professional Services					
460-541300	Other Prof. Services	26,913	42,018	6,000	5,880
460-541310	Contract Services	119,233	141,946	141,946	189,107
Total Professional Services		146,146	183,964	147,946	194,987
Maintenance Services					
460-551100	Building Maintenance	14,443	2,500	2,500	2,450
460-551400	Minor & Other Equip Maint	7,373	5,000	5,000	4,900
460-551600	Street Maintenance Materials	51,183	-	-	-
460-551618	Veteran's Memorial Maint.	3,650	4,000	4,000	3,920
460-551710	Landscaping	-	2,500	2,500	2,450
Total Maintenance Services		76,649	14,000	14,000	13,720
Rental-ROW					
460-561100	Rental-Equipment	10,038	10,000	10,000	9,800
Total Rental-ROW		10,038	10,000	10,000	9,800
Operating Equipment					
460-571000	Furniture & Fixtures	-	-	-	-
460-571700	Improvements under $5,000	39,194	50,000	50,000	49,000
460-571800	Equpment under $5000	13,151	15,000	15,000	14,700
Total Operating Equipment		52,345	65,000	65,000	63,700
Capital Outlay					
460-581200	Vehicles & Access. Over $5,000	-	32,000	32,000	87,500
460-581700	Improvements Over $5,000	141,028	206,979	242,997	242,997
460-581800	Equipment Over $5,000	11,639	6,000	6,000	17,000
Total Capital Outlay		152,667	244,979	280,997	347,497
TOTAL PARKS		1,661,873	1,823,731	1,780,332	2,118,076

DEPARTMENT: PARKS, RECREATION, AND COMMUNITY SERVICES
DIVISION: 463 POOLS
FUND: 101 GENERAL FUND

DEPARTMENT DESCRIPTION

The management and maintenance of two (2) outdoor pools including the maintenance of swimming facilities, pumping systems, and related aquatic programs designed to encourage safe use and professional management of these facilities. Provide contractual oversight of the management, programming, and maintenance of the Schertz Aquatics Center. Provide citizen input and communication venues utilizing the Parks and Recreation Advisory Board, surveys, and community meetings.

GOALS AND OBJECTIVES

- Maintain and develop aquatic programs designed to educate our citizens and to meet the needs of our expanding community.

- Maintain a high quality of pool maintenance while providing excellent aquatic recreation and leisure service programs.

- Incorporate management oversight of the Schertz Aquatics Center in order to expand the availability of recreational and health/well-being programming and provide year-round access to same.

ORGANIZATIONAL CHART



PERFORMANCE INDICATORS

Workload/Outputs	2020-21 Actual	2021-22 Estimate	2022-23 Budget
Revenue per year Outdoor Pools	$28,275	$25,000	$28,500
Days open per year Outdoor Pools	72	72	72
Daily Admissions Pickrell Pool	$21,545	$22,024	$22,000
Total Attendance Pickrell Pool	9,736	11,651	11,000
Season Pool Pass Sales	$6,730	$6,495	$4,000
Total Attendance Schertz Aquatics Ctr	78,000	78,000	78,000

Efficiency	2020-21 Actual	2021-22 Estimate	2022-23 Budget
Cost per resident for Pool Operations (Includes Schertz Aquatics Center	$14.25	$14.25	$13.16

Budget	2020-21 Actual	2021-22 Estimate	2022-23 Budget
Supplies	$23,107	$25,500	$24,990
Utility Services	22,616	23,000	16,170
Professional Services	0	0	0
Maintenance Services	490,950	527,878	539,664
Operating Equipment	0	0	0
Total	*$536,674*	*$576,378*	*$580,824*

PROGRAM JUSTIFICATION AND ANALYSIS

The FY 2022-23 Budget will increase 0.8% from the FY 2021-22 year end with no change in operations.

101 GENERAL FUND		FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 ESTIMATE	FY 2022-23 ADOPTED
PARKS & RECREATION EXPENDITURES					
POOLS					
Supplies					
463-521000	Operating Supplies	3,806	4,500	4,500	4,410
463-521200	Chem/Med/Lab Supplies	17,459	18,000	18,000	17,640
463-521600	Equip Maint Supplies	1,842	3,000	3,000	2,940
Total Supplies		23,107	25,500	25,500	24,990
Utility Services					
463-533200	Electric Utility Service	14,916	10,000	15,000	9,800
463-533410	Water Utility Service	7,701	6,500	8,000	6,370
Total Utility Services		22,617	16,500	23,000	16,170
Professional Services					
463-541300	Other Consl/Prof Services	-	-	-	-
Total Professional Services		-	-	-	-
Maintenance Services					
463-551100	Building Maintenance	(2)	-	-	-
463-551400	Minor & Other Equip Maintenance	9,418	10,000	10,000	9,800
463-551700	Contract Maintenance	481,534	517,878	517,878	529,864
Total Maintenance Services		490,950	527,878	527,878	539,664
Operating Equipment					
463-571000	Furniture & Fixtures	-	-	-	-
Total Capital Outlay		-	-	-	-
TOTAL POOLS		536,674	569,878	576,378	580,824

DEPARTMENT: PUBLIC AFFAIRS
DIVISION: 464 EVENT FACILITIES
FUND: 101 GENERAL FUND

DEPARTMENT DESCRIPTION

Under the umbrella of Public Affairs, Event Facilities provides a place where guests can celebrate life events such as social or cultural activities. The Event Facilities are centrally located in Schertz for businesses and other organizations to hold meetings, training, and/or other specialized events. This department handles all aspects of event rental, and in cooperation with other department's plans, coordinates and executes each event from start to finish (initial deposit to event feedback).

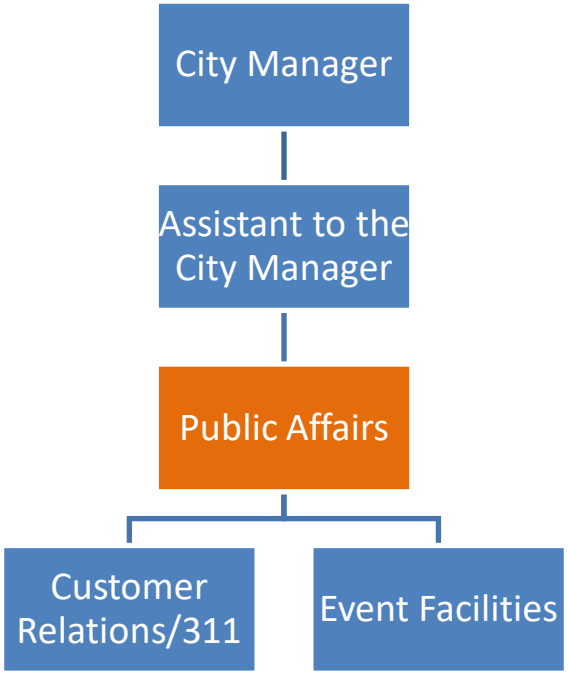
GOALS AND OBJECTIVES

- Promotes community involvement by attracting public events such as fundraisers, tradeshows/conventions, and performing arts events.

- Promotes high quality of life for residents and other customers by providing an affordable, friendly, and safe gathering place for special events.

- Promotes relationships with surrounding cities, businesses, organizations, and citizens by offering audio/video capabilities and attractive, flexible and diverse use of venue space through upgrades in technology and building improvements.

ORGANIZATIONAL CHART



EVENT FACILITIES	2020-21	2021-22	2022-23
Civic Center Manager	1	1	1
Civic and Community Centers Coordinator	1	1	1
Event Attendant	2	2	3
P/T Event Attendant	2	2	1
TOTAL POSITIONS	6	6	6

PERFORMANCE INDICATORS

Workload/Output	2020-21 Actual	2021-22 Estimate	2022-23 Budget
Number of events booked	837	850	850
Number of events cancelled	128	125	50
Number of facility tours	250	300	300
Number of web inquiries answered	126	150	150

Efficiency	2020-21 Actual	2021-22 Estimate	2022-23 Budget
Revenue	198,771	320,000	300,000
Comp'd Value	55,000	38,000	30,000

Effectiveness	2020-21 Actual	2021-22 Estimate	2022-23 Budget
Tradeshows/conventions	9	14	12
Customer satisfaction Rating	95%	100%	100%

Budget	2020-21 Actual	2021-22 Estimate	2022-23 Budget
Personnel Services	$216,037	$337,833	$380,583
Supplies	5,606	3,650	4,410
Utility Services	40,363	39,350	48,588
Operations Support	30,114	7,400	15,298
Staff Support	2,362	8,252	4,876
Professional Services	907	0	0
Maintenance Services	5,641	8,898	2,450
Operating Equipment	6,745	14,500	10,780
Total	*$307,775*	*$419,883*	*$466,985*

PROGRAM JUSTIFICATION AND ANALYSIS

The FY 2022-23 Budget will increase 11.2% from the FY 2021-22-year end estimate with the addition of a new event attendant position.

101 GENERAL FUND		FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 ESTIMATE	FY 2022-23 ADOPTED
CULTURAL EXPENDITURES					
EVENT FACILITIES					
Personnel Services					
464-511110	Regular	155,721	201,164	236,636	261,922
464-511120	Overtime	790	5,375	5,000	5,558
464-511180	LTD	-	-	-	-
464-511210	Longevity	3,467	3,996	3,979	6,301
464-511310	FICA - Employer	12,178	15,943	18,790	20,926
464-511350	TMRS-Employer	24,664	34,141	39,335	44,834
464-511410	Health-Employer	18,940	25,788	33,802	37,030
464-511500	Workers' Compensation	277	315	291	4,012
Total Personnel Services		216,037	286,722	337,833	380,583
Supplies					
464-521000	Operating Supplies	4,814	4,000	2,500	3,136
464-521050	Ancillary Products	166	450	450	490
464-521100	Office Supplies	626	700	700	784
Total Supplies		5,606	5,150	3,650	4,410
Utility Services					
464-533100	Gas Utility Service	696	850	850	1,058
464-533200	Electric Utility Service	32,673	39,250	30,000	39,200
464-533410	Water Utility Service	6,429	7,000	7,000	6,860
464-533500	Vehicle Fuel	565	1,500	1,500	1,470
Total Utility Services		40,363	48,600	39,350	48,588
Operations Support					
464-534100	Advertising	989	3,800	3,800	3,920
464-534200	Printing & Binding	1,527	1,500	2,000	1,470
464-534550	Business Meetings/Networking	-	108	100	108
464-534800	Temporary Empl. Services	27,599	8,000	1,500	9,800
Total Operations Support		30,115	13,408	7,400	15,298
Staff Support					
464-535100	Uniforms	462	1,500	1,500	1,470
464-535300	Memberships	243	315	209	270
464-535500	Training/Travel	1,478	2,850	2,741	2,891
464-535510	Meeting Expenses	179	200	3,802	245
Total Staff Support		2,362	4,865	8,252	4,876

101 GENERAL FUND		FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 ESTIMATE	FY 2022-23 ADOPTED
Professional Services					
464-541300	Professional Services	907	-	-	-
Total Professional Services		907	-	-	-
Maintenance Services					
464-551800	Other Maintenance Agreements	5,641	12,700	8,898	2,450
Total Maintenance Services		5,641	12,700	8,898	2,450
Operating Equipment					
464-571000	Furniture & Fixtures	1,014	2,300	3,300	980
464-571401	Audio/Visual Equipment	264	-	-	-
464-571500	Operating Equipment Under $5,000	5,467	11,200	11,200	9,800
464-571550	Capital Recovery Equipment	-	-	-	-
Total Operating Equipment		6,745	13,500	14,500	10,780
TOTAL EVENT FACILITIES		307,776	384,945	419,883	466,985

DEPARTMENT: 665 LIBRARY
FUND: 101 GENERAL FUND

DEPARTMENT DESCRIPTION

The Schertz Public Library:

- Supports life-long learning, literacy and recreation by developing and maintaining a wide variety of library materials in print, audiovisual and digital formats for users of all ages;
- Encourages the love of reading and learning by providing story time, special event programs, and various other literacy-based programs for infants, children and teens;
- Enriches the lives of adults by providing instructional and recreational programming in high-interest areas such as Internet usage, computer software, e-readers and other personal digital devices, health and fitness, financial planning, crafts, and book clubs;
- Provides public access to technology including computers, the Internet, wi-fi and printers, as well as to online employment, business and educational resources;
- Provides answers and information to telephone, email, online chat, and in-person queries;
- Provides meeting and study space to individuals and community groups;
- Provides community outreach for underserved local residents through special programs, and
- Actively cooperates and interacts with other libraries in the region to share ideas and stay current in library practices. The library participates in CTLS, Inc. (Connecting Texas Libraries Statewide), a non-profit corporation that sponsors continuing education programs for library staff and encourages library usage and support by Texas residents. The library's primary service area includes the City of Schertz, the City of Selma, the City of Cibolo and Guadalupe County.

2022-23 GOALS

- Continue improving the collection and acceptable items-to-customer ratio by adding titles in a variety of formats. Focus will continue to be on collections with high turnover rates, e.g., bestsellers, DVDs, graphic novels, beginning readers, etc., with an additional focus on providing materials on the topics of diversity, equity, and inclusion.

- Continue weeding projects according to schedule in order to enhance and update collections.
- Continue systematic review and update of policies and procedures with an eye toward providing excellent customer-focused service, inclusion, and efficiency in service delivery.
- Implement in-house laptop circulation program (program was again delayed due to COVID and staff vacancy).
- Re-establish technology classes and programming.
- Expand job and career development program offerings.
- Expand outreach efforts in Schertz, Cibolo and Selma.
- Test a trial homebound delivery program in cooperation with Neighborhood Services.

2021-22 HIGHLIGHTS AND ACCOMPLISHMENTS

Received Texas Municipal Library Directors 2021 Achievement in Excellence Award for demonstrating consistent excellence and outstanding contributions to public library services within our community. Schertz Public Library was one of only 59 public libraries in Texas to receive this award.

Operations and Collections

- Added approximately 6,000 new and replacement items to library's physical collections and withdrew more than 2,000 dated, worn, lost and damaged items from library's physical collections.
- Resumed using teen and adult volunteers in the library.

Programming

Programming in FY22 was a mixture of virtual and in-person programming.

- Youth and Adult Services revamped winter and summer reading program formats to include creative activities and exploration activities in addition to reading activities.
- Revised summer reading program for Schertz Area Sr. Center and Forest Ridge Assisted Living Community to be simpler.
- Added new health and wellness adult programming including Qigong and meditation practice.
- More than 5,400 people attended 170 recorded or in-person programs in the first half of FY2022. Programs included weekly storytimes, outreach events, health programs, STEM and game programs, genealogy presentations, book clubs, craft sessions, and poetry programs.

Outreach and Partnerships

- Continued to partner with the Texas State Library to provide service as a Texas Talking Books Program Demo Library.
- Continued to place a bi-weekly rotating children's book collection in the memory care unit of the Legacy at Forest Ridge Retirement Community.
- Continued to partner with SCUCISD for various programs and activities including Family Night literacy programs, school visits, and working with the district's Bilingual Coordinator to provide a Salsa Garden event.
- Partnered with various organizations to provide programming and services to the community including TexasRxCard for discount medications cards, National Alliance on Mental Illness for programs, workshop and support groups, AACOG, Texas Medicare Solutions for programs, South Texas Blood and Tissue for quarterly blood drives, and YMCA for Story & Swim and holiday programs.
- Provided training to Primrose School staff on using puppets in their programs and Zoom Library 101 training to Schertz School of Science and Technology.
- Continued partnerships with other City departments to provide programming to community, including Parks & Rec's Candy Cruise, Movin' on Main, and a Library Discovery Garden, and a summer reading program and Large Print circulation collection for Senior Center.

ORGANIZATION CHART



LIBRARY	2020-21	2021-22	2022-23
Library Director	1	1	1
Librarian	3	3	3
Library Technician	2	2	2
Library Assistant	3	3	3
Library Assistant (20 hours)	7	7	7
Library Assistant (10 hours)	2	2	4
Programming Specialist (20 hours)	1	1	4
Library Page (10 hours)	2	2	0
Temp Part-time Library Clerk (Unfunded)	1	1	1

TOTAL POSITIONS	22	22	25

PERFORMANCE INDICATORS

Input	2020-21 Actual	2021-22 Estimate	2022-23 Budget
Service population (determined by TSLAC)	116,207	121,766	125,000
Total Staffing FTE	14.0	14.0	14.0
Circulation Staffing FTE	9.0	9.0	9.0
Total Operating Budget	$1,040,278	$1,190,931	$1,162,891
Total Materials Collection	149,956	153,000	159,000
Registered Borrowers	30,291	31,000	32,000
Materials Budget	$125,472	$130,000	$136,000

Workload/Output	2020-21 Actual	2021-22 Estimate	2022-23 Budget
Circulation per Capita	2.42	2.64	2.56
Library Visits per Capita	0.79	1.07	1.04
Program Attendance per Capita	0.02	0.07	0.07
Collection Turnover Rate	1.88	2.10	2.01
Total Circulation	281,659	322,000	320,000
Total Library Visits	91,291	130,000	130,000
Total Program Attendance			

Efficiency	2020-21 Actual	2021-22 Estimate	2022-23 Budget
Cost per Person Served	$8.95	$9.78	$9.30
Cost per Circulation	$3.63	$3.70	$3.69
Circulation per Circulation FTE	31,295	35,778	35,556

Effectiveness	2020-21 Actual	2021-22 Estimate	2022-23 Budget
Percentage of Service Population With Library Cards	26.07%	25.46%	25.60%
Materials Expenditures per Capita	$1.08	$1.07	$1.09
Materials Expenditures as a Percentage of Operating Budget (striving for 15% min.)	12.06%	10.92%	11.69%
Items per Capita (striving to meet 1.53 items per capita standard)	1.29	1.26	1.27

Budget	2020-21 Actual	2021-22 Estimate	2022-23 Budget
Personnel Services	$847,827	$948,877	$993,719
Supplies	11,347	15,000	18,130
Utility Services	48,117	62,000	60,760
Operations Support	2,168	5,900	4,018
Staff Support	3,655	7,025	7,874
Professional Services	1,656	3,129	2,254
Operating Equipment	125,508	149,000	176,040
Capital Outlay	0	0	30,000
Total	*$1,040,278*	*$1,190,931*	*$1,292,795*

PROGRAM JUSTIFICATION AND ANALYSIS

The Library FY 2022-23 Budget increases 8.6% from the FY 2021-22 year end for a new Part time programming specialist, wage increases, additional funding for Library materials, and noise mitigation tiles for meeting rooms.

101 GENERAL FUND		FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 ESTIMATE	FY 2022-23 ADOPTED
CULTURAL					
EXPENDITURES					
LIBRARY					
Personnel Services					
665-511110	Regular	590,588	624,324	665,759	702,528
665-511120	Overtime	288	1,056	1,056	1,053
665-511180	LTD	-	-	-	-
665-511210	Longevity	14,401	17,944	16,817	17,404
665-511230	Certification Allowance	1,463	1,152	2,310	2,471
665-511310	FICA - Employer	44,426	49,248	52,475	55,288
665-511350	TMRS-Employer	94,463	99,552	109,854	109,556
665-511410	Health-Employer	101,393	110,129	99,698	103,786
665-511500	Workers Compensation	805	981	908	1,633
Total Personnel Services		847,827	904,386	948,877	993,719
Supplies					
665-521000	Operating Supplies	8,930	12,000	12,000	15,190
665-521100	Office Supplies	2,417	3,000	3,000	2,940
Total Supplies		11,347	15,000	15,000	18,130
Utility Services					
665-533100	Gas Utility Service	2,942	4,000	3,000	2,940
665-533200	Electric Utility Service	33,309	45,000	38,000	37,240
665-533410	Water Utility Service	11,866	21,000	21,000	20,580
Total Utility Services		48,117	70,000	62,000	60,760
Operations Support					
665-534000	Postage	1,916	3,000	3,000	2,940
665-534200	Printing & Binding	252	2,900	2,900	1,078
Total Operations Support		2,168	5,900	5,900	4,018
Staff Support					
665-535100	Uniforms	429	400	400	392
665-535200	Annual Awards	-	300	300	294
665-535300	Memberships	1,557	1,325	1,325	1,357
665-535500	Training/Travel	1,567	4,700	4,700	5,537
665-535510	Meeting Expenses	103	300	300	294
Total Staff Support		3,656	7,025	7,025	7,874

101 GENERAL FUND		FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 ESTIMATE	FY 2022-23 ADOPTED
Professional Services					
665-541300	Other Consl/Prof Srvcs	-	1,000	1,000	-
665-541365	Courier Delivery Service	1,656	2,300	2,129	2,254
Total Professional Services		1,656	3,300	3,129	2,254
Operating Equipment					
665-571000	Furniture & Fixtures	-	16,000	16,000	26,460
665-571400	Library Materials	125,472	130,000	130,000	139,780
665-571600	Donation-Expense	36	11,762	3,000	9,800
Total Operating Equipment		125,508	157,762	149,000	176,040
Capital Outlay					
665-581400	Library Materials	-	-	-	30,000
Total Capital Outlay		-	-	-	30,000
TOTAL LIBRARY		1,040,279	1,163,373	1,190,931	1,292,795

DEPARTMENT: 853 INFORMATION TECHNOLOGIES (IT)
FUND: 101 GENERAL FUND

DEPARTMENT DESCRIPTION

The Information Technologies Dept. is charged with maintaining, operating and securing the City's information assets. These assets form the foundation upon which many of the City's core operations depend. Therefore, this foundation must be reliable, resilient and responsive. To meet these expectations, the department focuses daily on customer service, education and planning.

The IT department increases the business return on technology investments by creating and managing hardware and software through dedicated planning and alignment. IT is also dedicated to ensuring a great end user experience by designing, implementing, managing and continually improving our processes.

IT is also tasked to protect the organization and its ability to perform its mission. We accomplish this through a comprehensive security program, managing our data, ensuring efficiency, effectiveness and compliancy. We also strive to deploy programs designed to engage our staff and citizens in easy and convenient ways.

The City of Schertz uses a Geographic Information System (GIS) to create maps, analyze information, and visually examine the geographic features of our region. Many function of City government have a geographic dimension and the successful execution of GIS Services can substantially increase efficiency, collaboration and empowerment in the decision-making process.

ORGANIZATIONAL CHART



INFORMATION TECHNOLOGY	2020-21	2021-22	2022-23
Director	1	1	1
Administrative Assistant	1	1	1
Senior Systems Administrator	1	1	1
Senior Computer Support Engineer	1	1	1
Customer Services Technician I	3	3	3
Public Safety Administrator	1	1	1
Public Safety Technician	0	0	2
GIS Administrator	1	1	1
GIS Specialist	1	1	2
TOTAL POSITIONS	10	10	13

Workload	2020-21 Actual	2021-22 Estimate	2022-23 Budget
Average Annual Work Orders Completed	2,550	3,084	3,200
Average Monthly Hours to Complete Work Orders	1.25	1.5	1.25
Total Projects	45	62	67
Average Monthly Project Hours	455	620	750
Total Emails Received	1,122,550	1,116,600	1,239,530
Total Sent Good Email	452.550	454,875	475,000
Total Teams Meetings	1,675	1,452	1,575
Total Teams Interoffice Chats	14,500	23,450	25,000

Efficiency	2020-21 Actual	2021-22 Estimate	2022-23 Budget
% Work Orders Completed 0-1 Day	46%	45%	55%
% Work Orders Completed 2-3 Days	8%	12%	15%
% Work Orders Completed 4-6 Days	11%	11%	10%
% Work Orders Completed 7-10 Days	7%	9%	5%
%Work Orders Completed >11 Days	28%	23%	15%
Average Number of Days to Work Orders			
% Time on GIS Specific Projects	52%	53%	55%
% Time on GIS Customer Assistance	8%	9%	17%
% Time on Training/Conferences	0%	8%	8%
% Time on Non-Department Projects	20%	16%	8%
% Time on Administrative Overhead	20%	14%	12%

Budget	2020-21 Actual	2021-22 Estimate	2022-23 Budget
Personnel	$847,553	$981,852	$1,109,865
Supplies	4,351	7,540	8,624
City Support Services	863,873	922,975	1,128,274
Utility Services	318,226	347,750	342,896
Staff Support	22,059	50,000	87,334
Professional Services	118,813	38,075	25,970
Maintenance Services	9,948	10,000	14,700
Rental/Leasing	3,477	3,650	3,577
Operating Equipment	302,387	269,594	269,325
Capital Outlay	26,889	0	68,050
Total	*$2,517,577*	*$2,631,436*	*$3,058,615*

PROGRAM JUSTIFICATION AND ANALYSIS

The Information Technology FY 2022-23 Budget increases approximately 16.2% from the FY 2021-2022 year-end estimates. Primary costs changes include a new Public safety technician position, a GIS specialist position, an Eprocurement software, camera replacements, and internet and fiber upgrades.

101 GENERAL FUND		FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 ESTIMATE	FY 2022-23 ADOPTED
INTERNAL SERVICE EXPENDITURES					
INFORMATION TECHNOLOGY					
Personnel Services					
853-511110	Regular	571,869	624,572	663,284	740,579
853-511120	Overtime	42,071	30,985	42,000	38,173
853-511210	Longevity	9,389	9,835	8,251	9,889
853-511230	Vehicle Allowance	-	-	810	747
853-511310	FICA - Employer	46,173	50,144	54,647	60,356
853-511350	TMRS - Employer	101,812	108,943	114,402	129,312
853-511410	Health - Employer	75,140	90,770	97,247	129,422
853-511500	Workers Compensation	1,100	1,309	1,211	1,387
Total Personnel Services		847,554	916,558	981,852	1,109,865
Supplies					
853-521100	Office Supplies	2,174	5,000	4,000	3,430
853-521300	Motor Vehicle Supplies	365	800	40	539
853-521600	Equip Maint Supplies	1,812	3,500	3,500	4,655
Total Supplies		4,351	9,300	7,540	8,624
City Support Services					
853-532300	Computer Consulting	8,780	10,000	-	9,800
853-532350	Software Maintenance	-	-	-	50,000
853-532355	Software Maintenance-Citywide	483,520	510,574	495,000	550,298
853-532360	Software Maintenance-Departments	337,022	475,548	400,000	509,219
853-532400	Computer Fees & Licenses	34,552	27,975	27,975	8,956
Total City Support Services		863,874	1,024,097	922,975	1,128,273
Utility Services					
853-533300	Telephone/Lane Lines	40,258	66,995	60,000	54,194
853-533310	Telephone/Cell Phones	93,249	113,900	100,000	92,153
853-533320	Telephone/Air Cards	92,388	87,100	87,000	82,670
853-533330	Telephone/Internet	91,671	98,470	100,000	112,899
853-533500	Vehicle Fuel	660	1,000	750	980
Total Utility Services		318,226	367,465	347,750	342,896
Staff Support					
853-535100	Uniforms	541	1,500	1,500	1,470
853-535300	Memberships	340	1,250	500	490
853-535500	Training/Travel	21,178	50,950	48,000	85,374
Total Staff Support		22,059	53,700	50,000	87,334
Professional Services					
853-541300	Other Consl/Prof Services	118,813	25,000	25,000	4,900
853-541800	IT Svcs-Web Design/Maint	-	13,075	13,075	21,070
Total Professional Services		118,813	38,075	38,075	25,970

101 GENERAL FUND		FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 ESTIMATE	FY 2022-23 ADOPTED
Maintenance Services					
853-551300	Computer Maintenance	9,948	10,000	10,000	14,700
Total Maintenance Services		9,948	10,000	10,000	14,700
Rental/Leasing					
853-561200	Lease/Purchase Payments	3,477	3,650	3,650	3,577
Total Rental Leasing		3,477	3,650	3,650	3,577
Operating Equipment					
853-571000	Furniture & Fixtures	-	1,200	1,200	1,176
853-571200	Vehicles & Access Under $5000	-	-	-	-
853-571300	Computer & Periphe. < $5000	282,527	235,784	220,784	218,050
853-571401	Communication Equip LESS $5000	19,860	47,610	47,610	36,799
853-571800	Equipment under $5,000	-	-	-	13,300
Total Operating Equipment		302,387	284,594	269,594	269,325
Capital Outlay					
853-581200	Vehicles & Access. Over $5,000	26,889	-	-	-
853-581300	Computer & Peripherals	-	-	-	42,550
853-581800	Equipment	-	-	-	25,500
Total Capital Outlay		26,889	-	-	68,050
TOTAL INFORMATION TECHNOLOGY		2,517,578	2,707,439	2,631,436	3,058,614

DEPARTMENT: 866 HUMAN RESOURCES

FUND: 101 GENERAL FUND

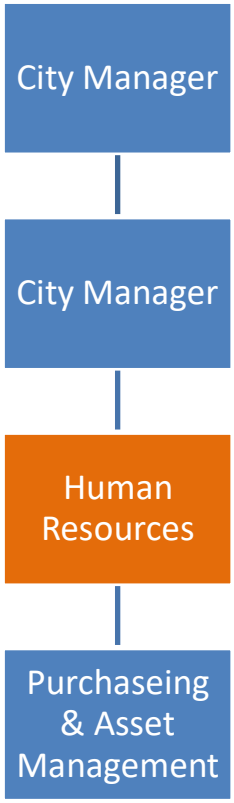
DEPARTMENT DESCRIPTION

The Human Resources Department provides services and support in the areas of recruitment, selection, staffing, benefits administration, labor law compliance, performance management, employee development and relations, health and wellness, and policy administration.

GOALS AND OBJECTIVES

- Deliver HR services, programs, and communications that add value for our prospective employees and current employees.
- Compete for top talent with effective recruitment strategies and an efficient recruitment processes.
- Improve employee retention by leading efforts for adoption of strategies which promote a diverse workforce and create a great work climate.
- Support the talent development of our employees through professional and career development.
- Administer HR policy and programs effectively and efficiently, while maintaining internal customer satisfaction and meeting budget constraints.
- Ensure our compensation and performance management processes are designed and executed to align and maximize our people's performance with the goals of the organization.

ORGANIZATIONAL CHART



HUMAN RESOURCES	2020-21	2021-22	2022-23
Director	1	1	1
HR Manger	1	1	1
Senior Generalist	1	1	1
Generalist	1	1	1
Administrative Assistant	1	1	1
TOTAL POSITIONS	5	5	5

PERFORMANCE INDICATORS

Workload/Output Measures	2020-21 Actual	2021-22 Estimate	2022-23 Budget
Total No. of Employees (Avg.)	430	430	440
# Full Time Employees (Avg.)	395	395	405
Job Announcements Posted	84	115	100
# Applications received	5,288	5,000	5,000
# Full Time Positions Filled	77	90	80
# Part Time Positions Filled	11	12	10
# Total Turnover	88	95	85
# Full Time Turnover	81	81	75
# Part Time Turnover	7	14	10
# Retirements	6	12	10
# FMLA Claims	37	40	40
# General Training Courses	15	15	15
# of tuition reimbursements	24	15	20

Budget	2020-21 Actual	2021-22 Estimate	2022-23 Budget
Personnel	$451,403	$468,079	$510,089
Supplies	1,055	2,200	3,846
Human Services	159,426	154,600	173,558
Operations Support	4,018	3,981	22,390
Staff Support	33,547	36,650	38,367
City Assistance	16,430	20,000	14,700
Professional Services	0	5,000	4,900
Operating Equipment	513	0	490
Total	*$666,392*	*$690,511*	*$768,340*

PROGRAM JUSTIFICATION AND ANALYSIS

The FY 2022-23 Budget will increase 11.3% from the FY 2021-22 year-end estimate for wage increases, an increase in expenditures for the remaining employee wellness program initiative funds, and additional funding for recruitment advertisement and incentives.

101 GENERAL FUND		FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 ESTIMATE	FY 2022-23 ADOPTED
INTERNAL SERVICE EXPENDITURES					
HUMAN RESOURCES					
Personnel Services					
866-511110	Regular	317,331	316,873	313,268	341,027
866-511120	Overtime	139	276	465	299
866-511180	LTD	-	-	-	-
866-511210	Longevity	4,851	5,372	4,872	5,482
866-511230	Certificate Allowance	1,820	2,246	3,105	1,743
866-511310	FICA - Employer	24,118	24,828	24,611	26,646
866-511350	TMRS - Employer	53,000	53,170	51,522	57,089
866-511410	Health - Employer	41,257	44,793	50,404	57,183
866-511500	Workers Compensation	430	511	473	620
866-511600	Unemployment Compensation	8,457	20,000	19,359	20,000
Total Personnel Services		451,403	468,069	468,079	510,089
Supplies					
866-521000	Operating Supplies	517	2,000	1,500	3,160
866-521100	Office Supplies	537	700	700	686
Total Supplies		1,054	2,700	2,200	3,846
Human Services					
866-531100	Pre-Employment Check	2,843	2,500	2,500	2,450
866-531150	Interview Expenses	-	1,500	1,500	2,450
866-531160	COBRA FSA/HSA Adm Services	6,019	6,000	6,000	5,880
866-531170	Broker Services	81,250	75,000	75,000	73,500
866-531200	Medical Co-Pay	1,646	3,000	3,000	2,940
866-531300	Employee Assistance	9,320	9,600	9,600	9,408
866-531400	Tuition Reimbursement	24,197	18,000	13,000	17,640
866-531500	Employee Wellness Program	20,993	50,000	9,000	40,180
866-531600	Training Classes	13,159	47,800	35,000	19,110
Total Human Services		159,427	213,400	154,600	173,558

101 GENERAL FUND		FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 ESTIMATE	FY 2022-23 ADOPTED
Operations Support					
866-534000	Postage	-	-	-	-
866-534100	Advertising	2,631	2,500	1,650	19,450
866-534200	Printing & Binding	1,386	3,000	2,331	2,940
Total Operations Support		4,017	5,500	3,981	22,390
Staff Support					
866-535100	Uniforms	373	500	500	490
866-535210	Employee Recognition	28,417	28,150	28,150	27,587
866-535300	Memberships	2,498	2,500	2,500	2,450
866-535400	Publications	-	-	2,000	-
866-535500	Training/Travel	2,258	3,000	3,500	7,840
Total Staff Support		33,546	34,150	36,650	38,367
City Assistance					
866-537100	Medical Services	16,430	19,000	20,000	14,700
Total City Assistance		16,430	19,000	20,000	14,700
Professional Services					
866-541300	Other Consul/Prof Service	-	5,000	5,000	4,900
Total Professional Services		-	5,000	5,000	4,900
Operating Equipment					
866-571000	Furniture & Fixtures	513	500	-	490
866-571300	Computer & Periphe. < $5,000	-	-	-	-
Total Operating Equipment		513	500	-	490
TOTAL HUMAN RESOURCES		666,390	748,319	690,510	768,340

DEPARTMENT: 868 FINANCE
FUND: 101 GENERAL FUND

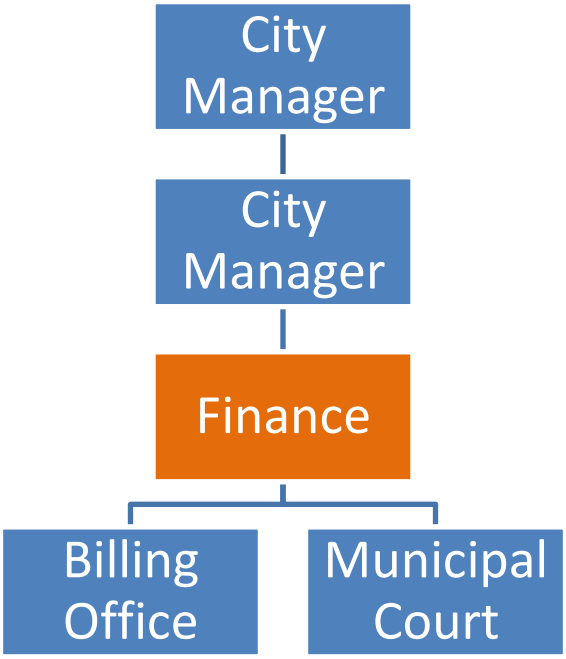
DEPARTMENT DESCRIPTION

Prepare monthly financial reports for the City Manager, City Council and City departments. Process all accounts payable and receivable in a timely manner, prepare 1099s, and prepare monthly bank reconciliations and investments report. Maintain and process payroll for all city employees. Finance handles unclaimed property and their subsequent disbursements to the individuals or the State. Maintain and safeguard the City's investment portfolio. Manage debt service and fixed assets. Complete the annual budget and facilitate annual audit and Comprehensive Annual Financial Report. The Finance Director also oversees the Utility Billing and Municipal Court Divisions.

GOALS AND OBJECTIVES

- Hire, train, and retain competent and caring employees.
- Maintain financial systems to provide timely and accurate financial information and reports to the City Manager, City Council, other City departments, citizens, and other agencies.
- Receive the Government Finance Officers Association Certification of Excellence in Financial Reporting for the 36th consecutive year.
- Improve the 5 year budgeting and forecasting plan.
- Update long term debt service plan.

ORGANIZATIONAL CHART



ACCOUNTING	2020-21	2021-22	2022-23
Finance Director	1	1	1
Assistant Director	1	1	1
Staff Accountant	1	1	1
Financial Analyst	1	1	1
Accountant I	1	1	1
Senior AP Specialist	1	1	1
Administrative Assistant	1	1	1
TOTAL POSITIONS	7	7	7

PERFORMANCE INDICATORS

Workload/Output	2020-21 Actual	2021-22 Estimate	2022-23 Budget
Accounts payable checks	6,039	6,100	6,200
Number of Purchase Orders Processed	7,322	7,600	7,750

Effectiveness	2020-21 Actual	2021-22 Estimate	2022-23 Budget
Certificate of Achievement for Excellence in Financial Reporting, Accumulative	36	37	38
Quarterly Financials completed within 30 days	0	1	4

Budget	2020-21 Actual	2021-22 Estimate	2022-23 Budget
Personnel	$641,054	$673,832	$699,363
Supplies	3,125	2,700	2,646
Staff Support	3,384	3,744	4,263
Professional Services	38,884	44,539	48,216
Operating Equipment	586	250	980
Total	*$687,033*	*$725,064*	*$755,468*

PROGRAM JUSTIFICATION AND ANALYSIS

The FY 2022-23 Budget will increase 4.2% from the FY 2021-22 year-end estimate due to citywide wage increases.

101 GENERAL FUND		FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 ESTIMATE	FY 2022-23 ADOPTED
INTERNAL SERVICE EXPENDITURES					
FINANCE					
Personnel Services					
868-511110	Regular	441,045	445,706	461,834	472,828
868-511120	Overtime	2,965	924	1,500	924
868-511180	LTD	-	-	-	-
868-511210	Longevity	10,770	11,994	12,117	12,746
868-511230	Certification Allowance	1,701	2,659	2,430	2,528
868-511310	FICA - Employer	33,586	35,251	36,558	37,369
868-511350	TMRS - Employer	74,547	75,491	76,533	80,063
868-511410	Health - Employer	75,842	83,830	82,190	92,037
868-511500	Workers Compensation	600	724	670	868
Total Personnel Services		641,056	656,579	673,832	699,363
Supplies					
868-521000	Operating Supplies	2,142	2,000	2,000	1,960
868-521100	Office Supplies	984	700	700	686
Total Supplies		3,126	2,700	2,700	2,646
Staff Support					
868-535100	Uniforms	465	354	354	343
868-535300	Memberships	1,240	1,390	1,390	-
868-535500	Training/Travel	1,679	4,966	2,000	3,920
Total Staff Support		3,384	6,710	3,744	4,263
Professional Services					
868-541300	Other Consl/Prof Services	16,349	15,000	20,839	17,640
868-541400	Auditor/Accounting Service	19,500	20,000	20,000	26,950
868-541650	Investment Management Fee	3,035	3,700	3,700	3,626
Total Maintenance Services		38,884	38,700	44,539	48,216

101 GENERAL FUND		FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 ESTIMATE	FY 2022-23 ADOPTED
Operating Equipment					
868-571000	Furniture & Fixtures	250	280	250	980
868-571200	Office Equipment	336	-	-	-
868-571300	Computer & Peripherals	-	-	-	-
Total Operating Equipment		586	280	250	980
TOTAL FINANCE		687,036	704,969	725,065	755,468

DEPARTMENT: HUMAN RESOURCES
DIVISION: 872 PURCHASING & ASSET MANAGEMENT
FUND: 101 GENERAL FUND

DEPARTMENT DESCRIPTION

The Purchasing and Asset Management Department is responsible for managing the Purchasing, Inventory, Property Disposal, Contracts, Grants, Risk Management, and Safety functions for the City.

Manages all bids, quotes, contracts and agreements, City purchases, warehouse inventory, City property disposal, auctions, grants, and fleet vehicle registration and titles.

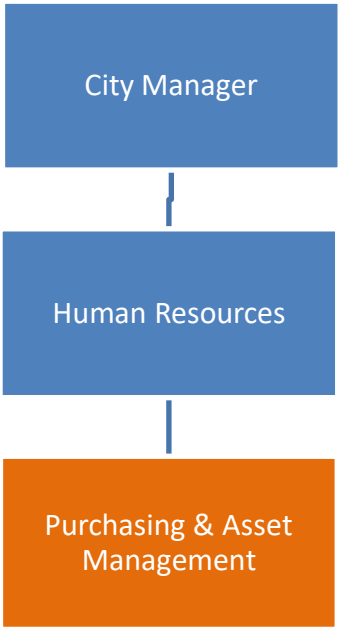
The department is also responsible for the City Risk Management and Safety program. Maintains the City Capital and Fixed Assets inventory, property and liability insurance schedules, processes all insurance claims, insurance litigation, and workers compensation, monitors all safety aspects of City functions, schedules employee safety training, evaluates loss runs to identify trends and mitigate risk.

GOALS AND OBJECTIVES

- Maintain the highest levels of ethical practices for all department functions.
- All City departments receive their orders in a timely manner to effectively perform their job functions in an efficient manner.
- Procure quality goods and services for all City departments, from appropriate sources, using the most efficient and economical means at the best possible price and make them available at the right place and time.
- Use supply contracts and co-ops in order to improve delivery time of particular items and to take advantage of quantity discounts.
- Maintain a professional relationship with all City departments and vendors insuring open communication.
- Maintain the City Purchasing Manual, combining State and Local Purchasing Legislation.
- Program and oversee Purchasing training for employees to ensure compliance with City Policy, State and Local Purchasing Legislation
- Manage, review, and track City contracts and agreements. Notify departments when contracts are expiring.

- Manage procedures for Capital and Fixed asset inventory and accountability and conduct physical surveys of City property.
- Manage disposal and auction activities for surplus, excess, and damaged City property.
- Manage insurance and Workers Compensation claims and accident/incident reports with immediate response. Gather all information for all incidents involving City property regardless of repair costs. Retain claims, reports and litigation according to the Texas State Records Retention Schedules.
- Program and oversee safety training for employees to minimize accidents and incidents and mitigate risk. Develop and Maintain the City Safety Policy.

ORGANIZATIONAL CHART



PURCHASING & ASSET MGMT.	2020-21	2021-22	2022-23
Purchasing Manager	1	1	1
Purchasing Specialist	1	1	1
Risk & Safety Specialist	1	1	1
TOTAL POSITIONS	3	3	3

PERFORMANCE INDICATORS

Workload/Output	2020-21 Actual	2021-22 Estimate	2022-23 Budget
Bids and Proposals Drafted	44	24	30
Bids and Proposals Responses	127	78	100
Contracts Reviewed	211	90	125
Meetings with Vendors	42	20	30
Research Requests	135	75	100
Workers Comp Claims Processed	84	144	120
Accident and Incident Investigated	309	210	250
Training Classes Held	6	12	12
Vehicles Processed (Titles, Gas Cards, Plates)	422	237	300
Fixed Asset Modifications	350	150	275
GovDeals Items Processed	148	113	125
GovDeals Total Sales	$333,459.74	$9110.00	$10,000.00

Budget	2020-21 Actual	2021-22 Estimate	2022-23 Budget
Personnel	$235,535	$272,737	$268,812
Supplies	559	3,400	3,724
City Support Services	378	0	0
Operating Support	3,757	4,303	7,497
Staff Support	4,885	6,835	9,947
City Assistance	1,342	2,145	2,940
Operating Equipment	1,457	600	2,450
Total	*$247,913*	*$290,020*	*$295,370*

PROGRAM JUSTIFICATION AND ANALYSIS

The FY 2022-23 Budget will increase 1.8% from the FY 2021-22 year-end estimate due to the salary increase awarded to the Purchasing Manager in 2022 and the rising costs across the board for training, travel, office supplies, and operating supplies.

101 GENERAL FUND		FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 ESTIMATE	FY 2022-23 ADOPTED
INTERNAL SERVICE EXPENDITURES					
PURCHASING & ASSET MANAGEMENT					
Personnel Services					
872-511110	Regular	171,990	170,604	194,744	188,467
872-511120	Overtime	238	-	200	-
872-511180	LTD	-	-	-	-
872-511210	Longevity	4,010	4,418	4,418	4,826
872-511230	Certification Allowance	1,160	2,400	1,215	1,120
872-511310	FICA - Employer	13,557	13,462	15,344	14,857
872-511350	TMRS-Employer	28,970	28,828	32,122	31,831
872-511410	Health-Employer	15,376	17,190	24,438	27,365
872-511500	Workers' Compensation	233	277	256	346
Total Personnel Services		235,534	237,179	272,737	268,812
Supplies					
872-521000	Operating Supplies	334	350	350	392
872-521005	Supplies-Inspections	-	2,900	2,700	2,940
872-521100	Office Supplies	225	350	350	392
Total Supplies		559	3,600	3,400	3,724
City Support Services					
872-532350	Software Maintenance	378	500	-	-
Total City Support Services		378	500	-	-
Operations Support					
872-534000	Postage	-	-	-	-
872-534100	Advertising	2,273	4,500	2,753	5,880
872-534200	Printing & Binding	-	-	-	49
872-534740	Business Memberships	1,484	1,550	1,550	1,568
Total Operations Support		3,757	6,050	4,303	7,497
Staff Support					
872-535100	Uniforms	232	250	250	294
872-535300	Memberships	1,236	1,235	1,235	1,421
872-535500	Training/Travel	3,417	6,000	5,200	7,840
872-535510	Meeting Expenses	-	300	150	392
Total Staff Support		4,885	7,785	6,835	9,947

101 GENERAL FUND		FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 ESTIMATE	FY 2022-23 ADOPTED
City Assistance					
872-537100	Medical Services	1,342	2,000	2,145	2,940
Total City Assistance		1,342	2,000	2,145	2,940
Operating Equipment					
872-571000	Furniture & Fixtures	478	600	600	1,960
872-571300	Computer & Periphe. < $5,000	-	-	-	490
872-571500	Operating Equipment	979	-	-	-
Total Operating Equipment		1,457	600	600	2,450
TOTAL PURCHASING & ASSET MGT		247,912	257,714	290,020	295,370

DEPARTMENT: PUBLIC WORKS
DIVISION: 877 FLEET SERVICES
FUND: 101 GENERAL FUND

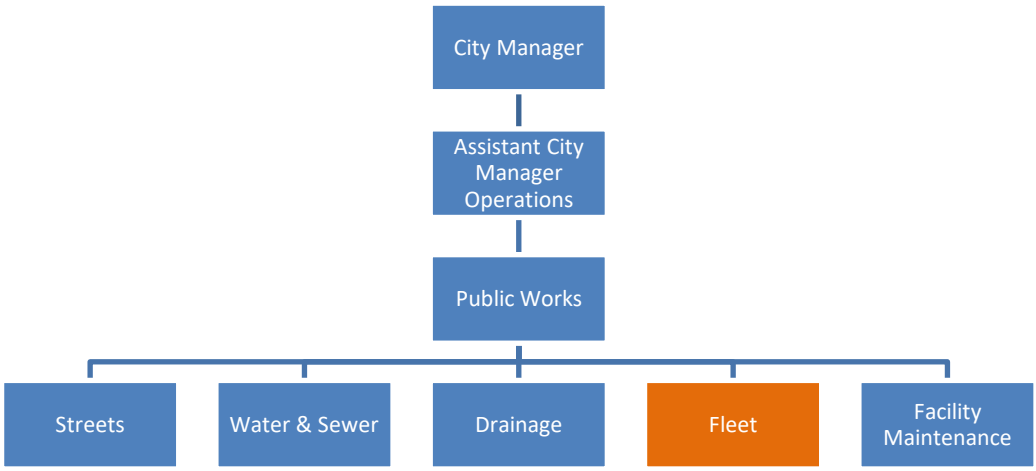
DEPARTMENT DESCRIPTION

Fleet Services provides maintenance, repair, upgrade and outfitting services for all City owned vehicles and equipment totaling nearly 400 units. The list of services includes P.M. services, fluid and filter changes, state inspections, tire services, troubleshooting, diagnosis, and repair of mechanical and electrical systems. Fleet Services also maintains motor pool services, vehicle and equipment replacement schedules, spec'ing and standardization throughout the fleet.

GOALS AND OBJECTIVES

- Maintain and repair vehicles and equipment to increase their lifespan.
- Optimize fleet availability with minimal turn-around times.
- Develop and implement fleet utilization guidelines and procedures.
- Maintain and improve vehicle and equipment safety

ORGANIZATIONAL CHART



FLEET MAINTENANCE	2020-21	2021-22	2022-23
Director	1	1	1
Assistant Director	1	1	1
Administrative Assistant	1	1	1
Fleet Manager	1	1	1
Fleet Crew Supervisor	1	1	1
Mechanic	4	4	4
Parts/Lube Tech	0	0	1
TOTAL POSITIONS	9	9	10

PERFORMANCE INDICATORS

Workload/Output	2020-21 Actual	2021-22 Estimate	2022-23 Budget
Work Orders:			
-Police Department vehicles and equipment	471	450	460
-EMS vehicles and equipment	449	425	430
-Streets vehicles and equipment	213	200	210
-Administration vehicles	5	8	0
-Animal Control vehicles	46	35	40
-Facilities Services vehicles	67	80	75
-Fire vehicles and equipment	247	215	230
-Fleet Service vehicles	19	25	25
-I.T	8	15	10
-Inspection vehicles	0	0	0
-Marshal Service vehicles	0	0	0
-Parks vehicles and equipment	164	120	135
-Water & Sewer vehicles and equipment	237	185	190
-Utility Billing vehicles	28	40	20
-Drainage vehicles and equipment	183	205	195
-Economic Development vehicles	4	7	10
Engineering vehicles	28	25	25
-Purchasing vehicles	2	2	2
-Operations (non-asset specific)	16	15	10
-Motor Pool vehicles	75	80	65
Work Orders(in-house)			
Work Orders(outside vendors)			
Total Work Orders Issued			

Efficiency	2020-21 Actual	2021-22 Estimate	2022-23 Budget
Hours Worked			
Public Safety	2369.80	2300	2500
Public Works	1458.3	2000	2200
Administration Vehicles	4.25	5	5
Facilities Services Vehicles	64	70	65
Fleet Service Vehicles	30.50	35	30
I.T	12.10	10	10
Inspections vehicles	0	0	0
Parks vehicles and equipment	153	165	170
Economic Development vehicles	4	5	5
Engineering vehicles	44.95	50	55
Purchasing vehicles	9	7	7
Motor Pool vehicles	54.30	70	65
Fleet Operations	220	220	220
Total Hours Worked	4424.2	4937	5332

Effectiveness	2020-21 Actual	2021-22 Estimate	2022-23 Budget
% of all vehicles and equipment issues resolved without recall	97%	97%	98%

Budget	2020-21 Actual	2021-22 Estimate	2022-23 Budget
Personnel	$532,884	$534,332	$681,919
Supplies	166,116	202,700	211,680
City Support Services	2,497	5,000	13,720
Utility Services	8,518	8,000	11,760
Operations Support	0	20,000	0
Staff Support	16,358	33,000	37,240
Maintenance Services	232,179	235,000	227,360
Operating Equipment	39,249	14,000	13,720
Capital Outlay	27,675	221,000	46,875
Total	*1,025,476*	*$1,273,032*	*$1,244,274*

PROGRAM JUSTIFICATION AND ANALYSIS

The FY 2022-23 Budget will decrease 2.3% from the FY 2021-22 year end estimate. Wage increases, a new parts clerk/lube technician position, and updgraded software will be offset by less vehicle replacements in 2022-23.

101 GENERAL FUND		FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 ESTIMATE	FY 2022-23 ADOPTED
INTERNAL SERVICE EXPENDITURES					
FLEET SERVICE					
Personnel Services					
877-511110	Regular	364,668	373,646	355,944	440,662
877-511120	Overtime	10,638	14,181	11,000	17,545
877-511180	LTD	-	-	-	-
877-511210	Longevity	3,134	3,579	2,649	3,597
877-511230	Certificate Allowance	1,110	1,123	1,890	622
877-511310	FICA - Employer	28,246	30,018	28,418	35,364
877-511350	TMRS - Employer	59,568	64,283	59,493	75,767
877-511410	Health - Employer	61,064	68,254	69,966	100,907
877-511500	Workers Compensation	4,458	5,374	4,972	7,455
Total Personnel Services		532,886	560,458	534,332	681,919
Supplies					
877-521000	Operating Supplies	3,480	9,500	10,000	11,760
877-521005	Supplies - Inspection Stickers	2,409	-	-	-
877-521100	Office Supplies	556	700	700	490
877-521200	Medical/Chemical Supplies	14,304	20,100	10,000	17,640
877-521300	Motor Veh. Supplies	144,427	203,078	180,000	179,340
877-521600	Equip Maint Supplies	939	1,500	2,000	2,450
Total Supplies		166,115	234,878	202,700	211,680
City Support Services					
877-532400	Computer Fees & Licenses	2,497	4,700	5,000	13,720
Total City Support Services		2,497	4,700	5,000	13,720
Utility Services					
877-533500	Vehicle Fuel	8,518	11,500	8,000	11,760
Total Utility Services		8,518	11,500	8,000	11,760
Operations Support					
877-534200	Printing & Binding	-	-	20,000	-
Total Operations Support		-	-	20,000	-

101 GENERAL FUND		FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 ESTIMATE	FY 2022-23 ADOPTED
Staff Support					
877-535100	Uniforms	3,572	5,000	8,000	7,840
877-535200	Annual Awards	-	500	1,000	-
877-535500	Training/Travel	12,069	24,000	24,000	29,400
877-535510	Meeting Expenses	717	17	-	-
Total Staff Support		16,358	29,517	33,000	37,240
Maintenance Services					
877-551000	Outside Fleet Repair	189,071	185,959	170,000	166,600
877-551050	Outside Collision Repair	30,972	33,953	37,000	33,320
877-551100	Building Maintenance	-	-	-	-
877-551400	Minor & Other Equip Maint	-	-	-	-
877-551800	Other Maintenance Agreements	12,136	28,000	28,000	27,440
Total Maintenance Services		232,179	247,912	235,000	227,360
Operating Equipment					
877-571200	Vehicles & Access. Under $5,000	11,221	10,800	4,000	3,920
877-571500	Operating Equipment	28,028	10,688	10,000	9,800
Total Operating Equipment		39,249	21,488	14,000	13,720
Capital Outlay					
877-581200	Vehicles & Access. Over $5,000	21,325	107,541	131,100	46,875
877-581500	Equipment Over $5,000	6,350	88,117	89,900	-
Total Capital Outlay		27,675	195,658	221,000	46,875
TOTAL FLEET SERVICE		1,025,477	1,306,111	1,273,032	1,244,274

DEPARTMENT: PUBLIC WORKS
DIVISION: 878 Facility Services
FUND: 101 GENERAL FUND

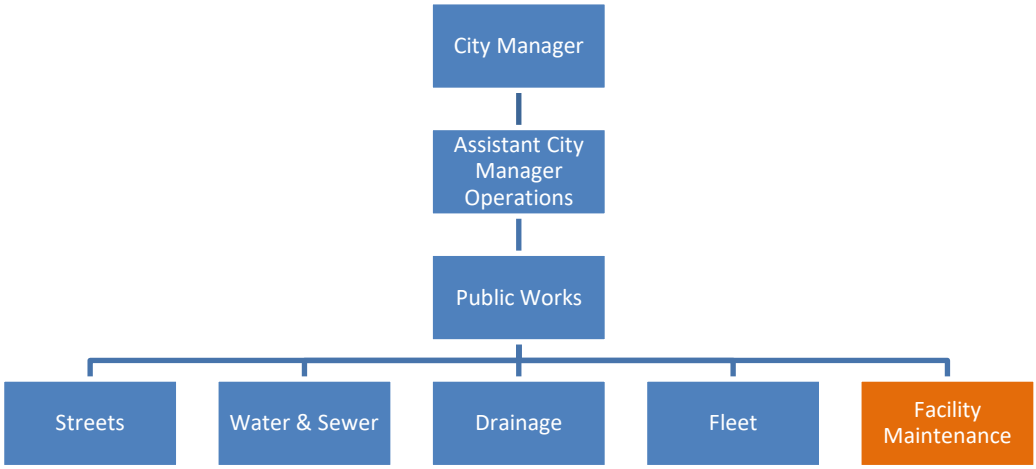
DEPARTMENT DESCRIPTION

Facility Services supports and maintains 27 City facilities totaling 301.656 square feet. The City buildings include City Hall, Administration Building, Police, Emergency Services Buildings, Community Center Central, Community Center North, City Council Chambers, Civic Center, Public Library, Visitor Center (Kramer House), YMCA, Senior Center, Purchasing building, Public Works facility, Animal Control, Aquatic Center, various offices, meeting/training rooms, and storage areas. In addition, Facility Services provides set up for events such as Parks Events (Jubilee, Christmas Tree lighting, parades), Employee Memorial Ceremony, City Council, Planning and Zoning, various Boards and Commissions, Department meetings, Municipal Court, training seminars, elections, groundbreaking ceremonies, and other special events.

GOALS AND OBJECTIVES

- Deliver exceptional customer services.
- Provide preventative maintenance to extend the life of facilities.
- Maintain safe and clean facilities.

ORGANIZATION CHART



FACILITY SERVICES	2020-21	2021-22	2022-23
Director	1	1	1
Assistant Director	1	1	1
Facility Services Manager	0	1	1
Assistant Facility Services Manager	1	1	1
Facility Services Supervisor	1	0	0
Facilities Leader	0	1	1
Facilities Technician	4	1	1
Grounds Maintenance Technician	1	1	1
HVAC Technician	1	1	1
HVAC Apprentice	1	1	1
Master Electrician	1	1	1
Electric Apprentice	0	1	1
Plumber	0	1	1
Plumber Apprentice	0	1	1
TOTAL POSITIONS	12	13	13

PERFORMANCE INDICATORS

Workload/Output	2020-21 Actual	2021-22 Estimate	2022-23 Budget
Square footage maintained	301,656	301,656	301,656
City Buildings Maintained	27	27	27
Completed work orders	238	1560	1800
Internal Pest Control Services	22	35	41

Workload/Output	2020-21 Actual	2021-22 Estimate	2022-23 Budget
Electrical Repairs	22	154	178
Plumbing Repairs	31	165	190
HVAC Repairs	27	93	107
Carpentry	17	161	188
Misc. / other	119	952	1095

Budget	2020-21 Actual	2021-22 Estimate	2022-23 Budget
Personnel	$767,106	$782,826	$879,776
Supplies	57,240	158,750	158,785
City Support Services	355	0	0
Utility Services	185,012	173,000	189,140
Staff Support	11,542	18,400	18,620
Professional Services	94,954	190,000	193,904
Maintenance Services	517,295	683,000	419,440
Rental Equipment	0	500	490
Operating Equipment	2,861	3,500	3,920
Capital Outlay	27,266	26,033	92,500
Total	*$1,663,632*	*$2,036,009*	*$1,956,575*

PROGRAM JUSTIFICATION AND ANALYSIS

The FY 2022-23 Budget decreases 3.9% from the FY 2021-22 year-end estimates. Wage increases and vehicle replacements are offset by a lower budget for maintenance services.

101 GENERAL FUND		FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 ESTIMATE	FY 2022-23 ADOPTED
INTERNAL SERVICE EXPENDITURES					
FACILITY SERVICES					
Personnel Services					
878-511110	Regular	493,589	501,293	495,251	532,758
878-511120	Overtime	12,605	26,336	11,000	26,996
878-511180	LTD	-	-	-	-
878-511210	Longevity	14,169	15,444	14,425	12,025
878-511230	Certification Allowance	854	2,048	2,538	3,753
878-511310	FICA - Employer	36,489	40,252	40,026	44,028
878-511350	TMRS - Employer	84,631	89,184	83,793	94,330
878-511410	Health - Employer	117,259	138,542	127,861	153,397
878-511500	Workers Compensation	7,510	8,573	7,932	12,489
Total Personnel Services		767,106	821,672	782,826	879,776
Supplies					
878-521000	Operating Supplies	53,044	103,342	128,000	124,240
878-521100	Office Supplies	212	1,500	750	735
878-521200	Medical/Chemical Supplies	3,466	13,000	10,000	12,740
878-521300	Motor Veh. Supplies	-	500	500	-
878-521315	Landscaping Supplies-Campus	-	15,000	18,000	19,600
878-521600	Equip Maint Supplies	519	1,500	1,500	1,470
Total Supplies		57,241	134,842	158,750	158,785
City Support Services					
878-532400	Computer Fees & Licenses	355	5,000	-	-
Total City Support Services		355	5,000	-	-
Utility Services					
878-533100	Gas Utility Service	4,827	5,000	10,000	9,800
878-533200	Electric Utility Service	119,019	118,000	100,000	115,640
878-533310	Telephone/Cell Phones	-	-	-	-
878-533410	Water Utility Service	52,465	55,000	50,000	53,900
878-533500	Vehicle Fuel	8,700	13,000	13,000	9,800
Total Utility Services		185,011	191,000	173,000	189,140

101 GENERAL FUND		FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 ESTIMATE	FY 2022-23 ADOPTED
Staff Support					
878-535100	Uniforms	4,818	7,000	5,000	4,900
878-535200	Annual Awards	-	6,400	6,400	7,840
878-535300	Memberships	156	-	-	-
878-535500	Training/Travel	5,500	6,000	5,500	5,880
878-535510	Meeting Expenses	1,067	1,500	1,500	-
Total Staff Support		11,541	20,900	18,400	18,620
Professional Services					
878-541300	Prof Services/Consulting	-	-	-	-
878-541310	Contractual Services	94,954	160,000	190,000	193,904
Total Professional Services		94,954	160,000	190,000	193,904
Maintenance Services					
878-551100	Building Maintenance	487,370	577,000	650,000	387,100
878-551400	Minor & Other Equip Maintenance	-	-	-	-
878-551800	Other Maint Agreement	29,925	38,800	33,000	32,340
Total Maintenance Services		517,295	615,800	683,000	419,440
Rental-ROW					
878-561100	Rental Equipment	-	500	500	490
Total Rental-ROW		-	500	500	490
Operating Equipment					
878-571200	Vehicles & Accessories < $5,000	-	-	-	-
878-571600	Police/Fire/Medical Equipment	-	5,000	2,500	3,430
878-571800	Equipment Under $5,000	2,861	1,000	1,000	490
Total Operating Equipment		2,861	6,000	3,500	3,920
Capital Outlay					
878-581200	Vehicles & Accessories > $5,000	27,266	32,000	26,033	92,500
878-581800	Equipment > $5,000	-	10,625	-	-
Total Capital Outlay		27,266	42,625	26,033	92,500
TOTAL FACILITY SERVICES		1,663,630	1,998,339	2,036,009	1,956,575

DEPARTMENT: 901 CITY ASSISTANCE
FUND: 101 GENERAL FUND

DEPARTMENTAL DESCRIPTION

The Senior Center is supported by contracting with the YMCA for programing and a vendor to support the meal program. The Senior Center provides a social environment for the local area seniors and a hot meal for them to enjoy.

The Patient Assistance program is an Interlocal Agreement between the City of Schertz and Guadalupe Valley Hospital. The Hospital agrees to provide prescription medication free of charge or at a low cost to citizens of Schertz who qualify for assistance under established guidelines. The Hospital agrees to maintain a part-time intake and information office in Schertz. Prescriptions will be filled and administered at the Hospital's Seguin facility. The City agrees to pay the hospital an agreed upon amount under the yearly contract. The Hospital agrees to provide written reports to the City and to provide the City with the complete budget for the Hospital's drug program. This contract is for $5,000.

The City of Schertz also provides assistance to the Guadalupe Children's Advocacy Center. The Center provides a warm, homelike environment for children who visit to be interviewed about physical or sexual abuse. The Children's Advocacy Center's primary emphasis is placed on the well-being of the child to prevent further trauma. This agreement is for $5,000

Transportation Assistance is provided through Alamo Regional Transit for senior citizens.

Starting in 2016-17 the City has entered into a support agreement with the Schertz Housing Authority to provide assistance in their mission of helping those in need find suitable living spaces.

Budget	2020-21 Actual	2021-22 Estimate	2022-23 Budget
City Assistance	$290,617	$307,666	$326,013
Operating Equipment	0	10,000	9,800
Total	*$290,617*	*$317,666*	*$335,813*

PROGRAM JUSTIFICATION & ANALYSIS

The FY 2022-23 Budget will increase 5.7% from the FY 2021-22 year end estimate for the Senior Citizens meal program.

101 GENERAL FUND		FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 ESTIMATE	FY 2022-23 ADOPTED
MISCELLANEOUS EXPENDITURES					
CITY ASSISTANCE					
City Assistance					
901-537300	Patient Assistance	5,000	5,000	5,000	4,900
901-537400	Transportation Assistance	42,666	42,666	42,666	41,813
901-537500	Children's Advocacy Assistance	5,000	5,000	5,000	4,900
901-537600	Schertz Housing Authority	5,000	5,000	5,000	4,900
901-537700	Senior Citizen Program	232,951	275,000	250,000	269,500
Total City Assistance		290,617	332,666	307,666	326,013
Operating Equipment					
901-571600	Donation- Expense Sr. Center	-	10,000	10,000	9,800
Total Operating Equipment		-	10,000	10,000	9,800
TOTAL CITY ASSISTANCE		290,617	342,666	317,666	335,813

101 GENERAL FUND		FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 ESTIMATE	FY 2022-23 ADOPTED
MISCELLANEOUS EXPENDITURES					
PROJECTS					
Utility Services					
901-533200	Electric Utility Service				
Total Utility Services		-	-	-	-
Fund Charges/Transfers					
900-548401	Transfer Out-Bond Fund	1,732,707	-	-	-
900-548404	Transfer out-Capital Projec	581,300	1,645,112	1,645,112	850,000
902-548202	Transfer out-Water&Sewer	-	285,000	285,000	-
Total Fund Charges/Transfers		2,314,007	1,930,112	1,930,112	850,000
TOTAL PROJECTS		2,314,007	1,930,112	1,930,112	850,000

DEPARTMENT: 910 COURT RESTRICTED FUNDS
FUND: 101 GENERAL FUND

DEPARTMENT DESCRIPTION

The court security fee and court technology fees are revenues that are restricted on use. The court technology must only be spent to purchase new or replacement devices to improve or maintain the efficiency of the Municipal Court. Approved purchases are computers, servers where court files are stored and computerized ticket writers. The court security fee can only be used to add or enhance security measure to the court room for the safety of staff and citizens. Currently the security fee will be used to offset a Deputy Marshal position which provides security for the Court.

Budget	2020-21 Actual	2021-22 Estimate	2022-23 Budget
Operating Equipment	$11,770	$19,452	$12,740
Total	*$11,770*	*$19,452*	*$12,740*

PROGRAM JUSTIFICAITON & ANALYSIS

The FY 2022-23 Budget will decrease 34.5% from the FY 2021-22 estimate to match the projected revenue for 22-23.

101 GENERAL FUND	FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 ESTIMATE	FY 2022-23 ADOPTED
MISCELLANEOUS EXPENDITURES				
COURT RESTRICTED FUNDS				
Operating Equipment				
910-571600 Court Technology	11,770	19,452	19,452	12,740
Total Operating Equipment	11,770	19,452	19,452	12,740
TOTAL COURT RESTRICTED FUNDS	11,770	19,452	19,452	12,740

FUND: 505 INTEREST & SINKING FUND

DESCRIPTION

This fund is used to account for the accumulation of resources for and the payment of general long term debt principal and interest on city debt. The Interest & Sinking portion of the property taxes are directly deposited by the County Tax Assessor's Office into this fund.

Budget	2020-21 Actual	2021-22 Estimate	2022-23 Budget
Revenue			
Taxes	$7,102,016	$7,329,862	$7,696,355
Fund Transfers	7,915	2,737	814,143
Miscellaneous	126,592	136,118	175,750
Total	*$7,236,523*	*$7,468,717*	*$8,686,248*
Expenses			
Professional Service	$178,600	$84,000	84,000
Debt Service	6,756,465	6,502,457	8,602,248
Total	*$6,935,065*	*$6,586,457*	*$8,686,248*

PROGRAM JUSTIFICATION AND ANALYSIS

Revenues: Revenues for FY 2022-23 increase 16.3% from the FY 2021-22 estimate with higher property values.

Expenses: The FY 2022-23 Budget will increase 31.9% from the FY 2021-22 year end estimate with the addition of new debt issuances.

505 TAX INTEREST & SINKING	FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 ESTIMATE	FY 2022-23 ADOPTED
FINANCIAL SUMMARY				
Revenue Summary				
Taxes	7,102,016	7,329,862	7,329,862	7,696,355
Fund Transfers	7,915	-	2,737	814,143
Miscellaneous	126,592	105,000	136,118	175,750
TOTAL REVENUES	7,236,523	7,434,862	7,468,717	8,686,248
Expenditure Summary				
General Government				
Non Departmental	6,935,065	6,676,915	6,586,457	8,686,248
TOTAL EXPENDITURES	6,935,065	6,676,915	6,586,457	8,686,248
OVER/UNDER	301,458	757,947	882,260	-
FUNDING FROM RESERVES	-	-	-	(814,143)
BEGINNING FUND BALANCE	484,460	785,918	785,918	1,668,178
ENDING FUND BALANCE	785,918	1,543,865	1,668,178	854,035

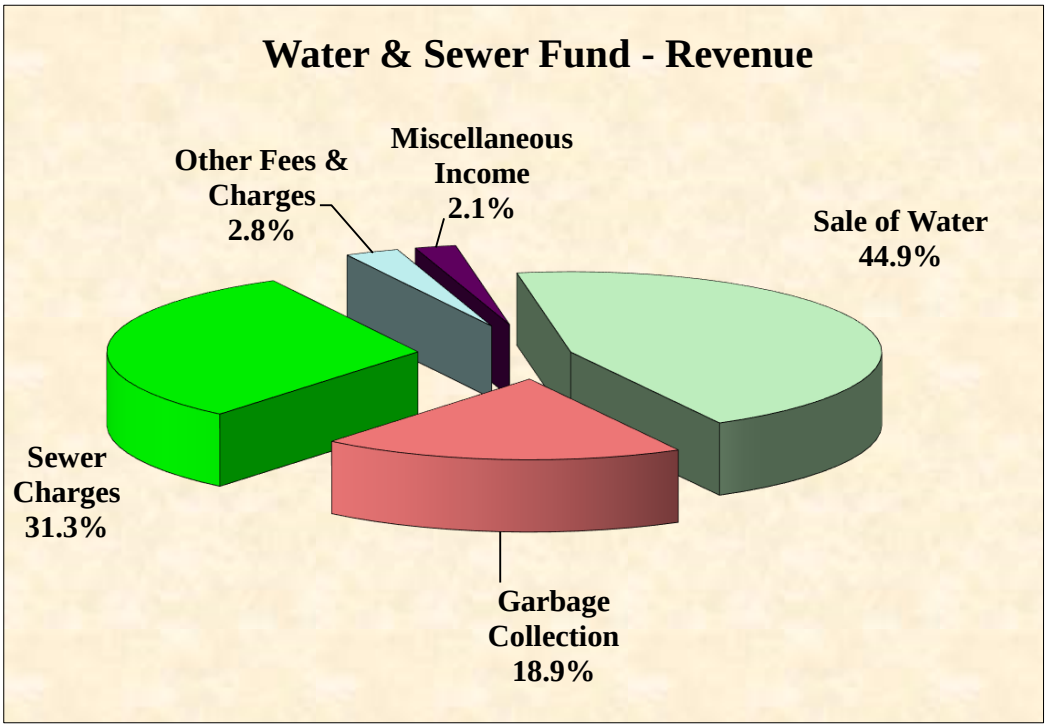
505 TAX INTEREST & SINKING		FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 ESTIMATE	FY 2022-23 ADOPTED
REVENUES					
Taxes					
000-411900	Property Tax Revenue	7,102,016	7,329,862	7,329,862	7,696,355
Total Taxes		7,102,016	7,329,862	7,329,862	7,696,355
Fund Transfers					
000-481000	Transfer IN - Reserves	-	-	-	814,143
000-486100	Transfer In	6,585	-	-	-
000-486401	Transfer In - Bond Projects	1,330	-	2,737	-
Total Fund Transfers		7,915	-	2,737	814,143
Miscellaneous					
000-491000	Interest Earned	277	1,000	500	750
000-491200	Investment Income	1,315	4,000	30,000	75,000
000-495020	Contribution From YMCA	125,000	100,000	100,000	100,000
000-497000	Misc Income	-	-	-	-
000-498000	Proceeds From Refunding Debt	-	-	5,618	-
Total Miscellaneous		126,592	105,000	136,118	175,750
TOTAL REVENUES		7,236,523	7,434,862	7,468,717	8,686,248

505 TAX INTEREST & SINKING		FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 ESTIMATE	FY 2022-23 ADOPTED
GENERAL GOVERNMENT					
EXPENDITURES					
Professional Services					
101-541500	Paying Agent	3,800	5,000	4,000	4,000
101-541502	Cost of Bond Issuance	174,800	45,000	80,000	80,000
Total Professional Services		178,600	50,000	84,000	84,000
Debt Service					
101-555629	Bond-GO 2007 Principal	325,000	340,000	340,000	355,000
101-555629.1	Bond-GO 2007 Interest	98,579	85,267	85,267	71,123
101-555633	Bond-GO SR2011 Principal	270,000	-	-	-
101-555633.1	Bond-GO SR2011 Interest	6,750	-	-	-
101-555634	Bond-GO 2011A Refund-Principal	485,000	-	-	-
101-555634.1	Bond-GO 2011A Refund-Interest	5,462	-	-	-
101-555635	Bond-GO 2012 - Principal	365,000	375,000	375,000	-
101-555635.1	Bond-GO 2012 - Interest	138,370	128,677	4,219	-
101-555638	Bond-GO 2014 Refund-Principal	100,000	750,000	750,000	775,000
101-555638.1	Bond-GO 2014 Refund-Interest	280,775	268,025	268,025	245,150
101-555639	Tax Note - SR2015 - Principal	40,000	-	-	-
101-555639.1	Tax Note - SR2015 - Interest	694	-	-	-
101-555640	Bond-Ref 2015 Bond-Principal	690,000	-	-	-
101-555640.1	Bond-GO Ref 2015-Interest	47,400	37,050	37,050	37,050
101-555641	Tax Note - SR2015A-Principal	150,000	155,000	155,000	-
101-555641.1	Tax Note - SR2015A - Interest	4,697	2,387	2,387	-
101-555642	Bond-GO SR2016-Principal	235,000	245,000	245,000	255,000
101-555642.1	Bond-GO SR2016-Interest	141,206	131,607	131,607	121,606
101-555643	Bond-TaxableB CO SR2016-Princi	60,000	60,000	60,000	65,000
101-555643.1	Bond-Taxable CO SR2016-Interes	42,063	40,263	40,263	38,388
101-555644	Bond-NonTaxA CO SR2016-Princip	190,000	195,000	195,000	205,000
101-555644.1	Bond-NonTax CO SR2016-Interest	48,169	40,469	40,469	32,469
101-555645	Bond-CO SR2017-Principal	295,000	420,000	420,000	315,000
101-555645.1	Bond-CO SR2017 - Interest	121,700	114,425	114,425	103,400
101-555646	Bond-GO SR2017 - Principal	160,000	165,000	165,000	170,000
101-555646.1	Bond-GO SR2017 - Interest	104,925	100,050	100,050	95,025
101-555647	Bond-GO 2018 Refund- Principal	570,000	585,000	585,000	595,000
101-555647.1	Bond-GO 2018 Refund - Interest	98,368	86,125	86,125	73,617
101-555648	Bond-CO SR2018 - Principal	235,000	245,000	245,000	260,000
101-555648.1	Bond-CO 2018 - Interest	175,888	163,888	163,888	151,263

505 TAX INTEREST & SINKING		FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 ESTIMATE	FY 2022-23 ADOPTED
101-555649	Bond-GO 2018 Ref - Principal	530,000	185,000	185,000	205,000
101-555649.1	Bond-GO 2018 Ref - Interest	199,694	181,819	181,819	172,069
101-555650	Bond-CO 2019-Principal	255,000	265,000	265,000	275,000
101-555650.1	Bond-CO 2019-Interest	122,700	114,900	114,900	106,800
101-555651	Bond-GO 2020-Principal	-	935,000	935,000	960,000
101-555651.1	Bond-GO 2020-Interest	164,027	211,963	211,963	174,063
101-555652	Bond-GO 2021 Ref - Principal	-	-	-	350,000
101-555652.1	Bond-GO 2021 Ref - Interest	-	-	-	124,800
101-555653	Bond-CO 2022 - Principal	-	-	-	175,000
101-555653.1	Bond-CO 2022 - Interest	-	-	-	166,525
101-555654	Bond-CO 2022A - Principal	-	-	-	595,000
101-555654.1	Bond-CO 2022A - Interest	-	-	-	
101-555655	Bond-GO 2022 - Principal	-	-	-	1,333,900
101-555655.1	Bond-GO 2022 - Interest	-	-	-	
101-555800	Bond Premium	-	-	-	-
101-555900	Debt Service	-	-	-	-
Total Debt Service		6,756,467	6,626,915	6,502,457	8,602,248
TOTAL INTEREST & SINKING		6,935,067	6,676,915	6,586,457	8,686,248
OVER/UNDER		301,458	757,947	882,260	-
FUNDING FROM RESERVES		-	-	-	(814,143)
BEGINNING FUND BALANCE		484,460	785,918	785,918	1,668,178
ENDING FUND BALANCE		785,918	1,543,865	1,668,178	854,035

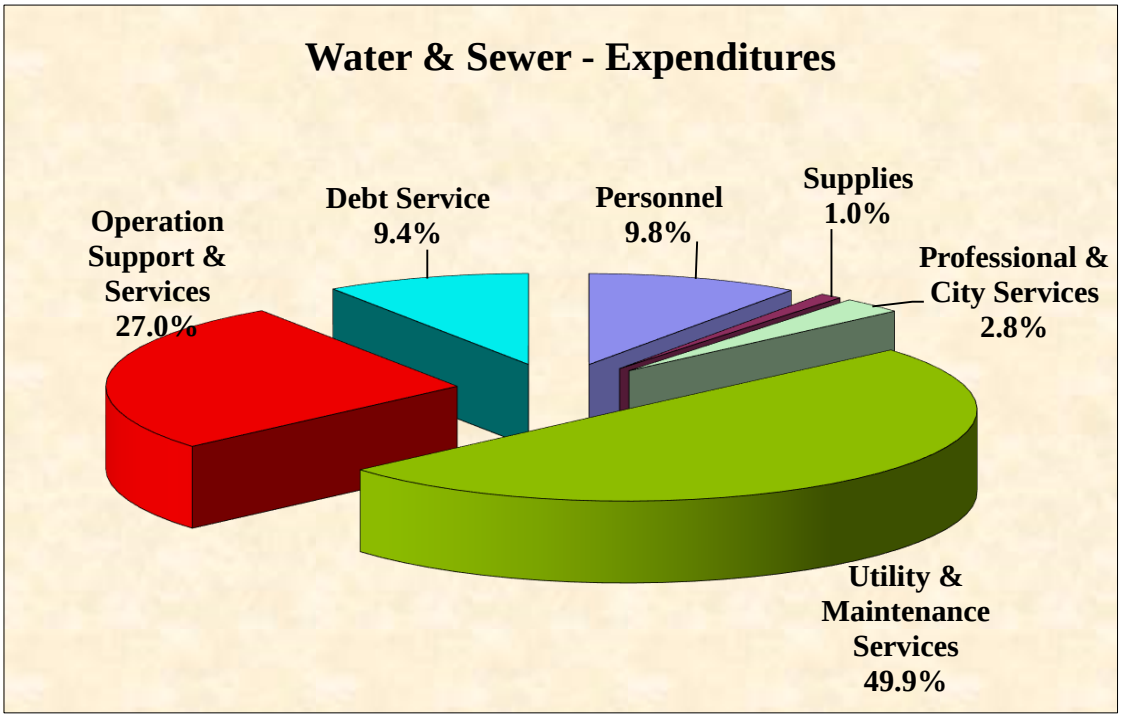
Water & Sewer - Revenues

Sale of Water	**$**	**12,600,000**
Garbage Collection		**5,300,000**
Sewer Charges		**8,800,000**
Other Fees & Charges		**787,000**
Miscellaneous Income		**998,858**
TOTAL	**$**	**28,485,858**



Water & Sewer Expenditures

Personnel	**$**	**2,596,380**
Supplies		**273,391**
Professional & City Services		**753,100**
Utility & Maintenance Services		**13,258,175**
Operation Support & Services		**7,176,918**
Capital Expense		**269,000**
Debt Service		**2,499,777**
TOTAL	**$**	**26,826,741**



FUND: 202 WATER & SEWER

DESCRIPTION

The Water & Sewer Fund tracks revenue and expenses for the City's water, sewer, and solid waste functions and is managed by the Public Works Department. Staff is responsible for the planning, operation, and maintenance of the water and wastewater service and infrastructure. This includes the water distribution system, wastewater collection system, and utility billing office. The City's wholesaler for water production and transport is the Schertz-Seguin Local Government Corporation. Wastewater treatment is handled by the Cibolo Creek Municipal Authority. Garbage collection is handled by Republic Services.

Budget	2020-21 Actual	2021-22 Estimate	2022-23 Budget
Revenues			
Franchises	$296,913	$400,000	$400,000
Fees	25,922,940	27,455,000	27,487,000
Fund Transfers	171,404	435,000	150,000
Miscellaneous	5,616,906	373,236	448,858
Total	*$32,008,163*	*$28,663,236*	*$28,485,858*
Expenses			
Non-Departmental	$2,405,230	$0	$0
Business Office	1,088,932	1,214,937	1,281,787
W&S Administration	27,262,779	24,320,087	25,544,954
Projects	0	570,000	0
Total	*$30,756,941*	*$26,105,024*	*$26,826,741*

PROGRAM JUSTIFICATION AND ANALYSIS

Revenue: Revenues for FY 2022-23 Budget are expected to decrease 0.6% from the FY 2021-22 year-end estimate increase is fees are offset by lower fund transfers.

Expenses: The FY 2022-23 Budget increases 2.9% from the FY 2021-22 year-end estimates.

202-WATER & SEWER	FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 ESTIMATE	FY 2022-23 ADOPTED
Revenue Summary				
Franchises	296,913	304,487	400,000	400,000
Permits	-	-	-	-
Fees	25,922,940	27,485,000	27,455,000	27,487,000
Fund Transfers	171,404	526,000	435,000	150,000
Miscellaneous	5,616,906	443,236	373,236	448,858
TOTAL REVENUES	32,008,163	28,758,723	28,663,236	28,485,858
Expenditure Summary				
GENERAL GOVERNMENT				
NON DEPARTMENTAL	2,405,230	-	-	-
BUSINESS OFFICE	1,088,932	1,247,318	1,214,937	1,281,787
TOTAL GENERAL GOVERNMENT	3,494,162	1,247,318	1,214,937	1,281,787
PUBLIC WORKS				
W & S ADMINISTRATION	27,262,779	24,104,044	24,320,087	25,544,954
TOTAL PUBLIC WORKS	27,262,779	24,104,044	24,320,087	25,544,954
MISC & PROJECTS				
PROJECTS	-	570,000	570,000	-
TOTAL MISC & PROJECTS	-	570,000	570,000	-
TOTAL EXPENDITURES	30,756,941	25,921,362	26,105,024	26,826,741
OVER/UNDER	1,251,222	2,837,361	2,558,212	1,659,117
FUNDING FROM RESERVES	-	(91,000)	-	-
BEGINNING FUND EQUITY	16,379,451	17,630,673	17,630,673	20,188,885
ENDING FUND EQUITY	17,630,673	20,377,034	20,188,885	21,848,002

202-WATER & SEWER	FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 ESTIMATE	FY 2022-23 ADOPTED
Franchises				
000-421490 Tower Leasing	296,913	304,487	400,000	400,000
Total Franchises	296,913	304,487	400,000	400,000
Permits				
000-436010 Network Nodes	-	-	-	-
Total Permits	-	-	-	-
Fees				
000-455200 Garbage Collection Fee	5,157,312	5,300,000	5,340,000	5,300,000
000-455600 Fire Line Fees	-	-	-	22,000
000-455700 Recycle Fee Revenue	333,131	345,000	345,000	340,000
000-455800 W&S Line Constructn Reimbur	26,565	25,000	25,000	25,000
000-457100 Sale of Water	11,566,510	12,600,000	12,600,000	12,600,000
000-457110 Edwards Water Lease	26,700	40,000	-	40,000
000-457120 Water Transfer Charge-Selma	13,882	30,000	-	15,000
000-457200 Sale of Meters	95,185	120,000	90,000	100,000
000-457400 Sewer Charges	8,608,375	8,770,000	8,800,000	8,800,000
000-457500 Water Penalties	52,254	250,000	250,000	240,000
000-458110 Sale of Merchandise - GovDeals	41,000	2,500	2,500	2,500
000-459200 NSF Check Fee-Water&Sewer	2,025	2,500	2,500	2,500
Total Fees	25,922,939	27,485,000	27,455,000	27,487,000
Fund Transfers				
000-486000 Transfer In - Reserves	-	91,000	-	-
000-486101 Transfer In-General Fund	-	285,000	285,000	-
000-486204 Interfnd Chrg-Drainage Billing	146,400	150,000	150,000	150,000
000-486406 Transfer In-Pblc Imprvmnt	25,004	-	-	-
Total Fund Transfers	171,404	526,000	435,000	150,000

202-WATER & SEWER	FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 ESTIMATE	FY 2022-23 ADOPTED
Miscellaneous				
000-490000 Misc Charges	15,964	10,500	10,500	10,500
000-491000 Interest Earned	8,479	20,000	12,000	25,000
000-491200 Investment Income	30,912	90,000	35,000	100,000
000-495013 Capital Contribution-W&S	5,243,820	-	-	-
000-497000 Misc Income-W&S	66,295	25,000	18,000	18,000
000-498110 Salary Reimb-SSLGC	251,437	297,736	297,736	295,358
Total Miscellaneous	5,616,907	443,236	373,236	448,858
TOTAL REVENUES	32,008,163	28,758,723	28,663,236	28,485,858

202-WATER & SEWER	FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 ESTIMATE	FY 2022-23 ADOPTED
GENERAL GOVERNMENT				
NON DEPARTMENTAL				
Fund Charges/Transfers				
101-548406 Transfer To Public Impr.	1,805,230	-	-	-
101-548406.1 Transfer Out- Water/Sewer Prj	600,000	-	-	-
Total Fund Charges/Transfers	2,405,230	-	-	-
Other Financing Sources				
101-556000 Issuance Costs	-	-	-	-
Total Other Financing Sources	-	-	-	-
TOTAL NON DEPARTMENTAL	2,405,230	-	-	-

DEPARTMENT: FINANCE
DIVISION: 176 WATER AND SEWER UTILITY BILLING
FUND: 202 WATER AND SEWER

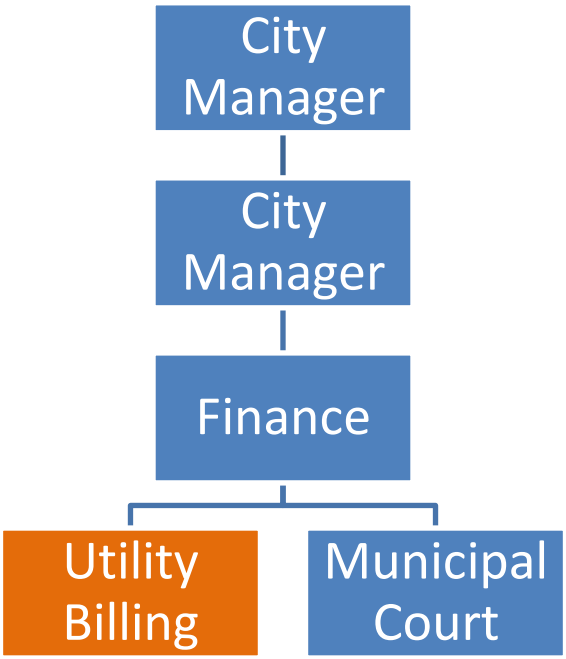
DEPARTMENT DESCRIPTION

Read meters for calculating usage. Prepare all utility bills for mailing. Collect utility payments and post to customer's account. Set up new customer accounts. Conduct sewer averaging annually. Collect payments for other departments. Collect debt for various departments. Solve complaints in timely and fair manner. Collect payments for other utilities and service providers. Take care of meter box maintenance.

GOALS AND OBJECTIVES

- Continue to provide friendly and efficient services to our customers.
- To encourage and educate our customers to use delivery of e-mail statements.
- To encourage and educate our customers to pay their utility bill by using the City's automatic draft payments services, online web payments, and e-services through their financial institution.
- To read water meters in a safe, reliable, and efficient manner
- Provide accurate and expedited utility billing statements

ORGANIZATIONAL CHART



UTILITY BILLING	2020-21	2021-22	2022-23
Utility Billing Manager	1	1	1
Utility Billing Asst. Manager	1	1	1
Utility Billing Clerk II	2	0	0
Utility Billing Clerk	2	4	5
Meter Tech	2	3	2
Meter Tech II	1	0	0
TOTAL POSITIONS	9	9	9

Budget	2020-21 Actual	2021-22 Estimate	2022-23 Budget
Personnel Services	$504,675	$538,555	$568,896
Supplies	146,984	182,100	210,391
City Support Services	33,151	37,262	70,000
Utility Services	10,787	9,800	11,500
Operations Support	112,212	118,500	120,000
Staff Support	3,230	6,400	8,700
Professional Services	272,853	259,000	273,000
Maintenance Services	5,040	5,040	18,700
Operating Equipment	0	0	600
Capital Outlay	0	58,280	0
Total	*$1,088,932*	*$1,214,937*	*$1,281,787*

PROGRAM JUSTIFICATION AND ANALYSIS

The FY 2022-23 Budget increases 5.5% from the FY 2021-22 year-end estimate for wage increases, increased charges for credit card processing fees and a customer text notification software.

202-WATER & SEWER		FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 ESTIMATE	FY 2022-23 ADOPTED
GENERAL GOVERNMENT					
BUSINESS OFFICE					
Personnel Services					
176-511110	Regular	328,735	346,860	350,017	364,889
176-511120	Overtime	5,411	7,451	7,000	7,078
176-511180	LTD	-	-	-	-
176-511210	Longevity	6,226	7,384	7,514	6,450
176-511230	Certification Allowance	1,521	1,170	3,621	3,150
176-511310	FICA - Employer	24,724	27,670	28,164	29,190
176-511350	TMRS-Employer	55,330	59,255	58,960	62,539
176-511410	Health-Employer	80,873	95,326	81,186	93,574
176-511500	Workers' Compensation	1,856	2,262	2,093	2,026
Total Personnel Services		504,676	547,378	538,555	568,896
Supplies					
176-521000	Operating Supplies	1,737	3,000	-	291
176-521100	Office Supplies	1,659	2,100	2,100	2,100
176-521405	Water Meters-New	143,588	180,000	180,000	208,000
Total Supplies		146,984	185,100	182,100	210,391
City Support Services					
176-532355	Software Maintenance	-	65,000	36,065	65,000
176-532400	Computer Fees & Licenses	33,151	-	-	-
176-532900	Contingencies	-	3,500	1,197	5,000
Total City Support Services		33,151	68,500	37,262	70,000
Utility Services					
176-533310	Telephone/Cell Phone	1,732	2,400	1,800	1,500
176-533500	Vehicle Fuel	9,055	7,000	8,000	10,000
Total Utility Services		10,787	9,400	9,800	11,500
Operations Support					
176-534000	Postage	84,973	74,500	90,000	95,000
176-534200	Printing & Binding	21,078	18,000	22,000	25,000
176-534300	Copy Services	6,161	10,000	6,500	-
Total Operations Support		112,212	102,500	118,500	120,000

202-WATER & SEWER		FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 ESTIMATE	FY 2022-23 ADOPTED
Staff Support					
176-535100	Uniforms	2,163	2,300	2,300	3,200
176-535200	Awards	108	200	200	1,000
176-535300	Memberships	-	100	100	500
176-535500	Training/Travel	763	3,500	3,500	3,500
176-535510	Meeting Expense	195	300	300	500
Total Staff Support		3,229	6,400	6,400	8,700
Professional Services					
176-541800	Credit Card Fees	268,102	256,000	256,000	270,000
176-541810	Credit Card Fees- AMEX	4,751	3,000	3,000	3,000
Total Professional Services		272,853	259,000	259,000	273,000
Maintenance Services					
176-551800	Other Maintenance Services	5,040	5,040	5,040	18,700
Total Maintenance Services		5,040	5,040	5,040	18,700
Operating Equipment					
176-571000	Furniture & Fixtures	-	-	-	600
Total Operating Equipment		-	-	-	600
Capital Outlay					
176-581200	Vehicles & Access. Over $5,	-	64,000	58,280	-
Total Capital Equipment		-	64,000	58,280	-
TOTAL BUSINESS OFFICE		1,088,932	1,247,318	1,214,937	1,281,787

DEPARTMENT: PUBLIC WORKS
DIVISION: 575 WATER & SEWER ADMINISTRATION
FUND: 202 WATER AND SEWER

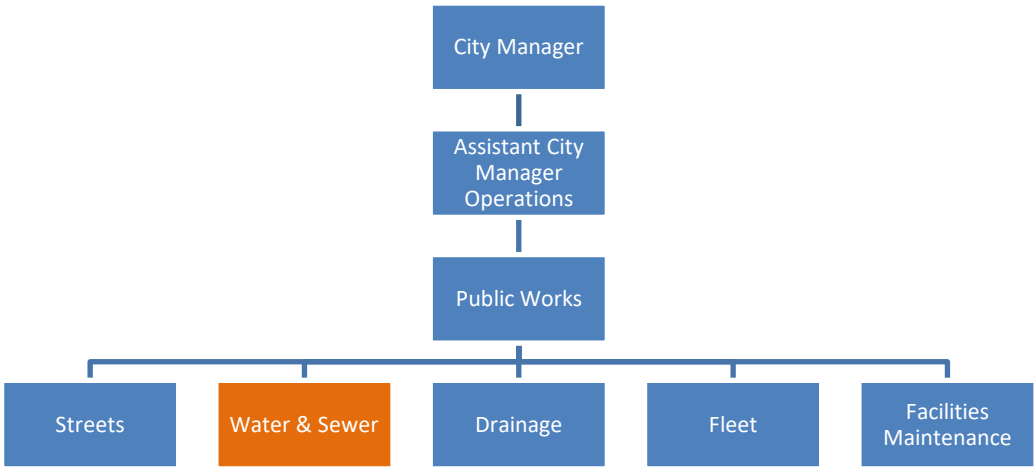
DEPARTMENT DESCRIPTION

The Water and Wastewater division of Public Works provides reliable water and wastewater services to all Schertz residents through maintenance, repair, strategic planning, inspection of new infrastructure, and the expansion of water and wastewater services. As part of this division's service to the community, the employees offer excellent customer service, participate in community events, provide a weekly chipping service, meet with developers and utility providers, review plat and subdivision plans, as well as review water and wastewater construction plans. In addition, the Water and Wastewater division oversees the drought and water conservation plans/ordinance, provides letters of availability and Certificates of Convenience and Necessity, assists other departments, and conducts department training, education, and planning.

GOALS AND OBJECTIVES

- Provide an efficient and reliable water and wastewater system that meets all of the State rules and regulations.
- Ensure an adequate future water supply.
- Empower personnel to strengthen ability to respond promptly to daily and emergency events.
- Emphasize safety to reduce preventable accidents.
- Deliver quality services and providing accurate and timely responses to customer requests.

ORGANIZATION CHART



WATER & SEWER ADMINISTRATION	2020-21	2021-22	2022-23
Director	1	1	1
Assistant Director	1	1	1
Water & Sewer Manager	1	1	1
Customer Relations Representative	1	1	1
SCADA Technician	0	1	1
Schertz-Seguin Local Government Corp Gen Mgr	1	1	1
Schertz-Seguin Local Government Corp Assistant Gen Mgr	1	1	1
Water & Sewer Superintendent	1	1	1
Water & Sewer Supervisor	1	1	2
Service Worker II	5	5	5
Service Worker I	10	10	10
TOTAL POSITIONS	23	24	25

PERFORMANCE INDICATORS

Workload/Output	2020-21 Actual	2021-22 Estimate	2022-23 Budget
Water Accounts	16734	17235	17335
Miles of Water Main	230	234	240
Miles of Sewer Main	118	175	200

Efficiency	2020-21 Actual	2021-22 Estimate	2022-23 Budget
Gallons Pumped (Edwards), acre feet	52	180	260
Gallons Received (SSLGC), acre feet	6000	6207	6000
Gallons Distributed, acre feet	5300	5630	6000

Effectiveness	2020-21 Actual	2021-22 Estimate	2022-23 Budget
New Meter Installed	260	80	150
New Service Taps	0	1	5
Water Service Calls	2212	1858	2000
Water Main Break, Service Repair Calls	1806	1506	1800
Sewer Backup and Repair Calls	792	765	775

Budget	2020-21 Actual	2021-22 Estimate	2022-23 Budget
Personnel Services	$1,801,986	$1,846,546	$2,027,484
Supplies	78,926	88,000	63,000
City Support Services	68,258	74,062	190,500
Utility Services	3,773,667	3,585,500	3,585,500
Operations Support	9,450	7,050	10,050
Staff Support	37,795	43,000	43,000
City Assistance	200	0	0
Professional Services	465,999	463,400	428,400
Fund Charges/Transfers	8,615,455	6,741,826	6,746,368
Maintenance Services	10,195,253	9,570,200	9,570,200
Other Costs	40,000	40,000	40,000
Debt Service	2,072,273	1,518,228	2,499,777
Other Financing Sources	0	100,000	0
Rental/Leasing	96,568	72,275	72,275
Operating Equipment	6,950	7,000	7,000
Capital Outlay	0	$163,000	261,400
Total	*$27,262,779*	*$24,320,087*	*$25,544,954*
Projects	$0	$570,000	$0

PROGRAM JUSTIFICATION AND ANALYSIS

The FY 2022-23 Budget will increase 5.0% from the FY 2021-22 year-end estimate for wage increases, water gems software, a new mobile bypass pump and additional debt payments.

202-WATER & SEWER		FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 ESTIMATE	FY 2022-23 ADOPTED
PUBLIC WORKS ADMINISTRATION					
Personnel Services					
575-511110	Regular	1,182,237	1,260,314	1,209,413	1,305,491
575-511120	Overtime	52,807	66,909	65,000	68,801
575-511180	LTD	-	-	-	-
575-511210	Longevity	30,266	13,589	11,426	13,861
575-511230	Certification Allowance	10,761	13,880	16,688	13,791
575-511240	Vehicle/phone Allowance	900	900	935	900
575-511310	FICA - Employer	92,185	103,400	99,715	107,008
575-511350	TMRS-Employer	203,588	221,431	208,749	229,263
575-511410	Health-Employer	218,247	256,968	221,145	265,624
575-511500	Workers' Compensation	10,995	14,564	13,475	22,745
Total Personnel Services		1,801,986	1,951,955	1,846,546	2,027,484
Supplies					
575-521000	Operating Supplies	8,469	12,000	10,000	10,000
575-521100	Office Supplies	962	1,500	1,500	1,500
575-521200	Medical/Chem Supplies	1,391	1,500	1,500	1,500
575-521400	Plumbing Supplies	68,105	50,000	75,000	50,000
575-521405	Water Meters-New	-	-	-	-
575-521600	Equip Maint Supplies	-	-	-	-
Total Supplies		78,927	65,000	88,000	63,000
City Support Services					
575-532500	City Insurance-Commercial	65,833	67,000	70,562	78,000
575-532800	Employee Appreciation Events	2,500	2,500	3,500	3,500
575-532900	Contingencies	(76)	101,000	-	109,000
Total City Support Services		68,257	170,500	74,062	190,500

202-WATER & SEWER		FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 ESTIMATE	FY 2022-23 ADOPTED
Utility Services					
575-533100	Gas Utility Service	2,064	2,000	3,000	3,000
575-533200	Electric Utility Service	428,361	320,000	325,000	325,000
575-533300	Telephone/Land Line	-	-	2,000	-
575-533310	Telephone/Cell Phones	429	3,500	-	2,000
575-533320	Telephone/Air Cards	-	200	-	-
575-533400	Water Purchase	3,293,664	3,200,000	3,200,000	3,200,000
575-533410	Water Utility Service	1,936	2,500	2,500	2,500
575-533500	Vehicle Fuel	47,213	55,000	53,000	53,000
Total Utility Services		3,773,667	3,583,200	3,585,500	3,585,500
Operations Support					
575-534000	Postage	306	300	300	300
575-534100	Advertising	2,455	5,000	-	3,000
575-534200	Printing & Binding	-	250	250	250
575-534300	Equipment Maintenance - Copie	6,688	6,500	6,500	6,500
Total Operations Support		9,449	12,050	7,050	10,050
Staff Support					
575-535100	Uniforms	15,113	20,000	20,000	20,000
575-535300	Memberships	5,683	-	-	-
575-535500	Training/Travel	15,000	21,000	23,000	23,000
575-535510	Meeting Expenses	1,999	2,000	-	-
Total Staff Support		37,795	43,000	43,000	43,000
City Assistance					
575-537100	Medical Services	200	250	-	-
Total City Assistance		200	250	-	-
Professional Services					
575-541200	Legal Svcs	225,226	200,000	150,000	150,000
575-541300	Other Consl/Prof Services	121,249	145,000	145,000	145,000
575-541305	Cell Tower Management Fees	92,124	106,570	108,000	108,000
575-541400	Auditor/Accounting Service	26,000	24,000	19,000	24,000
575-541500	Paying Agent	1,400	1,400	1,400	1,400
575-541502	Cost of Bond Issuance	-	-	40,000	-
Total Professional Services		465,999	476,970	463,400	428,400

202-WATER & SEWER		FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 ESTIMATE	FY 2022-23 ADOPTED
Fund Charges					
575-548040	Contribution To CVLGC	99,999	300,000	300,000	400,000
575-548050	Contribution to SSLG	3,908,231	4,000,000	4,000,000	3,898,064
575-548060	Contribution to CCMA	714,450	800,000	800,000	800,000
575-548101	Transfer Out - General Fund	-	4,000	-	4,000
575-548600	Inter-fund Charges-Admin	1,450,827	1,478,230	1,478,230	1,493,620
575-548610	Interfund Charge-Fleet	116,624	163,596	163,596	150,684
575-548700	Bad Debt Expense	-	80,000	-	-
575-548800	Depreciation Expense	2,313,943	-	-	-
575-548900	Amortization Expense	11,381	-	-	-
Total Fund Charges		8,615,455	6,825,826	6,741,826	6,746,368
Maintenance Services					
575-551100	Building Maintenance	2,451	5,000	5,000	5,000
575-551300	Computer Maintenance	11,004	17,500	17,500	17,500
575-551400	Minor & Other Equip Maint	2,127	5,100	5,100	5,100
575-551500	Water Maintenance	70,211	155,000	200,000	200,000
575-551510	Waste Contractor Expense	5,206,801	4,800,000	5,000,000	5,000,000
575-551520	Sewer Treatment-CCMA/MUD	4,708,982	4,100,000	4,182,000	4,182,000
575-551530	Sewer Maintenance	129,617	84,000	90,000	90,000
575-551540	I&I Maintenance	45,429	46,800	50,000	50,000
575-551600	Street Maintenance Materials	18,411	20,000	20,000	20,000
575-551720	Low Flow Rebate Program	-	400	400	400
575-551800	Other Maintenance Agreements	220	240	200	200
Total Maintenance Services		10,195,253	9,234,040	9,570,200	9,570,200
Other Costs					
575-554100	State Water Fees-TCEQ	40,000	38,500	40,000	40,000
Total Other Costs		40,000	38,500	40,000	40,000
Debt Service					
575-555900	Debt Service	1,560,000	1,025,000	1,024,675	1,912,700
575-555900.	Interest Expense	512,273	493,553	493,553	587,077
Total Debt Service		2,072,273	1,518,553	1,518,228	2,499,777
OtherFinancing Sources					
575-556000	Issuance Costs	-	-	100,000	-
Total Other Financing Sources		-	-	100,000	-

202-WATER & SEWER		FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 ESTIMATE	FY 2022-23 ADOPTED
Rental-ROW					
575-561000	Rental-Building & Land	3,041	3,200	3,275	3,275
575-561100	Rental-Equipment	-	9,000	1,000	1,000
575-561200	Lease/Purchase Payments	93,527	-	68,000	68,000
Total Rental-ROW		96,568	12,200	72,275	72,275
Operating Equipment					
575-571000	Furniture & Fixtures	4,361	4,000	3,000	3,000
575-571200	Vehicles & Access. LESS $5,00	-	-	-	-
575-571500	Minor Equipment	2,588	5,000	4,000	4,000
575-571800	Equipment Under $5,000	-	-	-	-
Total Operating Equipment		6,949	9,000	7,000	7,000
Capital Outlay					
575-581200	Vehicles & Access. Over $5,00(	-	58,000	58,000	52,500
575-581800	Equipment Over $5,000	-	105,000	105,000	208,900
Total Capital Outlay		-	163,000	163,000	261,400
TOTAL PUBLIC WORKS ADMINISTRATION		27,262,778	24,104,044	24,320,087	25,544,954

202-WATER & SEWER	FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 ESTIMATE	FY 2022-23 ADOPTED
MISCELLANEOUS & PROJECTS				
PROJECTS				
Rental/Leasing				
900-561300 Land Purchases	-	570,000	570,000	-
Total Maintenance Services	-	570,000	570,000	-
TOTAL PROJECTS	-	570,000	570,000	-
TOTAL EXPENDITURES	30,756,940	25,921,362	26,105,024	26,826,741
OVER/UNDER	1,251,222	2,837,361	2,558,212	1,659,117
FUNDING FROM RESERVES	-	(91,000)	-	-
BEGINNING FUND EQUITY	16,379,451	17,630,673	17,630,673	20,188,885
ENDING FUND EQUITY	17,630,673	20,377,034	20,188,885	21,848,002

202-WATER & SEWER	FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 ESTIMATE	FY 2022-23 ADOPTED
MISCELLANEOUS & PROJECTS				
SEWER PROJECTS				
Professional Services				
902-541305 CCMA-Connection Fees	-	-	-	-
Total Professional Services	-	-	-	-
TOTAL SEWER PROJECTS	-	-	-	-
TOTAL EXPENDITURES	30,756,940	25,921,362	26,105,024	26,826,741
OVER/UNDER	1,251,222	2,837,361	2,558,212	1,659,117
FUNDING FROM RESERVES	-	(91,000)	-	-
BEGINNING FUND EQUITY	16,379,451	17,630,673	17,630,673	20,188,885
ENDING FUND EQUITY	17,630,673	20,377,034	20,188,885	21,848,002

FUND: 411 CAPITAL RECOVERY FUND WATER

(Water & Sewer)

DESCRIPTION

The Capital Recovery program is designated to support future growth of population and commercial water and wastewater demands without an impact on existing customers while keeping bond supported programs to a minimum. Capital Recovery projects are based on the number of connections sold to increase pumping, storage and transmission water lines, and wastewater programs. Impact funds (Capital Recovery) must be used within ten years of collection date. All water and wastewater improvements are constructed to meet State Board of Insurance and Texas Commission on Environmental Quality rules and regulations.

GOALS AND OBJECTIVES

- Ensure the Texas Commission of Environmental Quality (TCEQ) rules and regulations are met for future growth.
- Continue to improve and provide an efficient and reliable water and wastewater system that meets all of the State rules and regulations and future growth in the community.
- Provide citizens with quality projects completed on-time and on-budget.

- Design a 3 million gallon ground storage and booster station
- State law mandates that the Water/Wastewater Capital Recovery plan be updated at least every five years. The last study was 2011.

PERFORMANCE INDICATORS

Budget	2020-21 Actual	2021-22 Estimate	2022-23 Budget
Revenue			
Fees	$1,079,712	$1,000,000	$1,100,000
Miscellaneous	10,310	20,750	51,500
Total	*$1,090,022*	*$1,020,750*	*$1,151,500*
Expenses			
Non Departmental	$46,922	$31,000	$55,748
Projects	512,000	0	0
Total	*$558,922*	*$31,000*	*$55,748*

PROGRAM JUSTIFICATION AND ANALYSIS

The FY 2022-23 Budget will be set at $55,748 for any professional services or studies that need to be completed.

411-CAPITAL RECOVERY - WATER	FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 ESTIMATE	FY 2022-23 ADOPTED
SUMMARY RECAP				
Revenue Summary				
Fees	1,079,712	1,100,000	1,000,000	1,100,000
Miscellaneous	10,310	16,000	20,750	51,500
TOTAL REVENUES	1,090,022	1,116,000	1,020,750	1,151,500
Expenditure Summary				
General Government				
Non Departmental	46,922	51,000	31,000	55,748
Total General Government	46,922	51,000	31,000	55,748
Misc & Projects				
Projects	512,000	4,230,819	-	-
Total Misc & Projects	512,000	4,230,819	-	-
TOTAL EXPENDITURES	558,922	4,281,819	31,000	55,748
OVER/UNDER	531,100	(3,165,819)	989,750	1,095,752
FUNDING FROM RESERVES	-	-	-	-
BEGINNING FUND EQUITY	7,725,765	8,256,865	8,256,865	9,246,615
ENDING FUND EQUITY	8,256,865	5,091,046	9,246,615	10,342,367

411-CAPITAL RECOVERY - WATER	FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 ESTIMATE	FY 2022-23 ADOPTED
REVENUES				
Fees				
000-455900 Capital Recovery-Water	1,079,712	1,100,000	1,000,000	1,100,000
Total Fees	1,079,712	1,100,000	1,000,000	1,100,000
Miscellaneous				
000-491000 Interest Earned	237	1,000	750	1,500
000-491200 Investment Income	10,073	15,000	20,000	50,000
Total Miscellaneous	10,310	16,000	20,750	51,500
TOTAL REVENUES	1,090,022	1,116,000	1,020,750	1,151,500

411-CAPITAL RECOVERY - WATER		FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 ESTIMATE	FY 2022-23 ADOPTED
General Government					
NON-DEPARTMENTAL					
City Support Services					
101-532400	Computer Fees&Licenses	-	-	-	11,748
Total City Support Services		-	-	-	11,748
Professional Services					
101-541300	Professional Services-Cap Plan	45,922	50,000	30,000	43,000
101-541400	Auditor/Accounting Service	1,000	1,000	1,000	1,000
Total Professional Services		46,922	51,000	31,000	44,000
TOTAL NON-DEPARTMENTAL		46,922	51,000	31,000	55,748

411-CAPITAL RECOVERY - WATER	FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 ESTIMATE	FY 2022-23 ADOPTED
Fund Charges/Transfers				
900-548406 Transfer Out - Public Improvement	-	-	-	-
Total Fund Charges/Transfers	-	-	-	-
TOTAL WATER PROJECTS	-	-	-	-
TOTAL EXPENDITURES	558,922	4,281,819	31,000	55,748
OVER/UNDER	531,100	(3,165,819)	989,750	1,095,752
FUNDING FROM RESERVES	-	-	-	-
BEGINNING FUND EQUITY	7,725,765	8,256,865	8,256,865	9,246,615
ENDING FUND EQUITY	8,256,865	5,091,046	9,246,615	10,342,367

FUND: 421 CAPITAL RECOVERY FUND SEWER

(Water & Sewer)

DESCRIPTION

The Capital Recovery program is designated to support future growth of population and commercial water and wastewater demands without an impact on existing customers while keeping bond supported programs to a minimum. Capital Recovery projects are based on the number of connections sold to increase pumping, storage and transmission water lines, and wastewater programs. Impact funds (Capital Recovery) must be used within ten years of collection date. All water and wastewater improvements are constructed to meet State Board of Insurance and Texas Commission on Environmental Quality rules and regulations.

GOALS AND OBJECTIVES

- Ensure the Texas Commission of Environmental Quality (TCEQ) rules and regulations are met for future growth.

- Continue to improve and provide an efficient and reliable water and wastewater system that meets all of the State rules and regulations and future growth in the community.

- Preliminary engineering and land acquisition for a waste water treatment plant for South Schertz. Initiate plans for the Southeast Quad Pump Station and the Ground Storage and Distribution Main for South Schertz. State law mandates that the Water/Wastewater Capital Recovery Plan be updated at least every five years. Last study was in 2011. Currently the Sedona WWTP serves the Crossvine Subdivision area but will be eliminated when the new CCMA WWTP comes on line. A sewer line and lift-station will be needed to accomplish this project.

- Initiate and institute a study to implement reuse water throughout the City.

- Provide citizens with quality projects completed on-time and on-budget.

PERFORMANCE INDICATORS

Budget	2020-21 Actual	2021-22 Estimate	2022-23 Budget
Revenue			
Fees	$611,659	$500,000	$550,000
Miscellaneous	9,865	20,500	51,500
Total	*$621,523*	*$520,500*	*$601,500*
Expenses			
Non-Departmental	$7,855,487	$40,500	$64,248
Total	*$7,855,487*	*$40,500*	*$64,248*

PROGRAM JUSTIFICATION AND ANALYSIS

The FY 2022-23 Budget will be set at $64,248 for any professional services or studies that need to be completed.

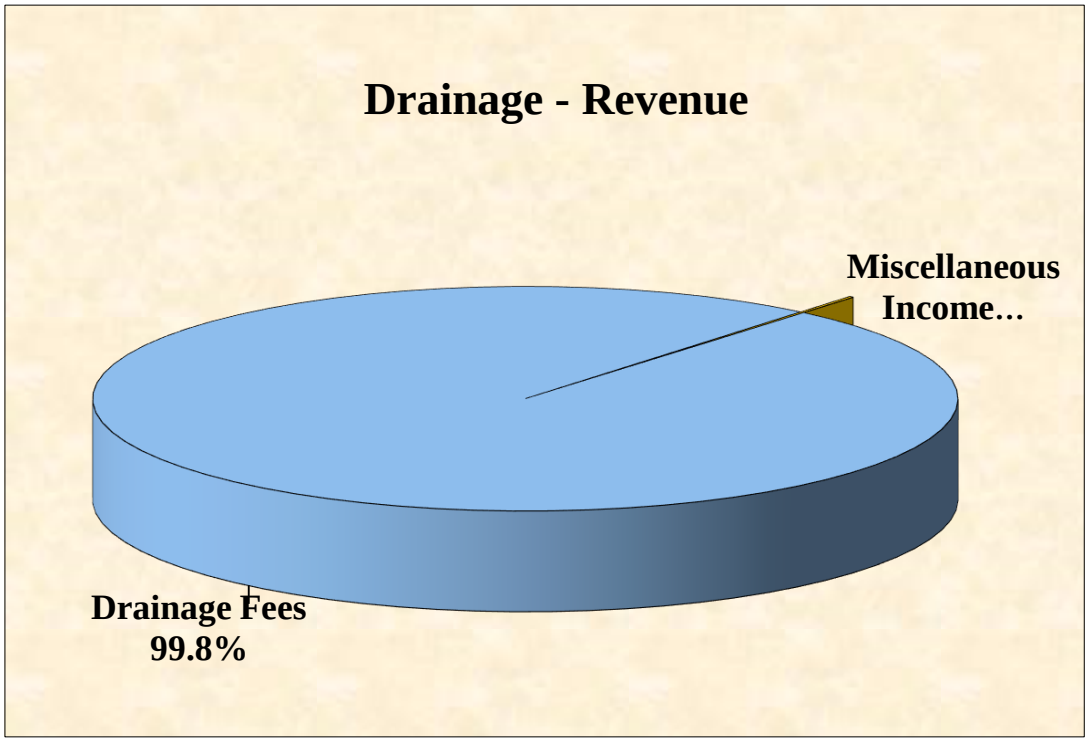
421-CAPITAL RECOVERY - SEWER	FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 ESTIMATE	FY 2022-23 ADOPTED
SUMMARY RECAP				
Revenue Summary				
Fees	611,659	600,000	500,000	550,000
Miscellaneous	9,865	60,250	20,500	51,500
TOTAL REVENUES	621,524	660,250	520,500	601,500
Expenditure Summary				
General Government				
Non Departmental	7,855,478	55,500	40,500	64,248
Total General Government	7,855,478	55,500	40,500	64,248
TOTAL EXPENDITURES	7,855,478	55,500	40,500	64,248
OVER/UNDER	(7,233,954)	604,750	480,000	537,252
FUNDING FROM RESERVES	-	-	-	-
BEGINNING FUND EQUITY	7,345,824	111,870	111,870	591,870
ENDING FUND EQUITY	111,870	716,620	591,870	1,129,122

421-CAPITAL RECOVERY - SEWER		FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 ESTIMATE	FY 2022-23 ADOPTED
REVENUES					
Fees					
000-455910	Cap Rcvry-Waste Water	611,659	600,000	500,000	550,000
000-455913	Cap Rcvry-North Sewer Treat	-	-	-	-
Total Fees		611,659	600,000	500,000	550,000
Miscellaneous					
000-491000	Interest Earned	195	250	500	1,500
000-491200	Investment Income	39,750	60,000	20,000	50,000
000-491800	Gain/Loss Capital One Sewer	-	-	-	-
000-491900	Unrealize Gain/Loss-Captl One	(30,080)	-	-	-
Total Miscellaneous		9,865	60,250	20,500	51,500
TOTAL REVENUES		621,524	660,250	520,500	601,500

421-CAPITAL RECOVERY - SEWER		FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 ESTIMATE	FY 2022-23 ADOPTED
General Government					
NON-DEPARTMENTAL					
City Support Services					
101-532400	Computer Fees&Licenses	-	-	-	11,748
Total Supplies		-	-	-	11,748
Professional Services					
101-541200	Legal Services-Sewer	-	-	-	-
101-541300	Professional Services-Cap Plan	55,698	50,000	35,000	50,000
101-541400	Auditor/Accounting Service	1,000	1,000	1,000	1,000
101-541650	Investment Mgt Fee-Sewer	3,789	4,500	4,500	1,500
Total Professional Services		60,487	55,500	40,500	52,500
Fund Charges/Transfers					
101-548406	Transfer Out-Water/Sewer Prjct	7,795,000	-	-	-
Total Fund Charges/Transfers		7,795,000	-	-	-
TOTAL NON-DEPARTMENTAL		7,855,487	55,500	40,500	64,248

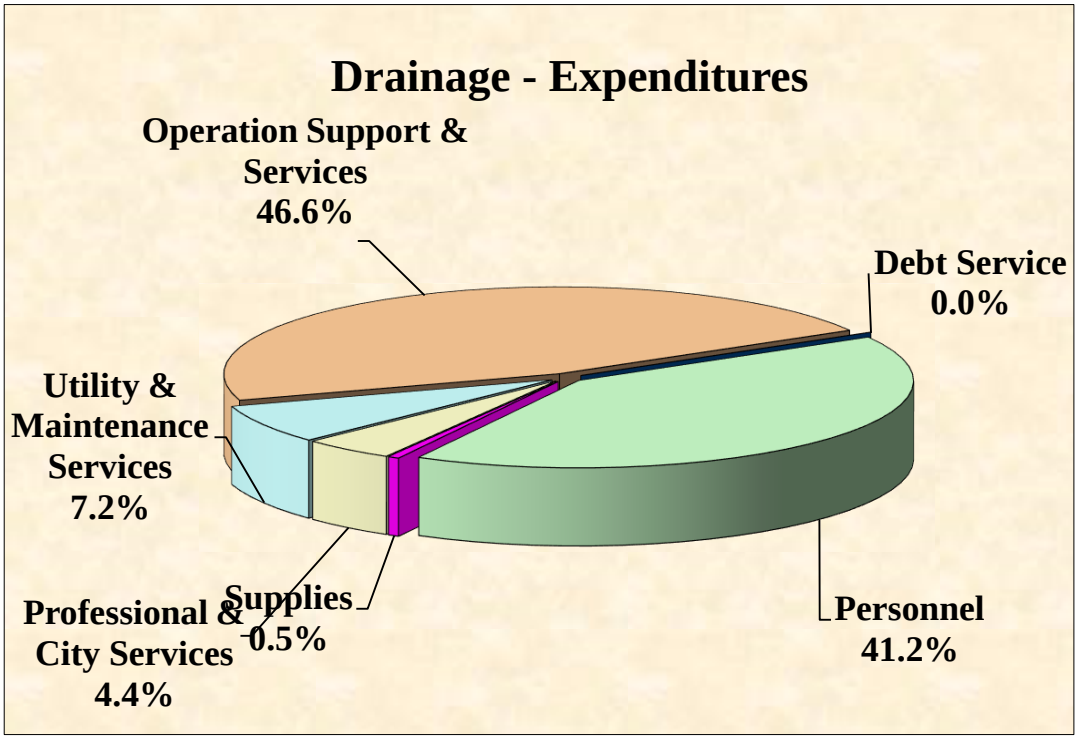
421-CAPITAL RECOVERY - SEWER	FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 ESTIMATE	FY 2022-23 ADOPTED
General Government				
SEWER PROJECTS				
Professional Services				
902-541300 Other Professional Services	-	-	-	-
Total Professional Services	-	-	-	-
TOTAL SEWER PROJECTS	-	-	-	-
TOTAL EXPENDITURES	7,855,478	55,500	40,500	64,248
OVER/UNDER	(7,233,954)	604,750	480,000	537,252
FUNDING FROM RESERVES	-	-	-	-
BEGINNING FUND EQUITY	7,345,824	111,870	111,870	591,870
ENDING FUND EQUITY	111,870	716,620	591,870	1,129,122

Drainage - Revenue		
Drainage Fees	**$**	**1,258,500**
Permits		**7,000**
Inter-Fund Transfers		**182,573**
Miscellaneous Income		**2,000**
TOTAL	**$**	**1,450,073**



Drainage - Expenditures

Personnel	**$**	**525,214**
Supplies		**6,950**
Professional & City Services		**56,700**
Utility & Maintenance Services		**91,900**
Operation Support & Services		**594,043**
Capital Expense		**165,000**
Debt Service		**-**
TOTAL	**$**	**1,439,807**



FUND: 204 DRAINAGE FUND

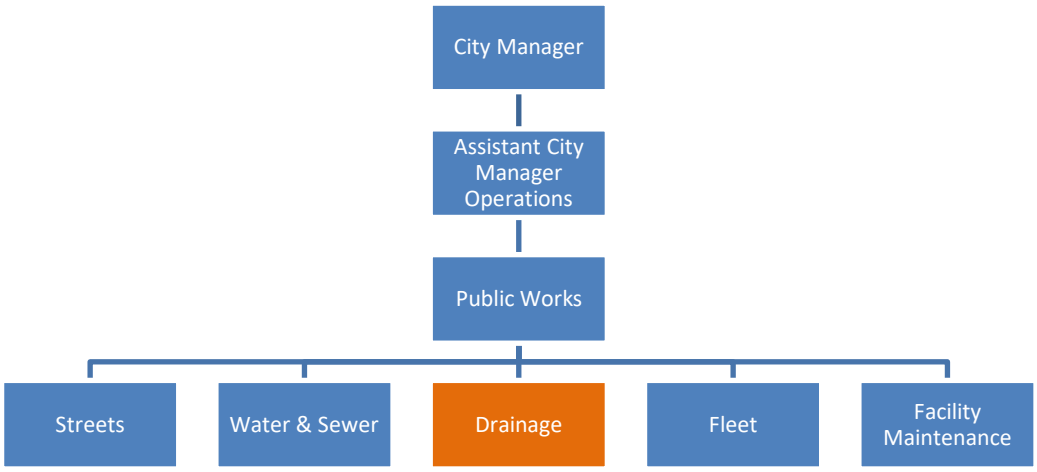
DEPARTMENT DESCRIPTION

The Public Works Drainage Division is responsible for the maintenance and management of drainage channels, storm water inlets, floodways, road rights-of-way, alleys, and compliance with regulations, as well as reviewing subdivision plans and the issuance of permits for development and that might affect drainage infrastructure. The revenues come from a fee charged to “users”. A “user” is any citizen or business that owns impervious surfaces and/or any man-made structure, such as buildings, parking lots, or driveways.

GOALS AND OBJECTIVES

- Protect lives and property.
- Adhere to best management practices in the maintenance of natural creek waterways and earthen channels to ensure water quality, reduce erosion, and increase conveyance.
- Technical review and issuance of floodplain permits, floor insurance rate map revision, floodplain violation identification, coordination and prosecution support
- Continue to evaluate, consider, and pursue all available resources for improving management of the drainage infrastructure.

ORGANIZATIONAL CHART



DRAINAGE	2020-21	2021-22	2022-23
Director	1	1	1
Assistant Director	1	1	1
Streets/Drainage Manager	1	1	1
Drainage Superintendent	1	1	1
Drainage Worker II	2	2	2
Drainage Worker I	5	5	5
TOTAL POSITIONS	11	11	11

PERFORMANCE INDICATORS

Workload/Output	2020-21 Actual	2021-22 Estimate	2022-23 Budget
Acres of Alleys Mowed	5.15	5.15	5.15
Acres of Rights-of-Way (ROW) Mowed	66.46	66.46	66.46
Acres of Drainage Ditches Mowed	158.75	158.75	158.75

Efficiency	2020-21 Actual	2021-22 Estimate	2022-23 Budget
Monthly Operating Expenditures	79,252.85	95,103.01	119,799

Effectiveness	2020-21 Actual	2021-22 Estimate	2022-23 Budget
	4250	4500	4750
ROW Maintenance & Mowing, Hours			
Drainage Mowing, Hours	1080	1180	1280
Drainage Structure Maintenance, Hours	1640	1720	1820

Budget	2020-21 Actual	2021-22 Estimate	2022-23 Budget
Revenue			
Permits	$6,670	$7,000	$7,000
Fees	1,211,192	1,258,500	1,258,500
Fund Transfers	0	0	182,573
Miscellaneous	59,975	1,200	2,000
Total	*$1,277,838*	*$1,266,700*	*$1,450,073*
Expenses			
Personnel	$379,237	$369,167	$525,214
Supplies	3,717	6,750	6,950
City Support Services	4,474	6,399	16,000
Utility Services	20,288	16,900	16,900
Operations Support	31	0	0
Staff Support	13,042	14,000	14,000
City Assistance	120	40	200
Professional Services	2,720	41,500	42,500
Fund Charges/Transfers	647,133	573,817	575,443
Maintenance Services	10,728	75,000	75,000
Other Costs	0	100	100
Debt Services	121,740	0	0
Rental/Leasing	0	0	0
Operating Equipment	6,867	2,500	2,500
Capital Outlay	0	13,903	165,000
Projects	0	0	0
Total	*$1,210,097*	*$1,120,076*	*$1,439,807*

PROGRAM JUSTIFICATION AND ANALYSIS

Revenue: The FY 2022-23 Budget increase 14.5% from the FY 2021-22 year-end estimate from a fund transfer from reserves for equipment replacements.

Expenses: The FY 2022-23 Budget will increase 28.5% from the FY 2021-22 year-end estimate for wage increases and equipment replacements.

204-DRAINAGE FUND	FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 ESTIMATE	FY 2022-23 ADOPTED
SUMMARY RECAP				
Revenue Summary				
Permits	6,670	4,000	7,000	7,000
Fees	1,211,193	1,260,000	1,258,500	1,258,500
Fund Transfers	-	17,229	-	182,573
Miscellaneous	59,975	3,000	1,200	2,000
TOTAL REVENUES	1,277,838	1,284,229	1,266,700	1,450,073
Expenditure Summary				
Personnel Services	379,237	456,920	369,167	525,214
Supplies	3,717	8,500	6,750	6,950
City Support Services	4,474	20,500	6,399	16,000
Utility Services	20,288	26,700	16,900	16,900
Operations Support	31	1,050	-	-
Staff Support	13,042	13,700	14,000	14,000
City Assistance	120	500	40	200
Professional Services	2,720	69,237	41,500	42,500
Fund Charges/Transfers	647,133	574,817	573,817	575,443
Maintenance Services	10,728	83,000	75,000	75,000
Other Costs	-	100	100	100
Debt Service	121,740	-	-	-
Rental-ROW	-	500	-	-
Operating Equipment	6,867	2,500	2,500	2,500
Capital Outlay	-	14,000	13,903	165,000
Projects	-	-	-	-
TOTAL EXPENDITURES	1,210,097	1,272,024	1,120,076	1,439,807
OVER/UNDER	67,741	12,205	146,624	10,266
FUNDING FROM RESERVES	-	-	-	-
BEGINNING FUND EQUITY	294,679	362,420	362,420	509,044
ENDING FUND EQUITY	362,420	374,625	509,044	519,310

204-DRAINAGE FUND		FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 ESTIMATE	FY 2022-23 ADOPTED
REVENUES					
Permits					
000-432400	Floodplain Permit	6,670	4,000	7,000	7,000
Total Permits		6,670	4,000	7,000	7,000
Fees					
000-457500	Drainage Penalties	1,540	10,000	8,500	8,500
000-457600	Drainage Fees	1,209,653	1,250,000	1,250,000	1,250,000
Total Fees		1,211,193	1,260,000	1,258,500	1,258,500
Fund Transfers					
000-481000	Transfer In - Reserves	-	-	-	165,000
000-486100	Transfer In	-	17,229	-	-
000-486101	Transfer In-General Fund	-	-	-	17,573
Total Fund Transfers		-	17,229	-	182,573
Miscellaneous					
000-491000	Interest Earned	82	1,000	200	500
000-491200	Investment Income	738	2,000	1,000	1,500
000-497000	Misc Income-Drainage	59,155	-	-	-
000-497100	MISC INCOME-SCRAP METAL	-	-	-	-
Total Miscellaneous		59,975	3,000	1,200	2,000
TOTAL REVENUES		1,277,838	1,284,229	1,266,700	1,450,073

204-DRAINAGE FUND		FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 ESTIMATE	FY 2022-23 ADOPTED
General Government					
Expenditures					
Personnel Services					
579-511110	Regular	234,047	280,825	228,098	319,184
579-511120	Overtime	8,883	6,782	4,000	7,174
579-511180	LTD	-	-	-	-
579-511210	Longevity	9,876	9,902	9,935	9,558
579-511230	Certification Allowance	1,985	2,400	2,377	2,450
579-511310	FICA - Employer	18,135	23,764	18,697	25,885
579-511350	TMRS-Employer	41,806	50,892	39,142	55,458
579-511410	Health-Employer	60,674	77,281	62,224	99,305
579-511500	Workers' Compensation	3,831	5,074	4,694	6,200
Total Personnel Services		379,237	456,920	369,167	525,214
Supplies					
579-521000	Operating Supplies	2,318	4,900	2,500	2,500
579-521100	Office Supplies	237	500	250	250
579-521200	Medical/Chem Supplies	1,162	2,900	4,000	4,000
579-521300	Motor Vehicle Supplies	-	200	-	200
Total Supplies		3,717	8,500	6,750	6,950
City Support Services					
579-532500	City Insurance-Commercial	2,974	3,500	3,500	3,500
579-532800	EMPLOYEE APPRECIATION	1,500	1,500	2,500	2,500
579-532900	Contingencies	-	15,500	399	10,000
Total City Support Services		4,474	20,500	6,399	16,000
Utility Services					
579-533310	Telephone/Cell Phones	805	1,200	900	900
579-533500	Vehicle Fuel	19,483	25,500	16,000	16,000
Total Utility Services		20,288	26,700	16,900	16,900

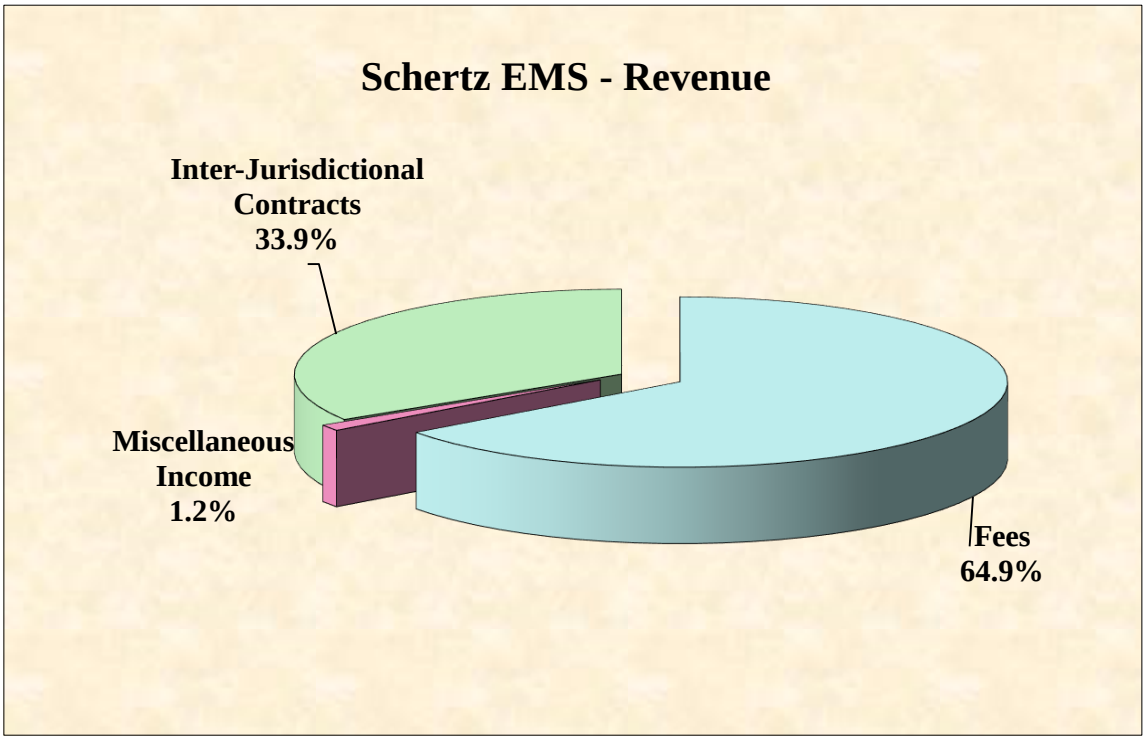
204-DRAINAGE FUND		FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 ESTIMATE	FY 2022-23 ADOPTED
Operations Support					
579-534000	Postage	-	50	-	-
579-534200	Printing & Binding	31	1,000	-	-
Total Operations Support		31	1,050	-	-
Staff Support					
579-535100	Uniforms	6,306	6,000	6,000	6,000
579-535300	Memberships	(14)	500	-	-
579-535500	Training/Travel	5,000	6,000	8,000	8,000
579-535510	Meeting Expenses	1,200	1,200	-	-
579-535600	Professional Certification	550	-	-	-
Total Staff Support		13,042	13,700	14,000	14,000
City Assistance					
579-537100	Medical Services	120	500	40	200
Total City Assistance		120	500	40	200
Professional Services					
579-541200	Legal Svcs	59	5,000	-	1,000
579-541310	Contractual Services	1,161	62,737	40,000	40,000
579-541400	Auditor/Accounting Service	1,500	1,500	1,500	1,500
Total Professional Services		2,720	69,237	41,500	42,500
Fund Charges/Transfers					
579-548000	Transfer Out	20,355	-	-	-
579-548101	Transfer Out - General Fund	-	1,000	-	1,000
579-548106	Transfer Out- Special Events	-	-	-	-
579-548202	Transfer Out to Water & Sewe	-	-	-	-
579-548500	Interfund Charges-Admin	285,506	308,010	308,010	320,073
579-548600	Interfund Charges-Water	146,400	150,000	150,000	150,000
579-548610	Interfund Charge-Fleet	99,261	115,807	115,807	104,370
579-548800	Depreciation Expense	95,611	-	-	-
Total Fund Charges/Transfers		647,133	574,817	573,817	575,443
Maintenance Services					
579-551300	Computer Maintenance	(623)	-	-	-
579-551610	Drainage Channel Maintenance	11,351	83,000	75,000	75,000
Total Maintenance Services		10,728	83,000	75,000	75,000

204-DRAINAGE FUND		FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 ESTIMATE	FY 2022-23 ADOPTED
Other Costs					
579-554100	State Storm Water Fee	-	100	100	100
Total Other Costs		-	100	100	100
Debt Service					
579-555900	Debt Service	120,000	-	-	-
579-555900.1	Interest Expense	1,740	-	-	-
Total Debt Service		121,740	-	-	-
Rental-ROW					
579-561100	Rental Equipment	-	500	-	-
Total Rental-ROW		-	500	-	-
Operating Equipment					
579-571200	Vehicles & Access Less $5,0(	130	-	-	-
579-571500	Equipment Under $5,000	6,737	2,500	2,500	2,500
Total Operating Equipment		6,867	2,500	2,500	2,500
Capital Outlay					
579-581010	Land Purchase	-	-	-	-
579-581200	Vehicles & Access. Over $5,0	-	-	-	165,000
579-581500	Machinery/Equipment	-	14,000	13,903	-
Total Capital Outlay		-	14,000	13,903	165,000
TOTAL DRAINAGE		1,210,097	1,272,024	1,120,076	1,439,807
OVER/UNDER		67,741	12,205	146,624	10,266
FUNDING FROM RESERVES		-	-	-	-
BEGINNING FUND EQUITY		294,679	362,420	362,420	509,044
ENDING FUND EQUITY		362,420	374,625	509,044	519,310

204-DRAINAGE FUND	FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 ESTIMATE	FY 2022-23 ADOPTED
Projects				
Expenditures				
TOTAL PROJECTS	-	-	-	-
TOTAL EXPENDITURES	1,210,097	1,272,024	1,120,076	1,439,807
OVER/UNDER	67,741	12,205	146,624	10,266
FUNDING FROM RESERVES	-	-	-	-
BEGINNING FUND EQUITY	294,679	362,420	362,420	509,044
ENDING FUND EQUITY	362,420	374,625	509,044	519,310

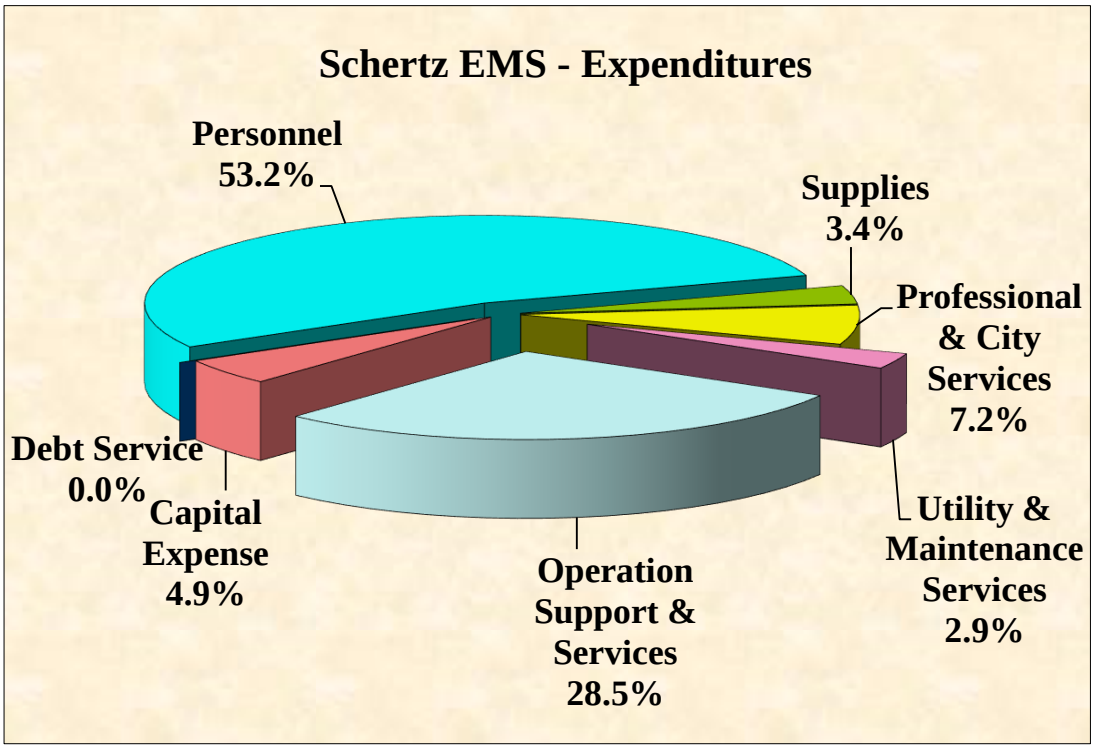
Schertz E M S - Revenues

Ambulance/Mileage Fees	**$**	**7,605,302**
Miscellaneous Income		**137,500**
Inter-Jurisdictional Contracts		**3,978,179**
TOTAL	**$**	**11,720,981**



Schertz E M S - Expenditures

Personnel	**$**	**6,238,590**
Supplies		**398,525**
Professional & City Services		**838,489**
Utility & Maintenance Services		**339,000**
Operation Support & Services		**3,336,558**
Capital Expense		**568,500**
Debt Service		**-**
TOTAL	**$**	**11,719,662**



FUND: 203 EMERGENCY MEDICAL SERVICES (EMS)

DEPARTMENTAL DESCRIPTION

Schertz Emergency Medical Services responds to 911 requests for ambulance service across a 220 square mile service area that includes the municipalities of Schertz, Cibolo, Live Oak, Marion, Santa Clara, Selma, Universal City, western Guadalupe County, Comal County Emergency Services District (ESD) #6 (about 25% of Comal County including the City of Garden Ridge); and a small portion of unincorporated Bexar County. We also work with individual at-risk patients to insure they have the best access to primary healthcare and that their medical needs are being met before an emergency occurs. We educate our employees by providing over fifty hours of Continuing Education annually and over thirty hours for our first responders. We provide ambulance demonstrations and stand-by event coverage to further the knowledge of Emergency Medical Services and injury/illness prevention and preparedness.

GOALS AND OBJECTIVES

- Provide efficient pre-hospital healthcare services to the communities that we serve.

- Integrate the care that we provide with the rest of the healthcare system to reduce demand for 911 services while elevating access to care and appropriate destination management for the citizens we serve.

- Provide appropriate and timely education and training to our employees and our first responders to ensure the best and most current standard of care is provided.

- Provide high quality pre-hospital training and community education for the communities we serve and the region as a whole.

- Provide education and assistance to the community to prevent and prepare them for medical emergencies through community education, demonstrations, immunizations, and CPR and Automatic External Defibrillator training programs.

- Be the preferred employer for pre-hospital healthcare providers in the State of Texas

- Be thoroughly prepared for man-made and natural disasters in our jurisdiction, region, and statewide.

- Meet the needs of our customers and to solidify relationships and agreements with all eight cities, three counties and one Emergency Services District for which we provide service.

ORGANIZATIONAL CHART



EMS	2020-21	2021-22	2022-23
Director	1	1	1
Division Chief - Operations	1	1	1
Division Chief - Clinical	1	1	1
Community Health Coordinator	1	1	1
Training Coordinator	1	1	1
Office Manager	1	1	1
Instructor	0	1	1
Administrative Asst.	1	1	1
Billing Specialist	3	3	3
EMS Battalion Chief	3	3	3
Field Training Officer	3	3	3
Lieutenant	3	3	3
MIH Paramedic	1	1	1
Paramedic	28	30	32
EMT	6	6	12
P/T Paramedics	15	15	15
P/T EMT	5	5	5
P/T Supply Coordinator	1	1	1
TOTAL POSITIONS	75	78	86

PERFORMANCE INDICATORS

Workload/Output	2020-21 Actual	2021-22 Estimate	2022-23 Budget
Requests for EMS Service	12,269	13,230	13,618
Transports to Hospitals	7,443	8,103	8,366
Hospital to Hospital Transports	795	850	900
Collections per Transport	$459	$470	$500
Students Enrolled in EMT Certification Classes	135	140	140
Trips billed for Alamo Heights	546	550	600
Members of EMS Passport	432	440	450

Efficiency	2020-21 Actual	2021-22 Estimate	2022-23 Budget
Response Time 90% Reliability	13:59	13:00	13:00
Total Time on Task (Minutes)	58:30	57:00	57:00
Transport Percentage	61%	62%	62%
Days Sales Outstanding	45.78	45	45
Mutual Aid Requested	28	25	20
Students Graduated from EMT Certification Classes	63	70	70

Effectiveness	2020-21 Actual	2021-22 Estimate	2022-23 Budget
Critical Failures / 100,000 miles	7.0	6	6
Fleet Accidents / 100,000 miles	5.0	4	4
Cardiac Arrest Save %	7.1%	8%	10%
Correct recognition of STEMI	64.6%	70%	75%
EMT Class Certification Pass Rate	85.7%	90%	90%

Budget	2020-21 Actual	2021-22 Estimate	2022-23 Budget
Revenue			
Fees	$7,164,000	$7,300,307	$7,605,302
Inter-Jurisdictional	3,204,108	4,214,481	3,978,179
Fund Transfers	409,606	0	0
Miscellaneous	115,705	63,800	137,500
Total	*$10,893,569*	*$11,578,588*	*$11,720,982*
Expenses			
Personnel	$5,087,531	$6,024,715	$6,238,590
Supplies	356,297	396,250	398,525
City Support Services	71,113	143,430	160,000
Utility Services	130,473	172,000	176,000
Operations Support	152,744	33,550	31,500
Staff Support	55,329	83,000	88,000
City Assistance	616,862	624,489	624,989
Professional Services	113,798	152,500	125,500
Fund Charges/Transfers	3,272,625	2,638,846	3,145,058
Maintenance Services	10,560	13,000	13,000
Debt Service	115,10	116,725	0
Rental/Leasing	65,118	150,000	150,000
Operating Equipment	74,513	75,528	53,500
Capital Outlay	0	905,000	515,000
Total	$10,122,063	$11,529,032	$11,719,662

PROGRAM JUSTIFICATION AND ANALYSIS

Revenue: Revenues for FY 2022-23 Budget are expected to increase 1.2% from FY 2021-22 year-end estimates from an increase in transports that is offset by lower funding from the Texas Ambulance Supplemental Payment Program (TASSP).

Expenses: The FY 2022-23 Budget will increase 1.7% from the FY 2021-22 year-end estimate. The addition of 8 new person and wage increases is offset by debt service being paid off and vehicle replacements made in FY 2021-22.

203 - E M S	FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 ESTIMATE	FY 2022-23 ADOPTED
SUMMARY RECAP				
Revenue Summary				
Fees	7,164,150	6,545,490	7,300,307	7,605,302
Inter-Jurisdictional	3,204,108	3,985,933	4,214,481	3,978,179
Miscellaneous	115,705	174,500	63,800	137,500
TOTAL REVENUES	10,893,569	11,794,595	11,578,588	11,720,981
Expenditure Summary				
Personnel Services	5,087,532	5,576,958	6,024,715	6,238,590
Supplies	356,298	410,550	396,250	398,525
City Support Services	71,114	138,000	143,430	160,000
Utility Services	130,472	106,000	172,000	176,000
Operations Support	152,744	45,000	33,550	31,500
Staff Support	55,329	73,265	83,000	88,000
City Assistance	616,862	626,989	624,489	624,989
Professional Services	113,798	123,500	152,500	125,500
Fund Charges	3,272,625	2,663,736	2,638,846	3,145,058
Maintenance Service	10,560	13,000	13,000	13,000
Debt Service	115,100	118,120	116,725	-
Rental Lease	65,118	150,000	150,000	150,000
Operating Equipment	74,514	115,298	75,528	53,500
Capitalized Equipment	-	1,575,678	905,000	515,000
TOTAL EXPENDITURES	10,122,066	11,736,094	11,529,033	11,719,662
OVER/UNDER	771,503	58,501	49,555	1,319
FUNDING FROM RESERVES	-	-	-	-
BEGINNING FUND EQUITY	2,645,488	3,416,991	3,416,991	3,466,546
ENDING FUND EQUITY	3,416,991	3,475,492	3,466,546	3,467,865

203 - E M S		FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 ESTIMATE	FY 2022-23 ADOPTED
REVENUES					
Fees					
000-456100	Ambulance/Mileage Transprt Fe	6,844,294	6,206,890	6,967,257	7,248,302
000-456110	Passport Membership Fees	25,765	28,000	26,000	26,000
000-456120	EMT Class - Fees	134,600	137,500	140,000	140,000
000-456122	CE Class - Fees	19,745	24,000	22,000	20,000
000-456130	Immunization Fees	2,149	3,000	2,500	3,000
000-456140	Billing Fees-External	20,157	26,000	22,500	28,000
000-456150	Standby Fees	39,826	30,000	50,000	50,000
000-456155	Community Services Support	40,176	50,000	30,000	50,000
000-456160	MIH Services	37,413	40,000	40,000	40,000
000-459200	NSF Check Fee	25	100	50	-
Total Fees		7,164,150	6,545,490	7,300,307	7,605,302
Inter-Jurisdictional					
000-473500	Seguin/Guadalupe Co Support	1,005,263	927,935	927,934	927,935
000-474200	JBSA Support	-	635,706	635,706	654,778
000-474300	Cibolo Support	473,115	529,044	529,043	557,334
000-475100	Comal Co ESD #6	141,411	148,871	150,557	132,247
000-475200	Live Oak Support	246,256	280,241	259,350	273,764
000-475300	Universal City Support	321,566	335,885	335,884	345,554
000-475400	Selma Support	171,441	180,290	180,290	186,132
000-475500	Schertz Support	667,049	695,644	695,644	725,514
000-475600	Santa Clara Support	11,455	11,953	11,953	12,236
000-475800	Marion Support	18,375	21,364	21,363	22,685
000-475910	TASPP Program	148,177	219,000	466,757	140,000
Total Inter-Jurisdictional		3,204,108	3,985,933	4,214,481	3,978,179
Fund Transfers					
000-486000	Transfer In-Reserves	-	755,172	-	-
000-486100	Transfer In	-	333,500	-	-
000-486405	Transfer In-Grant Fund	409,606	-	-	-
Total Fund Transfers		409,606	1,088,672	-	-
Miscellaneous					
000-491000	Interest Earned	489	2,500	600	1,500
000-491200	Investment Income	959	5,000	2,000	4,000
000-493203	Donations-EMS	925	2,000	1,200	2,000
000-493205	Donations-Golf Tournament	-	-	-	-
000-497000	Misc Income	48,218	75,000	20,000	60,000
000-497100	Recovery of Bad Debt	11,223	20,000	10,000	20,000
000-497110	Collection Agency-Bad Debt	53,891	70,000	30,000	50,000
Total Miscellaneous		115,705	174,500	63,800	137,500
TOTAL REVENUES		10,893,569	11,794,595	11,578,588	11,720,981

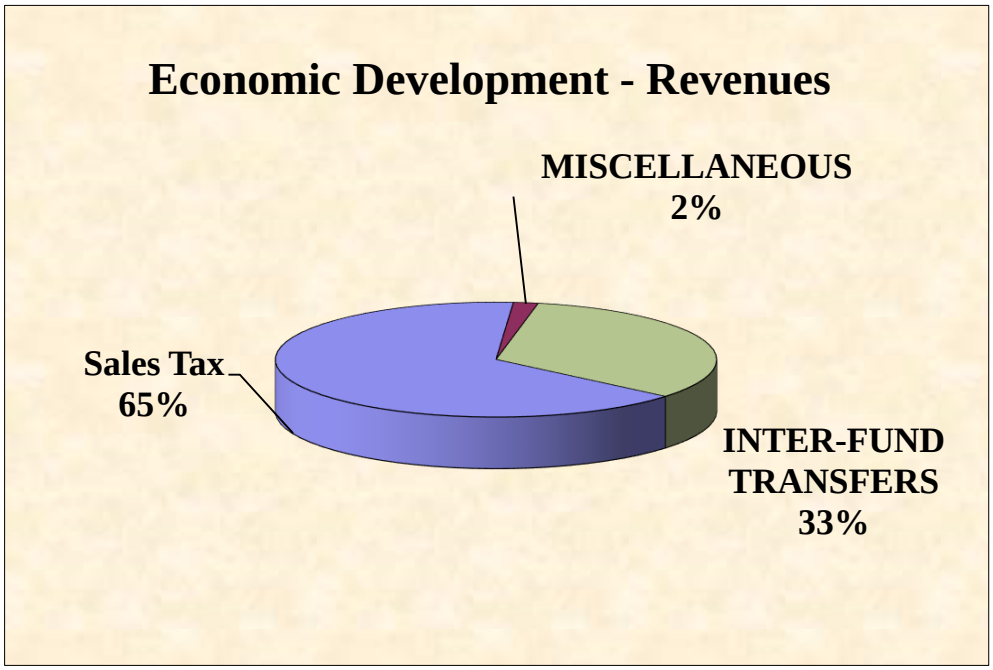
203 - E M S		FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 ESTIMATE	FY 2022-23 ADOPTED
PUBLIC SAFETY EXPENDITURES					
Personnel Services					
280-511110	Regular	2,770,929	3,034,440	3,300,000	3,337,737
280-511120	Overtime	864,024	923,247	1,000,000	1,000,000
280-511180	LTD	-	-	-	-
280-511210	Longevity	48,698	41,121	39,000	45,351
280-511220	Clothing Allowance	12,972	14,978	16,000	14,976
280-511230	Certification Allowance	11,645	16,060	15,000	20,410
280-511310	FICA - Employer	272,255	297,912	320,000	350,838
280-511350	TMRS-Employer	564,709	592,108	675,000	707,043
280-511410	Health-Employer	474,438	592,549	600,000	686,029
280-511500	Workers' Compensation	67,862	64,543	59,715	76,206
Total Personnel Services		5,087,532	5,576,958	6,024,715	6,238,590
Supplies					
280-521000	Operating Supplies	629	2,000	2,000	2,000
280-521010	Operating Supplies-EMT Class	29,950	41,000	30,000	30,000
280-521020	Operating Supplies-CE Class	6,852	11,000	8,500	17,275
280-521025	Community Support Supplies	23,480	35,323	23,000	25,000
280-521030	Operating Supplies- MIH	-	1,000	500	2,000
280-521100	Office Supplies	2,813	3,500	3,500	4,000
280-521200	Medical/Chem Supplies	280,902	290,140	310,000	300,000
280-521250	Immunization Supplies	7,998	21,287	15,000	14,000
280-521300	Motor Veh. Supplies	2,480	2,800	2,000	2,500
280-521600	Equip Maint Supplies	1,194	2,500	1,750	1,750
Total Supplies		356,298	410,550	396,250	398,525
City Support Services					
280-532350	Software Maintenance	46,396	72,000	72,000	75,000
280-532500	City Insurance-Commercial	24,718	26,000	31,430	35,000
280-532840	Golf Tournament-Dilworth	-	-	-	-
280-532900	Contingencies	-	40,000	40,000	50,000
Total City Support Services		71,114	138,000	143,430	160,000

203 - E M S		FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 ESTIMATE	FY 2022-23 ADOPTED
Utility Services					
280-533100	Gas Utility Service	6,538	7,000	7,000	7,000
280-533200	Electric Utility Service	10,138	12,000	8,500	12,000
280-533300	Telephone/Land Line	-	-	-	-
280-533310	Telephone/Cell Phones	7,731	-	-	-
280-533320	Telephone/Air Cards	261	-	-	-
280-533330	Telephone/Internet	1,587	-	-	-
280-533410	Water Utility Service	5,162	7,000	6,500	7,000
280-533500	Vehicle Fuel	99,055	80,000	150,000	150,000
Total Utility Services		130,472	106,000	172,000	176,000
Operations Support					
280-534000	Postage	2,427	7,500	5,000	6,500
280-534100	Advertising	-	-	485	-
280-534200	Printing & Binding	2,609	6,500	4,000	3,000
280-534300	Equipment Maint - Copier	4,654	7,500	7,500	5,000
280-534400	EMT Class Instructors	13,440	15,000	10,000	8,000
280-534410	CE Class Instructors	640	1,500	750	1,500
280-534420	Community Support-Instructors	3,680	3,000	2,000	3,000
280-534500	Memberships - Organizations	3,815	4,000	3,815	4,500
280-534999	Misc Expenses	121,479	-	-	-
Total Operations Support		152,744	45,000	33,550	31,500
Staff Support					
280-535100	Uniforms	21,157	25,265	30,000	30,000
280-535210	Employee Recognition-Morale	5,115	6,000	6,000	6,500
280-535300	Memberships	-	500	-	-
280-535400	Publications	-	500	-	500
280-535500	Training/Travel	25,066	38,000	44,000	48,000
280-535510	Meeting Expenses	2,933	3,000	3,000	3,000
280-535600	Professional Certification	1,058	-	-	-
Total Staff Support		55,329	73,265	83,000	88,000
City Assistance					
280-537100	Medical Services	1,738	4,000	2,000	2,000
280-537110	EMS Outsourcing	611,113	618,489	618,489	618,489
280-537800	Community Outreach	4,011	4,500	4,000	4,500
Total City Assistance		616,862	626,989	624,489	624,989

203 - E M S		FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 ESTIMATE	FY 2022-23 ADOPTED
Professional Services					
280-541200	Legal Svcs	351	5,000	2,000	5,000
280-541300	Other Consl/Prof Services	93,028	103,000	130,000	100,000
280-541400	Auditor/Accounting Service	3,000	3,000	3,000	3,000
280-541800	Credit Card Fees	17,419	12,500	17,500	17,500
Total Professional Services		113,798	123,500	152,500	125,500
Fund Charges					
280-548101	Tranfer Out - General Fund	-	-	-	4,000
280-548505	Contribution I&S	-	-	-	-
280-548600	Interfund Charges-G/F Admin	182,682	212,740	212,740	216,994
280-548610	Interfund Charges-Admin Fleet	181,781	226,106	226,106	258,762
280-548700	Bad Debt Expense	2,621,818	2,224,890	2,200,000	2,665,302
280-548800	Depreciation Expense	286,344	-	-	-
Total Fund Charges		3,272,625	2,663,736	2,638,846	3,145,058
Maintenance Services					
280-551800	Other Maint Agreements	-	-	-	-
280-551810	Maintenance Agr. - Radios	10,560	13,000	13,000	13,000
Total Maintenance Services		10,560	13,000	13,000	13,000
Debt Service					
280-555900	Debt Service	115,100	118,120	116,725	-
Total Debt Service		115,100	118,120	116,725	-
Rental-ROW					
280-561200	Lease/Purchase Payments	65,118	150,000	150,000	150,000
Total Rental-ROW		65,118	150,000	150,000	150,000

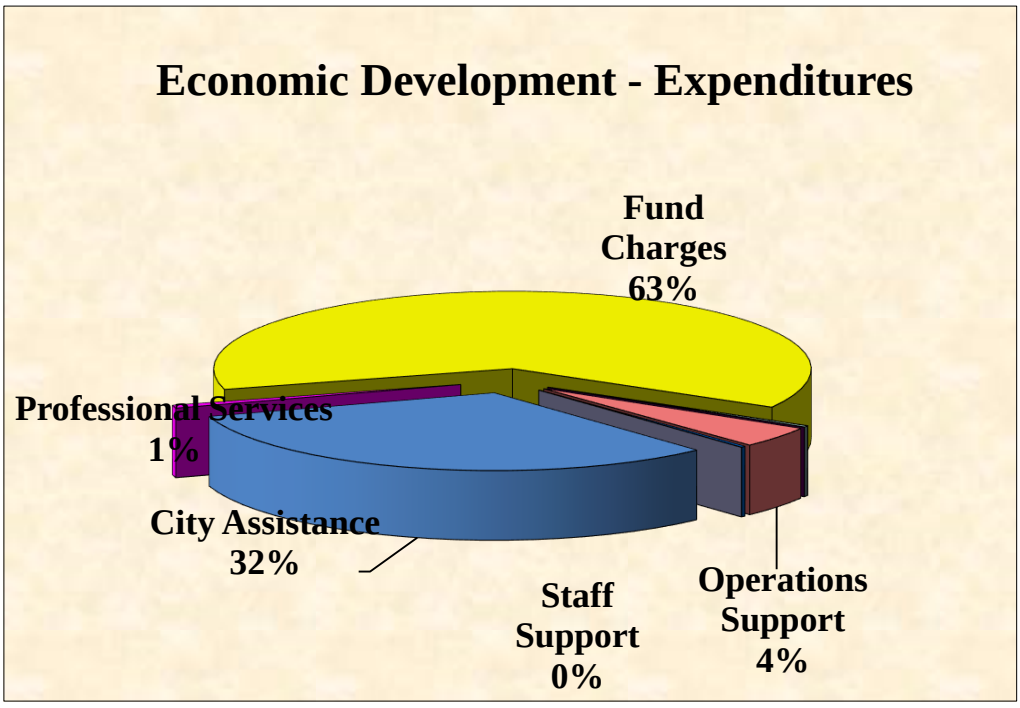
203 - E M S		FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 ESTIMATE	FY 2022-23 ADOPTED
Operating Equipment					
280-571000	Furniture & Fixtures	1,569	6,528	6,528	5,000
280-571200	Vehicles&Access. < $5,000	15,535	6,754	4,500	4,500
280-571300	Computer&Periphe. < $5000	12,154	20,000	15,000	15,000
280-571400	Communication Equip < $5000	8,475	21,289	9,500	4,000
280-571800	Equipment Under $5,000	36,781	60,727	40,000	25,000
Total Operating Equipment		74,514	115,298	75,528	53,500
Capitalized Equipment					
280-581200	Vehicles&Access. Over $5,000	-	1,376,490	725,000	450,000
280-581800	Equipment Over $5,000	-	199,188	180,000	65,000
Total Capitalized Equipment		-	1,575,678	905,000	515,000
TOTAL SCHERTZ EMS		10,122,066	11,736,094	11,529,033	11,719,662
OVER/UNDER		771,503	58,501	49,555	1,319
FUNDING FROM RESERVES		-	-	-	-
BEGINNING FUND EQUITY		2,645,488	3,416,991	3,416,991	3,466,546
ENDING FUND EQUITY		3,416,991	3,475,492	3,466,546	3,467,865

Economic Development - Revenue		
4B Sales Tax	$	6,548,000
Fund Transfers	$	3,320,960
Miscellaneous Income		182,000
TOTAL	$	10,050,960



Economic Development - Expenditures

Supplies	1,000
Professional & City Services	3,290,954
Utility & Maintenance Services	2,975
Operation Support & Services	6,751,031
Capital Expense	5,000
Debt Service	-
TOTAL	$ 10,050,960

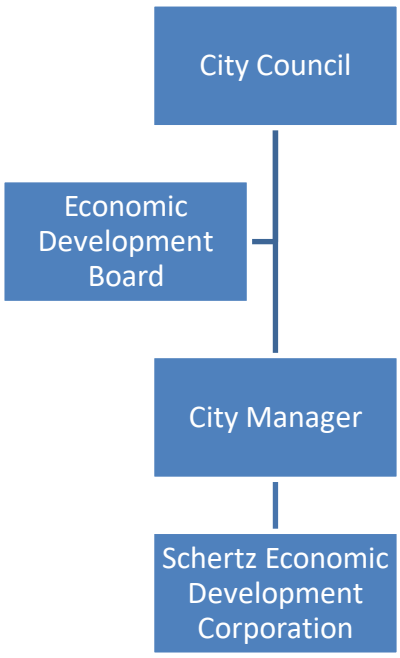


FUND: 620 CITY OF SCHERTZ ECONOMIC DEVELOPMENT CORPORATION

MISSION STATEMENT

The mission of the City of Schertz Economic Development Corporation (SEDC) is to grow the Schertz economy through Projects. Specifically, we pursue Projects that focus on the creation/retention of Primary Jobs and infrastructure improvements.

ORGANIZATIONAL CHART



ECONOMIC DEVELOPMENT	2020-21	2021-22	2022-23
Executive Director	1	1	1
Deputy Director (reclassed Analyst position 2021)	0	1	1
Economic Development Analyst	1	0	0
Business Retention Manager	1	1	1
Executive Assistant	1	1	1
TOTAL POSITIONS	4	4	4

PERFORMANCE INDICATORS

Workload/Output	2020-21 Actual	2021-22 Estimate	2022-23 Budget
Number of inquiries	94	121	155
Number of Schertz BRE visits	7	18	40
Number of recruitment events	6	8	12
Number of new prospects	15	35	45
Number of active performance agreements	14	15	18

Budget	2020-21 Actual	2021-22 Estimate	2022-23 Budget
Revenue			
Taxes	$5,615,928	$6,177,520	$6,548,000
Fund Transfers	0	0	3,320,960
Miscellaneous	56,144	92,900	182,000
Total	*$5,672,073*	*$6,270,420*	*$10,050,960*
Expenses			
Supplies	$577	$1000	$1,000
Human Services	0	0	0
City Support Services	3,322	10,336	21,200
Utility Services	1,836	2,450	2,975
Operations Support	68,826	185,660	437,610
Staff Support	7,077	21,125	24,575

City Assistance	0	2,500	205,000
Professional Services	21,267	41,000	61,300
Fund Charges/Transfers	504,669	506,984	542,221
Maintenance Services	0	0	0
Operating Equipment	2,508	3,960	5,000
Total Economic Development	*$610,082*	*$775,015*	*$1,300,881*
Annual and Infrastructure Grants	*$4,274,385*	*$1,240,000*	*$8,750,079*
Total Schertz Economic Development	*$4,884,467*	*$2,015,015*	*$10,050,960*

PROGRAM JUSTIFICATION AND ANALYSIS

Revenues: The SEDC receives one-half of one percent of all sales and use tax generated within the City of Schertz. The revenue for FY 2022-23 is projected to increase by 60.3% from the FY 2021-22 year-end estimate. The increase is reflective of an increase in sales tax revenue.

Expenses: The SEDC funds are restricted to those expenses authorized by the Texas Local Government Code sections 501 and 505. The expenses for FY 2022-23 are projected to increase by 67.9% to accommodate costs associated with signage on Schertz Parkway Overpass, and Master Planning for comprehensive Request for Information (RFI) responses, and continued work with the Retail Coach on site analysis and planning. Unspent Marketing and Promotion dollars may be carried forward per State statute for Marketing and Promotion purposes.

Project Expenses: The SEDC is funding improvements to Lookout Rd, signalization, and upsizing of wastewater facilities in FY 2022-23. The SEDC also has performance agreements with 6 companies that are eligible to receive funds during the FY 2022-23 year. These projects include: Kellum Development, Closner Equipment Co., Phelan-Bennett, Schertz 312 LLC, Schertz Medical Office Building (MOB), and Ace Mart Food Supply.

620-SED CORPORATION	FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 ESTIMATE	FY 2022-23 ADOPTED
SUMMARY RECAP				
Revenue Summary				
Taxes	5,615,928	5,408,000	6,177,520	6,548,000
Miscellaneous	56,144	141,000	92,900	182,000
TOTAL REVENUES	5,672,072	6,789,000	6,270,420	10,050,960
Expenditure Summary				
General Government				
Projects	4,274,385	3,139,038	-	8,750,079
Economic Development	610,084	1,161,669	775,015	1,300,881
TOTAL GENERAL GOVERNMENT	4,884,469	4,300,707	775,015	10,050,960
OVER/UNDER	787,603	2,488,293	5,495,405	-
FUNDING FROM RESERVES	-	(1,240,000)	-	(3,320,960)
BEGINNING FUND BALANCE	20,231,023	21,018,626	21,018,626	26,514,031
ENDING FUND BALANCE	21,018,626	22,266,919	26,514,031	23,193,071

620-SED CORPORATION		FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 ESTIMATE	FY 2022-23 ADOPTED
REVENUES					
Taxes					
000-411500	Sales Tax Revenues (4B)	5,615,928	5,408,000	6,177,520	6,548,000
Total Taxes		5,615,928	5,408,000	6,177,520	6,548,000
Fund Transfers					
000-486010	Transfer In - Reserves	-	1,240,000	-	3,320,960
Total Fund Transfers		-	1,240,000	-	3,320,960
Miscellaneous					
000-491000	Interest Earned-Bank	431	1,000	900	2,000
000-491200	Investment Income	55,713	140,000	92,000	180,000
000-497000	Misc Income	-	-	-	-
Total Miscellaneous		56,144	141,000	92,900	182,000
TOTAL REVENUES		5,672,072	6,789,000	6,270,420	10,050,960

620-SED CORPORATION		FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 ESTIMATE	FY 2022-23 ADOPTED
GENERAL GOVERNMENT EXPENDITURES					
Supplies					
966-521100	Office Supplies	577	1,000	1,000	1,000
966-521300	Motor Veh. Supplies	-	-	-	-
Total Supplies		577	1,000	1,000	1,000
City Support Services					
966-532500	Eco Dev - Insurance	1,469	1,700	1,461	1,700
966-532800	Promotional Events	1,853	9,500	5,000	9,500
966-532900	Contingencies	-	-	3,875	10,000
Total City Support Services		3,322	11,200	10,336	21,200
Utility Services					
966-533300	Telephone/Land Line	-	-	-	-
966-533310	Telephone/Cell Phones	1,660	2,000	2,000	2,000
966-533500	Vehicle Fuel	119	750	400	750
966-533550	Vehicle Maintenance	57	225	50	225
Total Utility Services		1,836	2,975	2,450	2,975
Operations Support					
966-534000	Postage	75	500	500	500
966-534100	Advertising	5,718	252,375	100,000	315,850
966-534105	Goodwill	995	1,750	1,750	1,750
966-534190	Recruitment Events	13,484	30,000	24,000	35,000
966-534200	Printing & Binding	1,054	1,500	1,500	1,500
966-534300	Equipment Maintenance-Copier	3,323	4,000	3,500	3,500
966-534400	Computer Licenses-Software	29,903	30,025	30,025	50,675
966-534500	Memberships-Organization	14,275	26,835	24,385	28,835
Total Operations Support		68,827	346,985	185,660	437,610
Staff Support					
966-535100	Uniforms	643	725	725	800
966-535210	Employee Recognition-Morale	1,514	600	600	600
966-535300	Memberships-Staff Support	-	2,250	1,000	2,525
966-535400	Publications	230	800	800	800
966-535500	Training/Travel	2,413	12,000	12,000	12,000
966-535510	Meeting Expenses-EDC Board	2,278	7,850	6,000	7,850
Total Staff Support		7,078	24,225	21,125	24,575

620-SED CORPORATION		FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 ESTIMATE	FY 2022-23 ADOPTED
City Assistance					
966-537615	Small Business Grant Fund	-	200,000	-	200,000
966-537650	Prospect Services	-	2,500	2,500	5,000
Total City Assistance		-	202,500	2,500	205,000
Professional Services					
966-541200	Legal Svcs	12,920	15,000	15,000	15,000
966-541400	Auditor/Accounting Service	6,000	6,300	6,000	6,300
966-541450	Consulting Services	2,348	40,000	20,000	40,000
Total Professional Services		21,268	61,300	41,000	61,300
Fund Charges/Transfers					
966-548600	Interfund Charges-Admin	504,669	506,984	506,984	542,221
966-548610	Interfund Charge-Fleet	-	-	-	-
Total Charges/Transfers		504,669	506,984	506,984	542,221
Operating Equipment					
966-571100	Furniture & Fixtures	2,145	2,500	2,180	2,500
966-571300	Computer & Periphe < $5000	362	2,000	1,780	2,500
Total Operating Equipment		2,507	4,500	3,960	5,000
TOTAL ECONOMIC DEVELOPMENT		610,084	1,161,669	775,015	1,300,881
TOTAL EXPENDITURES		4,884,469	4,300,707	775,015	10,050,960
OVER/UNDER		787,603	2,488,293	5,495,405	-
FUNDING FROM RESERVES		-	(1,240,000)	-	(3,320,960)
BEGINNING FUND BALANCE		20,231,023	21,018,626	21,018,626	26,514,031
ENDING FUND BALANCE		21,018,626	22,266,919	26,514,031	23,193,071

620-SED CORPORATION	FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 ESTIMATE	FY 2022-23 ADOPTED
GENERAL GOVERNMENT PROJECTS				
City Assistance				
101-537600 Development Incentive Fund	224,385	3,139,038	-	3,000,079
Total City Assistance	224,385	3,139,038	-	3,000,079
Fund Charges/Transfer				
101-548000 Contribution	4,050,000	1,240,000	-	5,750,000
Total Fund Charges/Transfers	4,050,000	1,240,000	-	5,750,000
TOTAL PROJECTS	4,274,385	3,139,038	-	8,750,079
TOTAL EXPENDITURES	8,934,469	5,540,707	775,015	10,050,960
OVER/UNDER	787,603	2,488,293	5,495,405	-
FUNDING FROM RESERVES	-	(1,240,000)	-	(3,320,960)
BEGINNING FUND BALANCE	20,231,023	21,018,626	21,018,626	26,514,031
ENDING FUND BALANCE	21,018,626	22,266,919	26,514,031	23,193,071

FUND: 106 SPECIAL EVENTS

DESCRIPTION

The Special Events Fund is designated to monitor and manage funds appropriated to host community events, sponsored or co-sponsored, by the City of Schertz. Events include: Kick Cancer/Walk for Life and the Hal Baldwin Scholarship Program.

Budget	2020-21 Actual	2021-22 Estimate	2022-23 Budget
Revenues			
Fund Transfers	$(1,472)	$0	$0
Miscellaneous	31,793	45,266	24,000
Total	*$30,793*	*$45,266*	*$24,000*
Expenses			
Festival of Angels	$0	$0	$0
Jubilee	0	0	0
Kick Cancer	4,284	9,849	10,000
SchertzQ/Fest	0	0	0
Sweetheart Court Program	0	0	0
Hal Baldwin Scholarship	16,632	14,707	14,000
Other Events	0	0	0
Total	*$20,915*	*$24,556*	*$24,000*

PROGRAM JUSTIFICATION AND ANALYSIS

Revenue: Revenues are set at $24,000 each year and any additional covers event expenses.

Expenses: The Special Events Fund FY 2022-23 Budget is set at $24,000 with no change in operations.

106 - SPECIAL EVENTS		FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 ESTIMATE	FY 2022-23 ADOPTED
REVENUES					
Fund Transfers					
000-481000	Transfer In - Reserves	-	-	-	-
000-486101	Transfer In-General Fund	(1,472)	-	-	-
Total Fund Transfers		(1,472)	-	-	-
Miscellaneous					
000-491200	Investment Income	18	-	45	-
000-492200	Kick Cancer	2,795	10,000	9,595	10,000
000-493000	July 4th Activities	-	-	-	-
000-493150	SchertzQ	-	-	-	-
000-493455	Proceeds-Festival of Angels	-	-	-	-
000-493460	Schertz Sweetheart	-	-	-	-
000-493470	Moving on Main	-	-	-	-
000-493621	Hal Baldwin Scholarship	28,980	14,000	35,626	14,000
000-497000	Misc Income - Special Events	-	-	-	-
Total Miscellaneous		31,793	24,000	45,266	24,000
TOTAL REVENUES		30,321	24,000	45,266	24,000

106 - SPECIAL EVENTS	FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 ESTIMATE	FY 2022-23 ADOPTED
FINANCIAL SUMMARY				
Revenue Summary				
Fund Transfers	(1,472)	-	-	-
Miscellaneous	31,793	24,000	45,266	24,000
TOTAL REVENUES	30,321	24,000	45,266	24,000
Expenditure Summary				
CULTURAL				
FESTIVAL OF ANGELS	-	-	-	-
4th OF JULY JUBILEE	-	-	-	-
KICK CANCER	4,284	10,000	9,849	10,000
SCHERTZ FEST	-	-	-	-
SWEETHEART EVENT	-	-	-	-
HAL BALDWIN SCHOLARSHIP	16,632	14,000	14,707	14,000
OTHER EVENTS	-	-	-	-
TOTAL CULTURAL	20,916	24,000	24,556	24,000
TOTAL EXPENDITURES	20,916	24,000	24,556	24,000
OVER/UNDER	9,405	-	20,710	-
FUNDING FROM RESERVES	-	-	-	-
BEGINNING FUND BALANCE	112,163	121,568	121,568	142,278
ENDING FUND BALANCE	121,568	121,568	142,278	142,278

FUND: 110 Public, Educational, and Government (PEG) Access Fund

DESCRIPTION

The PEG Fund is dedicated to provide communication infrastructure in the City. This will allow the City to better reach the citizens with necessary information. This fund is commonly used for public access television and institutional network capacity. Currently the level of funding from the collected fees is not great enough to warrant a public access channel but could be used so in the future.

Budget	2020-21 Actual	2021-22 Estimate	2022-23 Budget
Revenues	*$78,746*	*$90,000*	*$90,000*
Expenses			
Operating Equipment	0	350,000	0
Capital Outlay	0	517,521	0
Projects	0	0	60,000
Total	*$0*	*$867,521*	*$60,000*

PROGRAM JUSTIFICATION AND ANALYSIS

Revenue: Revenues for FY 2022-23 Budget are not expected to change from the FY 2021-22 year-end estimates

Expenses: The PEG Fund FY 2022-23 Budget decreased to $60,000 from the FY 2021-22 year-end estimates with the continued implementation of the communication master plan.

110-PEG FUND	FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 ESTIMATE	FY 2022-23 ADOPTED
SUMMARY RECAP				
Revenue Summary				
Franchises	78,746	110,000	90,000	90,000
Fund Transfers	-	757,521	-	-
TOTAL REVENUES	78,746	867,521	90,000	90,000
Expenditure Summary				
General Government	-	-	867,521	-
Projects	-	867,521	-	60,000
TOTAL EXPENDITURES	-	867,521	867,521	60,000
OVER/UNDER	78,746	-	(777,521)	30,000
FUNDING FROM RESERVES	-	(757,521)	-	-
BEGINNING FUND BALANCE	810,393	889,139	889,139	111,618
ENDING FUND BALANCE	889,139	131,618	111,618	141,618

110-PEG FUND	FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 ESTIMATE	FY 2022-23 ADOPTED
REVENUES				
Franchises				
000-421350 Time Warner	46,224	60,000	60,000	60,000
000-421465 AT&T	32,522	50,000	30,000	30,000
Total Franchises	78,746	110,000	90,000	90,000
Fund Transfers				
000-481000 Transfer In - Reserves	-	757,521	-	-
Total Fund Transfers	-	757,521	-	-
TOTAL REVENUES	78,746	867,521	90,000	90,000

110-PEG FUND	FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 ESTIMATE	FY 2022-23 ADOPTED
EXPENDITURES				
Utility Services				
101-533300 Telephone	-	-	-	-
Total Utility Services	-	-	-	-
Professional Services				
900-541110 Communication Plan	-	-	-	-
Total Professional Services	-	-	-	-
Rental/Leasing				
101-561200 Lease/Purchase Payments	-	-	-	-
Total Rental/Leasing	-	-	-	-
Operating Equipment				
900-571400 Communication Equipment-Min	-	-	350,000	-
Total Rental/Leasing	-	-	350,000	-
Capital Outlay				
101-581400 Communication Equipment	-	-	517,521	-
Total Capital Outlay	-	-	517,521	-
TOTAL EXPENDITURES	-	-	867,521	-

110-PEG FUND	FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 ESTIMATE	FY 2022-23 ADOPTED
PROJECTS				
Professional Services				
900-541110 Communication Plan	-	-	-	60,000
Total Professional Services	-	-	-	60,000
Operating Equipment				
101-571400 Communication Equipment	-	350,000	-	-
Total Rental/Leasing	-	350,000	-	-
Capital Outlay				
101-581400 Communication Equipment	-	517,521	-	-
Total Capital Outlay	-	517,521	-	-
TOTAL EXPENDITURES	-	867,521	-	60,000
OVER/UNDER	78,746	-	(777,521)	30,000
FUNDING FROM RESERVES	-	(757,521)	-	-
BEGINNING FUND BALANCE	810,393	889,139	889,139	111,618
ENDING FUND BALANCE	889,139	131,618	111,618	141,618

FUND: 314 HOTEL/MOTEL OCCUPANCY TAX

DESCRIPTION

Revenues for the Hotel/Motel Fund are derived from a 7% tax on rooms rented in the City. There are five hotels in Schertz; the Best Western Plus with 61 rooms, Hampton Inn with 98 rooms, La Quinta with 81 rooms and Fairfield Inn with 118 rooms and Candlewood Suites with 80 rooms. These revenues are used to support Schertz as a destination location. Advertising campaigns to increase awareness of all Schertz has to offer reach citizens all across the State and beyond.

Budget	2020-21 Actual	2021-22 Estimate	2022-23 Budget
Revenue			
Taxes	$518,925	$640,000	$640,000
Miscellaneous	2,095	5,150	8,500
Total	*$521,016*	*$645,150*	*$648,500*
Expenses			
City Support Services	$67,977	$112,466	$118,000
Operations Support	17,459	24,000	31,000
Professional Services	6,565	3,750	4,000
Fund Charges/Transfers	72,464	74,443	69,915
Building Maintenance	164,304	54,677	50,000
Operating Equipment	0	44,888	0
Capital Outlay	0	28,200	0
Total	*$335,764*	*$342,424*	*$272,915*

PROGRAM JUSTIFICATION AND ANALYSIS

Revenue: Revenue for FY 2022-23 Budget is expected to increase 0.5% from the FY 2021-22 year end estimates.

Expenses: The Hotel Motel Tax Fund FY 2022-23 Budget decrease 20.3% from FY 2021-22 year end estimates due to one time purchases in FY 21-22 for banquet chairs and an event management software for the civic center.

314-HOTEL TAX	FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 ESTIMATE	FY 2022-23 ADOPTED
SUMMARY RECAP				
Revenue Summary				
Taxes	518,921	520,000	640,000	640,000
Miscellaneous	2,095	5,250	5,150	8,500
TOTAL REVENUES	521,016	1,675,250	645,150	648,500
Expenditure Summary				
City Support Services	67,977	112,466	112,466	118,000
Operations Support	17,459	31,000	24,000	31,000
Professional Services	6,565	3,500	3,750	4,000
Fund Charges	72,464	74,443	74,443	69,915
Maintenance Services	164,304	50,000	54,677	50,000
Operating Equipment	-	44,888	44,888	-
Capital Outlay	-	20,000	28,200	-
TOTAL EXPENDITURES	335,764	336,297	342,424	272,915
OVER/UNDER	185,252	1,338,953	302,726	375,585
FUNDING FROM RESERVES	-	(1,150,000)	-	-
BEGINNING FUND BALANCE	1,931,211	2,116,463	2,116,463	2,419,189
ENDING FUND BALANCE	2,116,463	2,305,416	2,419,189	2,794,774

314-HOTEL TAX		FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 ESTIMATE	FY 2022-23 ADOPTED
General Government					
REVENUES					
Taxes					
000-411800	Hotel Occupancy Tax	518,921	520,000	640,000	640,000
Total Taxes		518,921	520,000	640,000	640,000
Fund Transfers					
000-481000	Transfer From Reserves	-	1,150,000	-	-
Total Fund Transfers		-	1,150,000	-	-
Miscellaneous					
000-491000	Interest Earned	80	250	150	500
000-491200	Investment Income	2,015	5,000	5,000	8,000
000-497000	Misc Income	-	-	-	-
Total Miscellaneous		2,095	5,250	5,150	8,500
TOTAL REVENUES		521,016	1,675,250	645,150	648,500

314-HOTEL TAX	FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 ESTIMATE	FY 2022-23 ADOPTED
General Government				
EXPENDITURES				
Supplies				
101-521000 Operating Expense	6,995	-	-	-
Total Supplies	6,995	-	-	-
City Support Services				
101-532800 Special Events	67,977	62,466	62,466	68,000
101-532820 Community Programs	-	50,000	50,000	50,000
Total City Support Services	67,977	112,466	112,466	118,000
Operations Support				
101-534100 Advertising	-	14,000	8,000	15,000
101-534120 Advertising - Billboards	17,459	17,000	16,000	16,000
Total Operations Support	17,459	31,000	24,000	31,000
Professional Services				
101-541300 Other Consult/Prof Services	3,565	500	750	500
101-541400 Auditor/Accounting Services	3,000	3,000	3,000	3,500
Total Professional Services	6,565	3,500	3,750	4,000
Fund Charges/Transfers				
101-548100 Interfund Transfer Out	72,464	74,443	74,443	69,915
Total Fund Charges/Transfers	72,464	74,443	74,443	69,915
Maintenance Services				
101-551100 Building Maintenance	164,304	50,000	54,677	50,000
Total Maintenance Services	164,304	50,000	54,677	50,000
Operating Equipment				
101-571500 Operating Equipment	-	44,888	44,888	-
Total Operating Equipment	-	44,888	44,888	-

314-HOTEL TAX	FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 ESTIMATE	FY 2022-23 ADOPTED
Capital Outlay				
101-581200 Vehicles & Access. over $5,000	-	-	-	-
101-581750 Civic Center Improvements	-	20,000	28,200	-
Total Capital Outlay	-	20,000	28,200	-
TOTAL NONDEPARTMENTAL	335,764	336,297	342,424	272,915
OVER/UNDER	185,252	1,338,953	302,726	375,585
FUNDING FROM RESERVES	-	(1,150,000)	-	-
BEGINNING FUND BALANCE	1,931,211	2,116,463	2,116,463	2,419,189
ENDING FUND BALANCE	2,116,463	2,305,416	2,419,189	2,794,774

FUND: 317 PARK FUND

DESCRIPTION

The Park Fund is a special fund designated to monitor and manage funds for the management of the City of Schertz Urban Forest and capital improvements of the City of Schertz Park System. The Fund is composed of parkland dedication revenues. Revenues are derived from developer fees (in lieu of parkland dedication), local citizen groups, state, local nonprofit neighborhood associations, home owners associations (HOA's), regional non-profit grants, and donations.

Budget	2020-21 Actual	2021-22 Estimate	2022-23 Budget
Revenue			
Fees	$0	$318,000	$318,000
Fund Transfers	0	0	0
Miscellaneous	294	1,025	1,025
Total	*$294*	*$319,025*	*$319,025*
Expenses			
Professional Services	$4,500	$25,000	$25,000
Operating Equipment	0	0	0
Capital Outlay	0	100,000	100,000
Total	*$4,500*	*$125,000*	*$125,000*

PROGRAM JUSTIFICATION AND ANALYSIS

Revenue: The revenue for FY 2022-23 Budget is expected to be equal to the FY 2021-22 year end estimates.

Expenses: The FY 2022-23 Budget is not expected to change from FY 2021-22 year end estimate.

317-PARK	FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 ESTIMATE	FY 2022-23 ADOPTED
General Government				
SUMMARY RECAP				
Revenue Summary				
Fees	-	318,000	318,000	318,000
Fund Transfers	-	-	-	-
Miscellaneous	294	1,025	1,025	1,025
TOTAL REVENUES	294	319,025	319,025	319,025
Expenditure Summary				
Public Environment				
Parkland Dedication	5,512	125,000	125,000	125,000
Total Expenditures	5,512	125,000	125,000	125,000
TOTAL EXPENDITURES	5,512	125,000	125,000	125,000
OVER/UNDER	(5,218)	194,025	194,025	194,025
FUNDING FROM RESERVES	-	-	-	-
BEGINNING FUND BALANCE	297,453	292,235	292,235	486,260
ENDING FUND BALANCE	292,235	486,260	486,260	680,285

317-PARK		FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 ESTIMATE	FY 2022-23 ADOPTED
General Government					
REVENUES					
Fees					
000-458800	Parkland Dedication	-	318,000	318,000	318,000
Total Fees		-	318,000	318,000	318,000
Fund Transfers					
000-481000	Transfer In-Reserves	-	-	-	-
Total Fund Transfers		-	-	-	-
Miscellaneous					
000-491000	Interest Earned	10	25	25	25
000-491200	Investment Income	284	1,000	1,000	1,000
Total Miscellaneous		294	1,025	1,025	1,025
TOTAL REVENUES		294	319,025	319,025	319,025

317-PARK		FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 ESTIMATE	FY 2022-23 ADOPTED
General Government					
EXPENDITURES					
PARKLAND DEDICATION					
Professional Services					
301-541300	Other Consl/Prof Services	4,500	25,000	25,000	25,000
Total Professional Services		4,500	25,000	25,000	25,000
Operating Equipment					
301-571000	Signs/Fixtures	-	-	-	-
301-571700	Improvements Under $5,000	-	-	-	-
Total Operating Equipment		-	-	-	-
Capital Outlay					
301-581010	Land Purchase	1,012	-	-	-
301-581700	Improvements Over $5,000	-	100,000	100,000	100,000
Total Capital Outlay		1,012	100,000	100,000	100,000
TOTAL PARKLAND DEDICATION		5,512	125,000	125,000	125,000
TOTAL EXPENDITURES		5,512	125,000	125,000	125,000
OVER/UNDER		(5,218)	194,025	194,025	194,025
FUNDING FROM RESERVES		-	-	-	-
BEGINNING FUND BALANCE		297,453	292,235	292,235	486,260
ENDING FUND BALANCE		292,235	486,260	486,260	680,285

FUND: 319 TREE MITIGATION

DESCRIPTION

Tree mitigation fund is a special fund that is derived from revenue from permits for tree removal issued in connection with a building permit, subdivision plan, and site plan. These funds are used to replace trees on City Parks, City owned property, Public lands, and SCUCISD school property.

Budget	2020-21 Actual	2021-22 Estimate	2022-23 Budget
Revenue			
Fees	$219,513	$70,000	$70,000
Miscellaneous	650	2,540	1,400
Total	*$220,163*	*$72,540*	*$71,400*
Expenses			
Maintenance Services	$35,495	$70,000	$70,000
Total	*$35,495*	*$70,000*	*$70,000*

PROGRAM JUSTIFICATION AND ANALYSIS

Revenue: The revenue for FY 2022-23 Budget is expected to increase by 1.5% from 2021-22 year-end estimate with no changes to the operation.

Expenses: The FY 2022-23 Budget will not change from the FY 2021-22 year-end estimate.

319-TREE MITIGATION	FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 ESTIMATE	FY 2022-23 ADOPTED
General Government				
SUMMARY RECAP				
Revenue Summary				
Fees	219,513	70,000	70,000	70,000
Miscellaneous	651	1,400	2,540	1,400
TOTAL REVENUES	220,164	71,400	72,540	71,400
Expenditure Summary				
Public Environment				
Maintenance Services	35,495	70,000	70,000	70,000
Total Public Environment	35,495	70,000	70,000	70,000
TOTAL EXPENDITURES	35,495	70,000	70,000	70,000
OVER/UNDER	184,669	1,400	2,540	1,400
FUNDING FROM RESERVES	-	-	-	-
BEGINNING FUND BALANCE	278,559	463,228	463,228	465,768
ENDING FUND BALANCE	463,228	464,628	465,768	467,168

319-TREE MITIGATION		FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 ESTIMATE	FY 2022-23 ADOPTED
General Government					
REVENUES					
Fees					
000-458900	Tree Mitigation	219,513	70,000	70,000	70,000
Total Fees		219,513	70,000	70,000	70,000
Miscellaneous					
000-491000	Interest Earned	21	200	40	200
000-491200	Investment Income	630	1,200	2,500	1,200
000-497000	Misc Income	-	-	-	-
Total Miscellaneous		651	1,400	2,540	1,400
TOTAL REVENUES		220,164	71,400	72,540	71,400

319-TREE MITIGATION	FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 ESTIMATE	FY 2022-23 ADOPTED
General Government				
EXPENDITURES				
TREE MITIGATION				
Maintenance Services				
302-551110 Trees	35,495	70,000	70,000	70,000
Total Maintenance Services	35,495	70,000	70,000	70,000
TOTAL TREE MITIGATION	35,495	70,000	70,000	70,000
OVER/UNDER	184,669	1,400	2,540	1,400
FUNDING FROM RESERVES	-	-	-	-
BEGINNING FUND BALANCE	278,559	463,228	463,228	465,768
ENDING FUND BALANCE	463,228	464,628	465,768	467,168

FUND: 431 ROADWAY IMPACT FEE AREA 1

DESCRIPTION

The Roadway Impact Fee program is designated to support future growth of population and commercial roadway demands while keeping bond supported programs to a minimum. Impact funds must be used within ten years of collection date. Projects must meet requirements laid out in the impact fee study, including expanding roadway capacity by adding new roads or widening existing roads and funds must be spent in the area they are collected. The City is divided up in to 4 separate roadway zones.

PERFORMANCE INDICATORS

Budget	2020-21 Actual	2021-22 Estimate	2022-23 Budget
Revenue			
Fees	$211,937	$220,000	$250,000
Miscellaneous	592	1,550	5,200
Total	*$212,529*	*$221,550*	*$255,200*
Expenses			
Non Departmental	$1,979	$2,000	$5,000
Projects	0	88,173	0
Total	*$1,979*	*$90,173*	*$5,000*

PROGRAM JUSTIFICATION AND ANALYSIS

The FY 2022-23 Budget will be set at $5,000 for any professional services or studies that need to be completed.

431-Capital Recovery-Rdwys Area 1	FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 ESTIMATE	FY 2022-23 ADOPTED
General Government				
SUMMARY RECAP				
Revenue Summary				
Fees	211,937	200,000	220,000	250,000
Miscellaneous	592	900	1,550	5,200
TOTAL REVENUES	212,529	200,900	221,550	255,200
Expenditure Summary				
General Government				
Non Departmental	1,979	5,000	2,000	5,000
Total Public Environment	1,979	5,000	2,000	5,000
TOTAL EXPENDITURES	1,979	5,000	2,000	5,000
OVER/UNDER	210,550	195,900	219,550	250,200
FUNDING FROM RESERVES	-	-	-	-
BEGINNING FUND BALANCE	337,872	548,422	548,422	767,972
ENDING FUND BALANCE	548,422	744,322	767,972	1,018,172

431-Capital Recovery-Rdwys Area 1		FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 ESTIMATE	FY 2022-23 ADOPTED
General Government					
REVENUES					
431-Capital Recovery-Rdwys Area 1					
000-455921	CapitalRcvry-RoadwaysSrvArea1	211,937	200,000	220,000	250,000
Total Fees		211,937	200,000	220,000	250,000
Miscellaneous					
000-491000	Interest Earned	195	300	50	200
000-491200	Investment Income	397	600	1,500	5,000
Total Miscellaneous		592	900	1,550	5,200
TOTAL REVENUES		212,529	200,900	221,550	255,200

431-Capital Recovery-Rdwys Area 1	FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 ESTIMATE	FY 2022-23 ADOPTED
General Government				
EXPENDITURES				
Non Departmental				
Professional Services				
101-541300 Professional Services	1,979	5,000	2,000	5,000
Total Professional Services	1,979	5,000	2,000	5,000
Fund Charges/Transfers				
101-548404 Transfer Out-Capital Projects	-	-	-	-
Total Fund Charges/Transfers	-	-	-	-
TOTAL CAPITAL RECOVERY-RDWYS AREA 1	1,979	5,000	2,000	5,000
OVER/UNDER	210,550	195,900	219,550	250,200
FUNDING FROM RESERVES	-	-	-	-
BEGINNING FUND BALANCE	337,872	548,422	548,422	767,972
ENDING FUND BALANCE	548,422	744,322	767,972	1,018,172

FUND: 432 ROADWAY IMPACT FEE AREA 2

DESCRIPTION

The Roadway Impact Fee program is designated to support future growth of population and commercial roadway demands while keeping bond supported programs to a minimum. Impact funds must be used within ten years of collection date. Projects must meet requirements laid out in the impact fee study, including expanding roadway capacity by adding new roads or widening existing roads and funds must be spent in the area they are collected. The City is divided up in to 4 separate roadway zones.

PERFORMANCE INDICATORS

Budget	2020-21 Actual	2021-22 Estimate	2022-23 Budget
Revenue			
Fees	$163,823	$350,000	$200,000
Miscellaneous	249	850	1,600
Total	*$164,071*	*$350,850*	*$201,600*
Expenses			
Non Departmental	$39,148	$53,147	$55,000
Total	*$39,148*	*$53,147*	*$55,000*

PROGRAM JUSTIFICATION AND ANALYSIS

The FY 2022-23 Budget will be set at $55,000 for any professional services or studies that need to be completed.

432-Capital Recovery-Rdwys Area 2	FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 ESTIMATE	FY 2022-23 ADOPTED
General Government				
SUMMARY RECAP				
Revenue Summary				
Fees	163,823	120,000	350,000	200,000
Miscellaneous	249	400	850	1,600
TOTAL REVENUES	164,072	120,400	350,850	201,600
Expenditure Summary				
General Government				
Non Departmental	39,148	29,000	53,147	55,000
Total Public Environment	39,148	29,000	53,147	55,000
TOTAL EXPENDITURES	39,148	29,000	53,147	55,000
OVER/UNDER	124,924	91,400	297,703	146,600
FUNDING FROM RESERVES	-	-	-	-
BEGINNING FUND BALANCE	145,851	270,775	270,775	568,478
ENDING FUND BALANCE	270,775	362,175	568,478	715,078

432-Capital Recovery-Rdwys Area 2		FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 ESTIMATE	FY 2022-23 ADOPTED
General Government					
REVENUES					
432-Capital Recovery-Rdwys Area 2					
000-455922	CapitalRcvry-RoadwaysSrvArea2	163,823	120,000	350,000	200,000
Total Fees		163,823	120,000	350,000	200,000
Miscellaneous					
000-491000	Interest Earned	89	200	50	100
000-491200	Investment Income	159	200	800	1,500
Total Miscellaneous		248	400	850	1,600
TOTAL REVENUES		164,071	120,400	350,850	201,600

432-Capital Recovery-Rdwys Area 2	FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 ESTIMATE	FY 2022-23 ADOPTED
General Government				
EXPENDITURES				
Non Departmental				
City Assistance				
101-537600 Development Icentive Fund	39,148	24,000	49,147	50,000
Total City Assistance	39,148	24,000	49,147	50,000
Professional Services				
101-541300 Professional Services	-	5,000	4,000	5,000
Total Fund Charges/Transfers	-	5,000	4,000	5,000
Fund Charges/Transfers				
101-548404 Transfer Out-Capital Projects	-	-	-	-
Total Fund Charges/Transfers	-	-	-	-
TOTAL CAPITAL RECOVERY-RDWYS AREA 1	39,148	29,000	53,147	55,000
OVER/UNDER	124,924	91,400	297,703	146,600
FUNDING FROM RESERVES	-	-	-	-
BEGINNING FUND BALANCE	145,851	270,775	270,775	568,478
ENDING FUND BALANCE	270,775	362,175	568,478	715,078

FUND: 433 ROADWAY IMPACT FEE AREA 3

DESCRIPTION

The Roadway Impact Fee program is designated to support future growth of population and commercial roadway demands while keeping bond supported programs to a minimum. Impact funds must be used within ten years of collection date. Projects must meet requirements laid out in the impact fee study, including expanding roadway capacity by adding new roads or widening existing roads and funds must be spent in the area they are collected. The City is divided up in to 4 separate roadway zones.

PERFORMANCE INDICATORS

Budget	2020-21 Actual	2021-22 Estimate	2022-23 Budget
Revenue			
Fees	$523,919	$240,000	$375,000
Miscellaneous	977	3,535	5,050
Total	*$524,896*	*$243,535*	*$380,050*
Expenses			
Non Departmental	$0	$4,000	$5,000
Total	*$0*	*$4,000*	*$5,000*

PROGRAM JUSTIFICATION AND ANALYSIS

The FY 2022-23 Budget will be set at $5,000 for any professional services or studies that need to be completed.

433-Capital Recovery-Rdwys Area 3	FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 ESTIMATE	FY 2022-23 ADOPTED
General Government				
SUMMARY RECAP				
Revenue Summary				
Fees	523,919	400,000	240,000	375,000
Miscellaneous	977	1,500	3,535	5,050
TOTAL REVENUES	524,896	401,500	243,535	380,050
Expenditure Summary				
General Government				
Non Departmental	-	5,000	4,000	5,000
Total Public Environment	-	5,000	4,000	5,000
TOTAL EXPENDITURES	-	5,000	4,000	5,000
OVER/UNDER	524,896	396,500	239,535	375,050
FUNDING FROM RESERVES	-	-	-	-
BEGINNING FUND BALANCE	447,634	972,530	972,530	1,212,065
ENDING FUND BALANCE	972,530	1,369,030	1,212,065	1,587,115

433-Capital Recovery-Rdwys Area 3		FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 ESTIMATE	FY 2022-23 ADOPTED
General Government					
REVENUES					
433-Capital Recovery-Rdwys Area 3					
000-455923	CapitalRcvry-RoadwaysSrvArea3	523,919	400,000	240,000	375,000
Total Fees		523,919	400,000	240,000	375,000
Miscellaneous					
000-491000	Interest Earned	442	900	35	50
000-491200	Investment Income	535	600	3,500	5,000
Total Miscellaneous		977	1,500	3,535	5,050
TOTAL REVENUES		524,896	401,500	243,535	380,050

433-Capital Recovery-Rdwys Area 3	FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 ESTIMATE	FY 2022-23 ADOPTED
General Government				
EXPENDITURES				
Non Departmental				
Professional Services				
101-541300 Professional Services	-	5,000	4,000	5,000
Total Professional Services	-	5,000	4,000	5,000
Fund Charges/Transfers				
101-548404 Transfer Out-Capital Projects	-	-	-	-
Total Fund Charges/Transfers	-	-	-	-
TOTAL CAPITAL RECOVERY-RDWYS AREA 1	-	5,000	4,000	5,000
OVER/UNDER	524,896	396,500	239,535	375,050
FUNDING FROM RESERVES	-	-	-	-
BEGINNING FUND BALANCE	447,634	972,530	972,530	1,212,065
ENDING FUND BALANCE	972,530	1,369,030	1,212,065	1,587,115

FUND: 434 ROADWAY IMPACT FEE AREA 4

DESCRIPTION

The Roadway Impact Fee program is designated to support future growth of population and commercial roadway demands while keeping bond supported programs to a minimum. Impact funds must be used within ten years of collection date. Projects must meet requirements laid out in the impact fee study, including expanding roadway capacity by adding new roads or widening existing roads and funds must be spent in the area they are collected. The City is divided up in to 4 separate roadway zones.

PERFORMANCE INDICATORS

Budget	2020-21 Actual	2021-22 Estimate	2022-23 Budget
Revenue			
Fees	$3,033	$2,000	$3,000
Miscellaneous	9	25	40
Total	*$3,042*	*$2,025*	*$3,040*
Expenses			
Non Departmental	$0	$3,338	$3,000
Total	*$0*	*$3,338*	*$3,000*

PROGRAM JUSTIFICATION AND ANALYSIS

The FY 2022-23 Budget will be set at $3,000 for any professional services or studies that need to be completed.

434-Capital Recovery-Rdwys Area 4	FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 ESTIMATE	FY 2022-23 ADOPTED
General Government				
SUMMARY RECAP				
Revenue Summary				
Fees	3,033	5,000	2,000	3,000
Miscellaneous	9	65	25	40
TOTAL REVENUES	3,042	5,065	2,025	3,040
Expenditure Summary				
General Government				
Non Departmental	-	5,000	3,338	3,000
Total Public Environment	-	5,000	3,338	3,000
TOTAL EXPENDITURES	-	5,000	3,338	3,000
OVER/UNDER	3,042	65	(1,313)	40
FUNDING FROM RESERVES	-	-	-	-
BEGINNING FUND BALANCE	6,269	9,311	9,311	7,998
ENDING FUND BALANCE	9,311	9,376	7,998	8,038

434-Capital Recovery-Rdwys Area 4		FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 ESTIMATE	FY 2022-23 ADOPTED
General Government					
REVENUES					
434-Capital Recovery-Rdwys Area 4					
000-455924	CapitalRcvry-RoadwaysSrvArea4	3,033	5,000	2,000	3,000
Total Fees		3,033	5,000	2,000	3,000
Miscellaneous					
000-491000	Interest Earned	3	15	5	10
000-491200	Investment Income	6	50	20	30
Total Miscellaneous		9	65	25	40
TOTAL REVENUES		3,042	5,065	2,025	3,040

434-Capital Recovery-Rdwys Area 4	FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 ESTIMATE	FY 2022-23 ADOPTED
General Government				
EXPENDITURES				
Non Departmental				
Professional Services				
101-541300 Professional Services	-	5,000	3,338	3,000
Total Professional Services	-	5,000	3,338	3,000
Fund Charges/Transfers				
101-548404 Transfer Out-Capital Projects	-	-	-	-
Total Fund Charges/Transfers	-	-	-	-
TOTAL CAPITAL RECOVERY-RDWYS AREA 1	-	5,000	3,338	3,000
OVER/UNDER	3,042	65	(1,313)	40
FUNDING FROM RESERVES	-	-	-	-
BEGINNING FUND BALANCE	6,269	9,311	9,311	7,998
ENDING FUND BALANCE	9,311	9,376	7,998	8,038

FUND: 609 LIBRARY FUND

DESCRIPTION

The purpose of the Library Advisory Board is to provide citizen input to the City of Schertz on Library policy and operation and to raise community awareness of the library and its services. The Library Advisory Board oversees various fund-raising activities including the operation of the Read Before Bookstore and book consignment sales with all proceeds providing supplementary funding for library materials, programs, projects and building enhancements.

Budget	2020-21 Actual	2021-22 Estimate	2022-23 Budget
Revenue			
Fees	$9,104	$16,000	$17,000
Fund Transfers	0	7,200	5,165
Miscellaneous	124	73	35
Total	*$9,228*	*$23,273*	*$22,200*
Expenses			
Supplies	$210	$100	$200
City Support Services	10,947	12,000	12,000
Operating Equipment	8,551	10,000	10,000
Total	*$19,708*	*$22,100*	*$22,200*

PROGRAM JUSTIFICATION AND ANALYSIS

Revenues: Revenue for FY 2022-23 is expected to decrease 4.6% from the FY 2021-22 estimate due to the lower budgeted amount for fund transfers to balance the overall budget.

Expenses: The Library Fund's FY 2022-23 Budget will increase 0.5% from the FY 2021-22 year end estimate for the increase in operating supply purchases.

609-LIBRARY BOARD	FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 ESTIMATE	FY 2022-23 ADOPTED
SUMMARY RECAP				
Revenue Summary				
Fees	9,104	16,000	16,000	17,000
Miscellaneous	124	200	73	35
TOTAL REVENUES	9,228	23,400	23,273	22,200
Expenditure Summary				
Library Board	19,708	23,400	22,100	22,200
TOTAL EXPENDITURES	19,708	23,400	22,100	22,200
OVER/UNDER	(10,480)	-	1,173	-
FUNDING FROM RESERVES	-	(7,200)	(7,200)	(5,165)
BEGINNING FUND BALANCE	85,524	75,044	75,044	69,017
ENDING FUND BALANCE	75,044	67,844	69,017	63,852

609-LIBRARY BOARD		FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 ESTIMATE	FY 2022-23 ADOPTED
REVENUES					
Fees					
000-458100	Sale of Merchandise	9,104	16,000	16,000	17,000
Total Fees		9,104	16,000	16,000	17,000
Fund Transfers					
000-481000	Transfer From Reserves	-	7,200	7,200	5,165
Total Fund Transfers		-	7,200	7,200	5,165
Miscellaneous					
000-491000	Interest Earned	63	100	50	25
000-491200	Investment Income	48	100	20	10
000-493000	Donations	-	-	-	-
000-497000	Misc Income	13	-	3	-
Total Miscellaneous		124	200	73	35
TOTAL REVENUES		9,228	23,400	23,273	22,200

609-LIBRARY BOARD	FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 ESTIMATE	FY 2022-23 ADOPTED
EXPENDITURES				
LIBRARY BOARD				
Supplies				
101-521000 Operating Supplies	210	200	100	200
Total Supplies	210	200	100	200
City Support Services				
101-532800 Special Events	10,947	12,000	12,000	12,000
Total City Support Services	10,947	12,000	12,000	12,000
Operating Equipment				
101-571000 Furniture & Fixtures	-	1,200	-	-
101-571400 Library Materials	8,551	10,000	10,000	10,000
101-571500 Improvement Under $5,000	-	-	-	-
Total Operating Equipment	8,551	11,200	10,000	10,000
TOTAL EXPENDITURES	19,708	23,400	22,100	22,200
OVER/UNDER	(10,480)	-	1,173	-
FUNDING FROM RESERVES	-	(7,200)	(7,200)	(5,165)
BEGINNING FUND BALANCE	85,524	75,044	75,044	69,017
ENDING FUND BALANCE	75,044	67,844	69,017	63,852

FUND: 615 HISTORICAL COMMITTEE

MISSION STATEMENT

To gather, preserve, and make available to the public historical information regarding people, places, and events that have contributed to the development of the City of Schertz.

DESCRIPTION

This function is funded from the Special Events Fund by a transfer. The Historical Committee reviews locations for possible historic value and distributes books about the history of Schertz.

Budget	2020-21 Actual	2021-22 Estimate	2022-23 Budget
Revenue			
Fees	$590	$1,943	$1,000
Fund Transfers	3,109	10,750	10,750
Total	*$3,702*	*$12,693*	*$11,750*
Expenses			
Supplies	$247	$1,500	$1,500
Operations Support	0	500	500
Staff Support	0	5,871	5,150
Professional Services	100	1,600	1,600
Operating Equipment	2,762	3,000	3,000
Total	*$3,109*	*$12,471*	*$11,750*

PROGRAM JUSTIFICATION AND ANALYSIS

Revenues: Revenue for FY 2022-23 will remain at the same funding allocation as FY 2021-22.

Expenses: The Historical Committee's FY 2022-23 Budget will remain the same as the FY 2021-22 Budget.

615-HISTORICAL COMMITTEE	FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 ESTIMATE	FY 2022-23 ADOPTED
SUMMARY RECAP				
Revenue Summary				
Fees	590	1,000	1,943	1,000
Fund Transfers	3,109	10,750	10,750	10,750
Miscellaneous	2	-	-	-
TOTAL REVENUES	3,701	11,750	12,693	11,750
Expenditure Summary				
Historical Committee	3,109	11,750	12,471	11,750
TOTAL EXPENDITURES	3,109	11,750	12,471	11,750
OVER/UNDER	592	-	222	-
FUNDING FROM RESERVES	-	-	-	-
BEGINNING FUND BALANCE	13,113	13,705	13,705	13,927
ENDING FUND BALANCE	13,705	13,705	13,927	13,927

615-HISTORICAL COMMITTEE	FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 ESTIMATE	FY 2022-23 ADOPTED
REVENUES				
Fees				
000-458100 Sale of Merchandise	590	1,000	1,943	1,000
Total Fees	590	1,000	1,943	1,000
Fund Transfers				
000-486101 Transfer In - General Fund	-	10,750	10,750	10,750
000-486106 Transfer In - Special Events	3,109	-	-	-
Total Fund Transfers	3,109	10,750	10,750	10,750
Miscellaneous				
000-497000 Misc. Income	2	-	-	-
Total Miscellaneous	2	-	-	-
TOTAL REVENUES	3,701	11,750	12,693	11,750

615-HISTORICAL COMMITTEE	FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 ESTIMATE	FY 2022-23 ADOPTED
EXPENDITURES				
HISTORICAL COMMITTEE				
Supplies				
609-521000 Operating Supplies	247	1,500	1,500	1,500
Total Supplies	247	1,500	1,500	1,500
Operations Support				
609-534200 Printing and Binding	-	500	500	500
Total Operations Support	-	500	500	500
Staff Support				
609-535200 Awards	-	1,000	1,721	1,000
609-535300 Memberships	-	150	150	150
609-535500 Travel/Training	-	4,000	4,000	4,000
Total Staff Support	-	5,150	5,871	5,150
Professional Services				
609-541300 Other Professional Services	100	1,600	1,600	1,600
Total Professional Services	100	1,600	1,600	1,600
Operating Equipment				
609-571810 Event Banners	2,762	3,000	3,000	3,000
Total Operating Equipment	2,762	3,000	3,000	3,000
TOTAL EXPENDITURES	3,109	11,750	12,471	11,750
OVER/UNDER	592	-	222	-
FUNDING FROM RESERVES	-	-	-	-
BEGINNING FUND BALANCE	13,113	13,705	13,705	13,927
ENDING FUND BALANCE	13,705	13,705	13,927	13,927

FY 2022-2023 POSITION AUTHORIZATION

POSITION TITLE	PAY GRADE	FY2020-21	FY2021-22	FY2022-23
CITY MANAGER (151)				
City Manager	Council Discretion	1	1	1
Assistant City Manager	139	2	2	2
Assistant to the City Manager	132	1	1	1
Administrative Assistant	112	1	1	1
Total		**5**	**5**	**5**
MUNICIPAL COURT (152)				
Court Administrator	124	1	1	1
Senior Deputy Court Clerk	116	1	1	1
Deputy Court Clerk	113	2	2	2
Total		**4**	**4**	**4**
CUSTOMER RELATIONS 311(153)				
Customer Relations Representative	110	2	2	2
Customer Relations Representative (20 Hours)	110	1	1	1
Total		**3**	**3**	**3**
PLANNING AND ZONING (154)				
Planning Manager	127	0	0	1
Planner	120	2	2	2
Planner - Senior	124	2	2	1
Total		**4**	**4**	**4**
CITY SECRETARY (164)				
City Secretary	Council Discretion	1	1	1
Deputy City Secretary	118	1	1	1
Total		**2**	**2**	**2**
PUBLIC AFFAIRS (170)				
Director	131	1	1	1
Administrative Assistant	112	1	1	1
Public Affairs Communications Manager	120	1	1	1
Marketing & Communication Specialist	116	1	1	1
Total		**4**	**4**	**4**
ENGINEERING (173)				
City Engineer	135	1	1	1
Engineer - PE	128	3	3	4
Engineer - Graduate	121	1	1	1
Engineer - Senior Graduate	123	1	1	1
Engineering Inspector	119	2	2	3
Total		**8**	**8**	**10**
GIS (174)				
GIS Administrator	124	1	1	1
GIS Specialist	118	1	1	2
Total		**2**	**2**	**3**

POSITION TITLE	PAY GRADE	FY2020-21	FY2021-22	FY2022-23
UTILITY BILLING (176)				
Utility Billing Manager	121	1	1	1
Utility Billing Assistant Manager	116	1	1	1
Utility Billing Clerk	110	4	5	5
Meter Technician	112	3	2	2
Total		**9**	**9**	**9**

POLICE (256)				
Police Chief	135	1	1	1
Assistant Police Chief	131	1	1	1
Police Lieutenant	Public Safety	4	4	4
Police Captain	Public Safety	1	1	1
Police Sergeant	Public Safety	7	7	7
Police Corporal	Public Safety	14	14	14
Police Officer	Public Safety	36	37	40
Administrative Assistant	112	2	2	2
Police Records Office Manager	119	1	1	1
Police Records Specialist	112	2	2	3
Civilian Evidence Technician	120	1	2	2
Crime Victim Liaison	119	1	1	1
Public Safety Communications Manager	121	1	1	1
Communications Shift Supervisor	117	4	4	4
Communications Officer	115	12	12	12
P/T Communications Officer (Irregular)	115	3	3	3
Crossing Guards Seasonal (P/T) (267 hours Annual)		16	16	16
Total		**107**	**109**	**113**

FIRE RESCUE (257)				
Fire Chief	135	1	1	1
Assistant Fire Chief	131	1	1	1
Fire Marshal	Public Safety	1	1	1
Deputy Fire Marshal	Public Safety	1	1	1
Fire Inspector	Public Safety	0	0	1
Training/Safety Officer - Fire	Public Safety	1	1	1
Emergency Management Coordinator	128	1	1	1
Battalion Chief	Public Safety	3	3	3
Fire Lieutenant	Public Safety	9	9	9
Fire Apparatus Operator	Public Safety	9	9	9
Firefighter	Public Safety	18	18	21
Administrative Assistant	112	1	1	1
Total		**46**	**46**	**50**

INSPECTIONS (258)				
Director of Planning & Community Development	135	1	1	1
Chief Building Official	128	1	1	1
Administrative Assistant	112	1	1	1
Building Inspector	116	5	5	5
Plans Examiner	119	1	1	2
Permit Technician	110	2	2	3
Development Specialist	114	1	1	1
Total		**12**	**12**	**14**

POSITION TITLE	PAY GRADE	FY2020-21	FY2021-22	FY2022-23
NEIGHBORHOOD SERVICES (259)				
Neighborhood Services Manager	122	1	1	1
Code Enforcement Officer	115	3	3	4
Sanitarian	118	1	1	1
Total		**5**	**5**	**6**

EMS (280)				
EMS Director	135	1	1	1
EMS Division Chief - Operations	Public Safety	1	1	1
EMS Division Chief - Clinical	Public Safety	1	1	1
Community Health Coordinator	Public Safety	1	1	1
Training Coordinator	Public Safety	1	1	1
Training Instructor	Public Safety	1	1	1
Administrative Assistant	112	1	1	1
EMS Office Manager	121	1	1	1
EMS Billing Specialist	113	3	3	3
MIH Paramedic	Public Safety	1	1	1
EMS Battalion Chief	Public Safety	3	3	3
EMS Field Training Officer	Public Safety	3	3	3
EMS Lieutenant	Public Safety	3	3	3
Paramedic	Public Safety	28	30	38
P/T Paramedics (Irregular)	121	15	15	15
EMT	Public Safety	6	6	6
P/T EMT (Irregular)	117	5	5	5
Supply Coordinator (P/T)	110	1	1	1
Total		**76**	**78**	**86**

STREETS (359)				
Streets & Drainage Manager	126	1	1	1
Street Superintendent	120	1	1	1
Street Crew Supervisor	116	1	1	1
Street Worker II	113	5	5	5
Street Worker I	110	7	7	7
Traffic Signal & Sign Technician	113	2	2	2
Total		**17**	**17**	**17**

PARKS, RECREATION, & COMMUNITY SERVICES (460)				
Director of Parks, Recreation & Community Services	133	1	1	1
Administrative Assistant	112	1	1	1
Parks Manager	123	1	1	1
Parks Maintenance Crew Supervisor	116	1	1	1
Park Maintenance Technician	110	5	5	8
Park Maintenance Technician (P/T)	110	1	1	1
Seasonal Park Workers (980 hours Annual, 40 hours per week)	110	1	1	1
Recreation Manager	120	1	1	1
Recreation Coordinator		0	0	1
Events Specialist	112	1	1	1
Total		**13**	**13**	**17**

EVENT FACILITIES (464)				
Civic Center Manager	120	1	1	1
Civic & Community Centers Coordinator	116	1	1	1
Event Attendant	110	2	3	4
Event Attendant (28 Hours)	110	2	1	1
Total		**6**	**6**	**7**

POSITION TITLE	PAY GRADE	FY2020-21	FY2021-22	FY2022-23
PUBLIC WORKS (575)				
Public Works Director	135	1	1	1
Water/Wastewater Manager	130	1	1	1
Administrative Manager	119	1	1	1
Customer Relations Representative	110	1	1	1
Total		**4**	**4**	**4**

WATER & SEWER (575)				
Schertz Seguin Local Government Corp (SSLGC) General Manager	134	1	1	1
Schertz Seguin Local Government Corp (SSLGC) Assistant General Manager	132	1	1	1
Water/Wastewater Superintendent	125	1	1	1
SCADA Technician	125	0	1	1
Water/Wastewater Supervisor	118	1	2	2
~~Service Worker Crew Leader~~		1	0	0
Service Worker II	117	5	5	5
Service Worker I	114	10	10	10
Total		**20**	**21**	**21**

DRAINAGE (579)				
Drainage Superintendent	117	1	1	1
Drainage Worker II	113	2	2	2
Drainage Worker I	110	5	5	5
Total		**8**	**8**	**8**

LIBRARY (665)				
Library Director	131	1	1	1
Librarian	119	3	3	3
Library Technician	111	2	2	2
Library Assistant	110	3	3	3
Library Assistant (20 hrs)	110	7	7	9
Library Assistant (10 hrs)	110	2	4	2
Programming Specialist (20 hrs)	110	1	1	2
~~Library Page (10 hours)~~		2	0	0
Total		**21**	**21**	**22**

ANIMAL SERVICES (762)				
Animal Services Manager	121	1	1	1
Animal Services Officer	112	4	4	4
Animal Services Technician	110	3	4	4
~~Kennel Technician (P/T)~~		2	0	0
Total		**10**	**9**	**9**

INFORMATION TECHNOLOGY (853)				
IT Director	135	1	1	1
Senior Systems Administrator	124	1	1	1
Computer Systems Support Engineer	120	1	1	1
Administrative Assistant	112	1	1	1
IT Support Specialist	117	3	3	3
Public Safety Systems Administrator	120	1	1	2
Total		**8**	**8**	**9**

POSITION TITLE	PAY GRADE	FY2020-21	FY2021-22	FY2022-23
HUMAN RESOURCES (866)				
Human Resources Director	134	1	1	1
Human Resources Manager	125	1	1	1
Human Resources Senior Generalist	119	1	1	1
Human Resources Generalist	117	1	1	1
Human Resources Assistant	115	1	1	1
Total		**5**	**5**	**5**
FINANCE (868)				
Finance Director	135	1	1	1
Assistant Director of Finance	131	1	1	1
Accountant - Senior	122	1	1	1
Financial Analyst	118	1	1	1
Accountant	120	1	1	1
Accounts Payable Coordinator	114	1	1	1
Administrative Assistant	112	1	1	1
Total		**7**	**7**	**7**
PURCHASING (872)				
Purchasing Manager	125	1	1	1
Risk & Safety Specialist	117	1	1	1
Purchasing Specialist	113	1	1	1
Total		**3**	**3**	**3**
FLEET SERVICES (877)				
Assistant Public Works Director	131	1	1	1
Administrative Assistant	112	1	1	1
Fleet Manager	123	1	1	1
Fleet Crew Supervisor	120	1	1	1
Fleet Mechanic	117	4	4	4
Parts Clerk		0	0	1
Total		**8**	**8**	**9**
FACILITY SERVICES (878)				
Facilities Manager	127	1	1	1
Facilities Assistant Manager	120	1	1	1
Facilities Crew Leader	116	1	1	1
Facilities Technician	110	4	2	2
Grounds Maintenance Technician	110	1	1	1
HVAC Technician	118	1	1	1
Electrician (Journeyman / Master)	118 / 121	1	1	1
Plumber (Journeyman / Master)	118 / 121	0	1	1
Electrician Apprentice	110	0	1	1
Plumber Apprentice	110	0	1	1
Total		**10**	**11**	**11**
ECONOMIC DEVELOPMENT (966)				
Executive Director of Economic Development	135	1	1	1
Deputy Director of Economic Development	128	0	1	1
Business Engagement Manager	122	1	1	1
~~Marketing & Recruitment Manager~~	122	1	0	0
Administrative Assistant	112	1	1	1
Total		**4**	**4**	**4**
Total Approved Positions (Funded)		**431**	**436**	**466**

POSITION TITLE	PAY GRADE	FY2020-21	FY2021-22	FY2022-23
MUNICIPAL COURT (152)				
Deputy Court Clerk (UNFUNDED)	113	1	1	1
CUSTOMER RELATIONS 311(153)				
Customer Relations Representative (UNFUNDED)	110	2	2	2
PLANNING AND ZONING (154)				
Planning Technician (UNFUNDED)		1	1	1
UTILITY BILLING (176)				
Utility Billing Clerk (UNFUNDED)	110	1	1	1
LIBRARY (665)				
Temp P/T Library Clerk (UNFUNDED)	110	1	1	1
Total Approved Positions (Unfunded)		**6**	**6**	**6**

SCHERTZ | COMMUNITY SERVICE OPPORTUNITY

Position List by Grade
FY 22/23

Grade	Position Title	Hourly Min	Hourly Max	Annual Min	Annual Max
110		**$15.45**	**$22.42**	**$32,136**	**$46,642**
	Animal Services Technician				
	Customer Relations Representative				
	Drainage Worker I				
	Electrician Apprentice				
	Event Attendant				
	Facilities Technician				
	Grounds Maintenance Technician				
	Library Assistant				
	Parks Maintenance Technician				
	Permit Technician				
	Plumber Apprentice				
	Programming Specialist				
	Street Worker I				
	Supply Coordinator				
	Utility Billing Clerk				
111		**$15.97**	**$23.15**	**$33,207**	**$48,150**
	Library Technician				
112		**$16.28**	**$23.63**	**$33,870**	**$49,160**
	Administrative Assistant				
	Animal Services Officer				
	Event Specialist				
	Lube Technician				
	Meter Technician				
	Police Records Specialist				
113		**$17.10**	**$24.82**	**$35,563**	**$51,616**
	Deputy Court Clerk				
*	Drainage Worker II	$17.51	$25.39	$36,421	$52,811
	EMS Billing Specialist				
	Purchasing Specialist				
*	Street Worker II	$17.51	$25.39	$36,421	$52,811
*	Traffic Signal & Sign Technician	$17.51	$25.39	$36,421	$52,811
114		**$17.95**	**$26.06**	**$37,342**	**$54,199**
	Accounts Payable Coordinator				
	Development Specialist				
*	Service Worker I	$18.47	$26.78	$38,418	$55,702
115		**$18.85**	**$27.36**	**$39,209**	**$56,908**
	Code Enforcement Officer				
	Communications Officer				
	Human Resources Assistant				
116		**$19.79**	**$28.73**	**$41,170**	**$59,754**
	Building Inspector				
	Civic & Community Center Coordinator				
	Facilities Crew Supervisor				
	Marketing & Communication Specialist				
	Park Maintenance Crew Supervisor				
	Senior Deputy Court Clerk				
	Street Crew Supervisor				
	Utility Billing Assistant Manager				
117		**$20.78**	**$30.16**	**$43,228**	**$62,742**
	Communications Shift Supervisor				
	Drainage Superintendent				
	Fleet Mechanic				
	Human Resources Generalist				
	IT Support Specialist				
	Risk & Safety Specialist				
*	Service Worker II	$21.42	$31.06	$44,554	$64,605

Position List by Grade
FY 22/23

Grade	Position Title	Hourly Min	Hourly Max	Annual Min	Annual Max
118		**$21.82**	**$31.67**	**$45,389**	**$65,878**
	Deputy City Secretary				
	Electrictian (Journeyman)				
	Financial Analyst				
	GIS Specialist				
	HVAC Technician				
	Plumber (Journeyman)				
	Sanitarian				
	Water/Wastewater Supervisor				
119		**$22.91**	**$33.26**	**$47,659**	**$69,172**
	Administrative Manager				
	Crime Victim Liaison				
	Engineering Inspector				
	Human Resources Senior Generalist				
	Librarian				
	Plans Examiner				
	Police Records Office Manager				
120		**$24.06**	**$34.92**	**$50,041**	**$72,630**
	Accountant				
	Assistant Facilities Manager				
	Civic Center Manager				
	Civilian Evidence Technician				
	Computer Systems Support Coordinator				
	Fleet Crew Supervisor				
	Planner				
	Public Affairs Communication Manager				
	Public Safety Systems Coordinator				
	Recreation Manager				
	Streets Superintendent				
121		**$25.26**	**$36.66**	**$52,543**	**$76,262**
	Animal Services Manager				
	Electrician (Master)				
	EMS Office Manager				
	Engineer - Graduate				
	Plumber (Master)				
	Public Safety Communications Manager				
	Utility Billing Manager				
122		**$26.52**	**$38.50**	**$55,171**	**$80,076**
	Accountant - Senior				
	Business Engagement Manager				
	Neighborhood Services Manager				
123		**$27.85**	**$40.42**	**$57,930**	**$84,079**
	Engineer - Senior Graduate				
	Fleet Manager				
	Parks Manager				
124		**$29.24**	**$42.44**	**$60,826**	**$88,282**
	Court Administrator				
	GIS Administrator				
	Planner - Senior				
	Senior Systems Administrator				
125		**$30.71**	**$44.57**	**$63,867**	**$92,697**
	Human Resources Manager				
	Purchasing Manager				
	SCADA Technician				
	Water/Wastewater Superintendent				

SCHERTZ | COMMUNITY SERVICE OPPORTUNITY

Position List by Grade
FY 22/23

Grade	Position Title	Hourly		Annual	
		Min	Max	Min	Max
126		**$32.24**	**$46.79**	**$67,060**	**$97,331**
	Streets & Drainage Manager				
127		**$33.85**	**$49.13**	**$70,414**	**$102,199**
	Facilities Manager				
	Planning Manager				
128		**$35.55**	**$51.59**	**$73,935**	**$107,309**
	Assistant Director of Finance				
	Chief Building Official				
	Deputy Director of Economic Development				
	Engineer - PE				
130		**$39.19**	**$56.88**	**$81,512**	**$118,307**
	Water/Wastewater Manager				
131		**$41.15**	**$59.72**	**$85,588**	**$124,222**
	Assistant Fire Chief				
	Assistant Police Chief				
	Assistant Public Works Director				
	Director of Library				
	Director of Public Affairs				
132		**$43.21**	**$62.71**	**$89,868**	**$130,434**
	Assistant to City Manager				
133		**$45.37**	**$65.84**	**$94,360**	**$136,955**
	Director of Parks, Rec & Community Services				
134		**$47.63**	**$69.14**	**$99,078**	**$143,802**
	Director of Human Resources & Purchasing				
	SSLGC General Manager				
135		**$50.02**	**$72.59**	**$104,033**	**$150,994**
	City Engineer				
	Director of EMS				
	Director of Finance				
	Director of IT				
	Director of Planning & Community Development				
	Director of Public Works				
	Exec Director of Economic Development				
	Fire Chief				
	Police Chief				
139		**$60.79**	**$88.24**	**$126,453**	**$183,534**
	Assistant City Manager				

DEBT SERVICE REVIEW

General Fund

Year	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	
2007ii	426,123	426,370	426,005	425,031	423,445	-	- to 2027
2014	1,020,150	1,019,525	1,021,000	1,021,425	1,018,575	1,022,175	- to 2030
2015	37,050	37,050	37,050	37,050	37,050	37,050	- to 2031
2016	376,606	376,206	375,406	374,206	375,556	374,606	- to 2036
2016-A	237,469	97,319	100,144	97,894	100,969	99,369	- to 2036
2016-B	103,388	101,438	104,413	102,313	104,950	102,325	- to 2036
2017	418,400	418,800	271,150	270,525	269,750	268,825	- to 2037
2017	265,025	264,850	264,525	264,050	263,425	262,650	- to 2037
2018	668,617	670,844	672,753	669,397	665,829	666,996	- to 2028
2018	411,263	408,013	409,138	297,388	297,888	297,888	- to 2038
2018	377,069	410,694	383,569	386,444	383,694	675,794	- to 2033
2019	381,800	375,675	372,875	375,975	197,175	196,675	- to 2039
2020	1,134,063	1,105,463	439,463	440,963	441,863	437,263	- to 2036
2021	474,800	470,600	466,000	470,800	469,900	470,500	- to 2032
2022	341,525	337,650	338,400	333,775	338,650	333,025	- to 2042
2022A	639,225	615,725	617,100	612,850	612,975	612,350	- to 2042
2022	1,431,975	1,381,725	1,381,225	1,379,225	1,380,600	1,380,225	- to 2042
Total	**$ 8,744,547**	**$ 8,517,945**	**$ 7,680,215**	**$ 7,559,309**	**$ 7,382,293**	**$ 7,237,715**	

Water and Waste Water Debt Service

Year	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	
2013i	218,739	223,321	217,774	-	-		- to 2025
2018	399,550	398,550	397,050	399,925	397,175	398,800	- to 2038
2018	464,500	464,500	468,375	461,250	-		- to 2026
2019	234,025	233,500	232,100	236,100	234,800	233,300	- to 2039
2021	202,550	201,650	205,450	203,950	207,150	205,950	- to 2033
2022	307,713	309,963	306,838	308,338	309,338	309,838	- to 2042
2022A	792,450	765,700	763,825	766,075	762,450	762,950	- to 2042
Total	**$ 2,619,526**	**$ 2,597,183**	**$ 2,591,411**	**$ 2,375,638**	**$ 1,910,913**	**$ 1,910,838**	

Schertz-Seguin Local Government Corporation Debt - Schertz Portion

Year	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	
2001	520,000	520,000	520,000	520,000	520,000	520,000	- to 2035
2015	877,200						- to 2023
2016	2,226,390	2,227,166	2,226,361	2,224,201	2,225,659	2,219,166	- to 2046
BP-S 2016	331,255	455,475	579,696	703,916	828,137	828,137	- to 2051
2018	1,328,600	1,323,475	1,326,850	1,323,600	1,323,725	1,326,975	- to 2041
S-2022	2,103,588	2,981,678	2,978,980	3,104,599	3,094,106	3,100,288	- to 2044
S-2022A	183,029	236,925	235,675	234,425	233,175	231,925	- to 2051
Total	**$ 7,570,062**	**$ 7,744,719**	**$ 7,867,562**	**$ 8,110,741**	**$ 8,224,802**	**$ 8,226,491**	

Capital Recovery

Year	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	
2007i	491,378	489,536	492,093	488,847	-	-	- to 2026
Total	**$ 491,378**	**$ 489,536**	**$ 492,093**	**$ 488,847**	**$ -**	**$ -**	

CITY OF SCHERTZ
Certificates of Obligation Bonds, Series 2007

Original Issue Amount $9,915,000

General Fund, Capital Recovery, EMS, Public Works, & EDC

Date	Principal	Coupon	Interest	Debt Service	Fiscal Total
02/01/23			35,689.00	35,689.00	
08/01/23	420,000	4.010%	35,689.00	455,689.00	
09/30/23					491,378.00
02/01/24			27,268.00	27,268.00	
08/01/24	435,000	4.010%	27,268.00	462,268.00	
09/30/24					489,536.00
02/01/25			18,546.25	18,546.25	
08/01/25	455,000	4.010%	18,546.25	473,546.25	
09/30/25					492,092.50
02/01/26			9,423.50	9,423.50	
08/01/26	470,000	4.010%	9,423.50	479,423.50	
09/30/26					488,847.00
	$ 3,290,000		$ 621,751	$ 3,911,751	$ 3,911,751

CITY OF SCHERTZ
General Obligation Bonds, Series 2007 II

Original Issue Amount $6,000,000

General Fund Supported

Date	Principal	Coupon	Interest	Period Total	Fiscal Total
02/01/23	355,000	4.070%	39,173.75	394,173.75	
08/01/23			31,949.50	31,949.50	
09/30/23					426,123.25
02/01/24	370,000	4.070%	31,949.00	401,949.50	
08/01/24			24,420.00	24,420.00	
09/30/24					426,369.50
02/01/25	385,000	4.070%	24,420.00	409,420.00	
08/01/25			16,585.25	16,585.25	
09/30/25					426,005.25
02/01/26	400,000	4.070%	16,585.25	416,585.25	
08/01/26			8,445.25	8,445.25	
09/30/26					425,030.50
02/01/27	415,000	4.070%	8,445.25	423,445.25	
09/30/27					423,445.25
	$ 2,265,000.00	$ 0.24	$ 287,239.75	$ 2,552,240.25	$ 2,552,240.25

CITY OF SCHERTZ
General Obligation Refunding Bonds, Series 2013

Original Issue Amount $2,160,000

General Fund Supported

Date	Principal	Coupon	Interest	Debt Service	Fiscal Total
02/01/23	205,000	2.580%	8,191.50	213,191.50	
08/01/23			5,547.00	5,547.00	
09/30/23					218,738.50
02/01/24	215,000	2.580%	5,547.00	220,547.00	
08/01/24			2,773.50	2,773.50	
09/30/24					223,320.50
02/01/25	215,000	2.580%	2,773.50	217,773.50	
09/30/25					217,773.50
	$ 840,000		$ 43,860	$ 883,860	$ 883,860

CITY OF SCHERTZ
General Obligation Refunding Bonds, Series 2014

Original Issue Amount $2,160,000

General Fund Supported

Date	Principal	Coupon	Interest	Debt Service	Fiscal Total
02/01/23	775,000	3.000%	128,387.50	903,387.50	
08/01/23			116,762.50	116,762.50	
09/30/23					1,020,150.00
02/01/24	800,000	3.500%	116,762.50	916,762.50	
08/01/24			102,762.50	102,762.50	
09/30/24					1,019,525.00
02/01/25	830,000	3.500%	102,762.50	932,762.50	
08/01/25			88,237.50	88,237.50	
09/30/25					1,021,000.00
02/01/26	860,000	3.500%	88,237.50	948,237.50	
08/01/26			73,187.50	73,187.50	
09/30/26					1,021,425.00
02/01/27	890,000	4.000%	73,187.50	963,187.50	
08/01/27			55,387.50	55,387.50	
09/30/27					1,018,575.00
02/01/28	930,000	4.000%	55,387.50	985,387.50	
08/01/28			36,787.50	36,787.50	
09/30/28					1,022,175.00
02/01/29	960,000	4.000%	36,787.50	996,787.50	
08/01/29			17,587.50	17,587.50	
09/30/29					1,014,375.00
02/01/30	1,005,000	3.500%	17,587.50	1,022,587.50	
09/30/30					1,022,587.50
	$ 7,800,000		$ 1,377,838	$ 9,177,838	$ 9,177,838

CITY OF SCHERTZ
General Obligation Refunding Bonds, Series 2015

Original Issue Amount $4,185,000

General Fund

Date	Principal	Coupon	Interest	Debt Service	Fiscal Total
02/01/23			18,525.00	18,525.00	
08/01/23			18,525.00	18,525.00	
09/30/23					37,050.00
02/01/24			18,525.00	18,525.00	
08/01/24			18,525.00	18,525.00	
09/30/24					37,050.00
02/01/25			18,525.00	18,525.00	
08/01/25			18,525.00	18,525.00	
09/30/25					37,050.00
02/01/26			18,525.00	18,525.00	
08/01/26			18,525.00	18,525.00	
09/30/26					37,050.00
02/01/27			18,525.00	18,525.00	
08/01/27			18,525.00	18,525.00	
09/30/27					37,050.00
02/01/28			18,525.00	18,525.00	
08/01/28			18,525.00	18,525.00	
09/30/28					37,050.00
02/01/29			18,525.00	18,525.00	
08/01/29			18,525.00	18,525.00	
09/30/29					37,050.00
02/01/30			18,525.00	18,525.00	
08/01/30			18,525.00	18,525.00	
09/30/30					37,050.00
02/01/31	1,140,000	3.250%	18,525.00	1,158,525.00	
09/30/31					1,158,525.00
	$ 1,140,000	$ 0	$ 351,975	$ 1,491,975	$ 1,491,975

CITY OF SCHERTZ
General Obligation Bonds, Series 2016

Original Issue Amount $5,880,000

General Fund

Date	Principal	Coupon	Interest	Debt Service	Fiscal Total
02/01/23	255,000	4.000%	63,353.13	318,353.13	
08/01/23			58,253.13	58,253.13	
09/30/23					376,606.26
02/01/24	265,000	4.000%	58,253.13	323,253.13	
08/01/24			52,953.13	52,953.13	
09/30/24					376,206.26
02/01/25	275,000	4.000%	52,953.13	327,953.13	
08/01/25			47,453.13	47,453.13	
09/30/25					375,406.26
02/01/26	285,000	4.000%	47,453.13	332,453.13	
08/01/26			41,753.13	41,753.13	
09/30/26					374,206.26
02/01/27	295,000	2.000%	41,753.13	336,753.13	
08/01/27			38,803.13	38,803.13	
09/30/27					375,556.26
02/01/28	300,000	2.000%	38,803.13	338,803.13	
08/01/28			35,803.13	35,803.13	
09/30/28					374,606.26
02/01/29	305,000	2.125%	35,803.13	340,803.13	
08/01/29			32,562.50	32,562.50	
09/30/29					373,365.63
02/01/30	310,000	2.250%	32,562.50	342,562.50	
08/01/30			29,075.00	29,075.00	
09/30/30					371,637.50
02/01/31	320,000	2.375%	29,075.00	349,075.00	
08/01/31			25,275.00	25,275.00	
09/30/31					374,350.00
02/01/32	330,000	2.500%	25,275.00	355,275.00	
08/01/32			21,150.00	21,150.00	
09/30/32					376,425.00
02/01/33	335,000	3.000%	21,150.00	356,150.00	
08/01/33			16,125.00	16,125.00	
09/30/33					372,275.00
02/01/34	345,000	3.000%	16,125.00	361,125.00	
08/01/34			10,950.00	10,950.00	
09/30/34					372,075.00
02/01/35	360,000	3.000%	10,950.00	370,950.00	
08/01/35			5,550.00	5,550.00	

CITY OF SCHERTZ
General Obligation Bonds, Series 2016

Original Issue Amount $5,880,000

General Fund

Date	Principal	Coupon	Interest	Debt Service	Fiscal Total
09/30/35					376,500.00
02/01/36	370,000	3.000%	5,550.00	375,550.00	
09/30/36					375,550.00
	$ 4,595,000	$ 0	$ 1,026,372	$ 5,621,372	$ 5,621,372

CITY OF SCHERTZ
Certificates of Obligation, Series 2016A

Original Issue Amount $2,375,000

General Fund

Date	Principal	Coupon	Interest	Debt Service	Fiscal Total
02/01/23	205,000	4.000%	18,284.38	223,284.38	
08/01/23			14,184.38	14,184.38	
09/30/23					237,468.76
02/01/24	70,000	3.000%	14,184.38	84,184.38	
08/01/24			13,134.38	13,134.38	
09/30/24					97,318.76
02/01/25	75,000	3.000%	13,134.38	88,134.38	
08/01/25			12,009.38	12,009.38	
09/30/25					100,143.76
02/01/26	75,000	3.000%	12,009.38	87,009.38	
08/01/26			10,884.38	10,884.38	
09/30/26					97,893.76
02/01/27	80,000	2.000%	10,884.38	90,884.38	
08/01/27			10,084.38	10,084.38	
09/30/27					100,968.76
02/01/28	80,000	2.000%	10,084.38	90,084.38	
08/01/28			9,284.38	9,284.38	
09/30/28					99,368.76
02/01/29	80,000	2.125%	9,284.38	89,284.38	
08/01/29			8,434.38	8,434.38	
09/30/29					97,718.76
02/01/30	85,000	2.250%	8,434.38	93,434.38	
08/01/30			7,478.13	7,478.13	
09/30/30					100,912.51
02/01/31	85,000	2.375%	7,478.13	92,478.13	
08/01/31			6,468.75	6,468.75	
09/30/31					98,946.88
02/01/32	90,000	2.375%	6,468.75	96,468.75	
08/01/32			5,400.00	5,400.00	
09/30/32					101,868.75
02/01/33	90,000	2.500%	5,400.00	95,400.00	
08/01/33			4,275.00	4,275.00	
09/30/33					99,675.00
02/01/34	90,000	3.000%	4,275.00	94,275.00	
08/01/34			2,925.00	2,925.00	
09/30/34					97,200.00
02/01/35	95,000	3.000%	2,925.00	97,925.00	
08/01/35			1,500.00	1,500.00	

CITY OF SCHERTZ
Certificates of Obligation, Series 2016A

Original Issue Amount $2,375,000

General Fund

Date	Principal	Coupon	Interest	Debt Service	Fiscal Total
09/30/35					99,425.00
02/01/36	100,000	3.000%	1,500.00	101,500.00	
09/30/36					101,500.00
	$ 1,495,000		$ 270,878	$ 1,765,878	$ 1,765,878

CITY OF SCHERTZ
Certificates of Obligation, Series 2016B

Original Issue Amount $1,475,000

General Fund

Date	Principal	Coupon	Interest	Debt Service	Fiscal Total
02/01/23	65,000	3.000%	19,681.25	84,681.25	
08/01/23			18,706.25	18,706.25	
09/30/23					103,387.50
02/01/24	65,000	3.000%	18,706.25	83,706.25	
08/01/24			17,731.25	17,731.25	
09/30/24					101,437.50
02/01/25	70,000	3.000%	17,731.25	87,731.25	
08/01/25			16,681.25	16,681.25	
09/30/25					104,412.50
02/01/26	70,000	3.000%	16,681.25	86,681.25	
08/01/26			15,631.25	15,631.25	
09/30/26					102,312.50
02/01/27	75,000	3.500%	15,631.25	90,631.25	
08/01/27			14,318.75	14,318.75	
09/30/27					104,950.00
02/01/28	75,000	3.500%	14,318.75	89,318.75	
08/01/28			13,006.25	13,006.25	
09/30/28					102,325.00
02/01/29	80,000	3.500%	13,006.25	93,006.25	
08/01/29			11,606.25	11,606.25	
09/30/29					104,612.50
02/01/30	80,000	3.500%	11,606.25	91,606.25	
08/01/30			10,206.25	10,206.25	
09/30/30					101,812.50
02/01/31	85,000	3.500%	10,206.25	95,206.25	
08/01/31			8,718.75	8,718.75	
09/30/31					103,925.00
02/01/32	85,000	3.750%	8,718.75	93,718.75	
08/01/32			7,125.00	7,125.00	
09/30/32					100,843.75
02/01/33	90,000	3.750%	7,125.00	97,125.00	
08/01/33			5,437.50	5,437.50	
09/30/33					102,562.50
02/01/34	95,000	375.000%	5,437.50	100,437.50	
08/01/34			3,656.25	3,656.25	
09/30/34					104,093.75
02/01/35	95,000	3.750%	3,656.25	98,656.25	
08/01/35			1,875.00	1,875.00	

CITY OF SCHERTZ
Certificates of Obligation, Series 2016B

Original Issue Amount $1,475,000

General Fund

Date	Principal	Coupon	Interest	Debt Service	Fiscal Total
09/30/35					100,531.25
02/01/36	100,000	3.750%	1,875.00	101,875.00	
09/30/36					101,875.00
	$ 1,190,000		$ 349,344	$ 1,539,344	$ 1,539,344

CITY OF SCHERTZ
Certificates of Obligation, Series 2017

Original Issue Amount $5,475,000

General Fund

Date	Principal	Coupon	Interest	Debt Service	Fiscal Total
02/01/23	315,000	3.000%	54,062.50	369,062.50	
08/01/23			49,337.50	49,337.50	
09/30/23					418,400.00
02/01/24	325,000	3.000%	49,337.50	374,337.50	
08/01/24			44,462.50	44,462.50	
09/30/24					418,800.00
02/01/25	185,000	3.000%	44,462.50	229,462.50	
08/01/25			41,687.50	41,687.50	
09/30/25					271,150.00
02/01/26	190,000	3.000%	41,687.50	231,687.50	
08/01/26			38,837.50	38,837.50	
09/30/26					270,525.00
02/01/27	195,000	3.000%	38,837.50	233,837.50	
08/01/27			35,912.50	35,912.50	
09/30/27					269,750.00
02/01/28	200,000	3.000%	35,912.50	235,912.50	
08/01/28			32,912.50	32,912.50	
09/30/28					268,825.00
02/01/29	205,000	3.000%	32,912.50	237,912.50	
08/01/29			29,837.50	29,837.50	
09/30/29					267,750.00
02/01/30	215,000	3.000%	29,837.50	244,837.50	
08/01/30			26,612.50	26,612.50	
09/30/30					271,450.00
02/01/31	220,000	3.000%	26,612.50	246,612.50	
08/01/31			23,312.50	23,312.50	
09/30/31					269,925.00
02/01/32	225,000	3.000%	23,312.50	248,312.50	
08/01/32			19,937.50	19,937.50	
09/30/32					268,250.00
02/01/33	235,000	3.000%	19,937.50	254,937.50	
08/01/33			16,412.50	16,412.50	
09/30/33					271,350.00
02/01/34	240,000	3.250%	16,412.50	256,412.50	
08/01/34			12,512.50	12,512.50	
09/30/34					268,925.00
02/01/35	250,000	3.250%	12,512.50	262,512.50	
08/01/35			8,450.00	8,450.00	

CITY OF SCHERTZ
Certificates of Obligation, Series 2017

Original Issue Amount $5,475,000

General Fund

Date	Principal	Coupon	Interest	Debt Service	Fiscal Total
09/30/35					270,962.50
02/01/36	255,000	3.250%	8,450.00	263,450.00	
08/01/36			4,306.25	4,306.25	
09/30/36					267,756.25
02/01/37	265,000	3.250%	4,306.25	269,306.25	
09/30/37					269,306.25
	$ 3,940,000		$ 937,550	$ 4,877,550	$ 4,877,550

CITY OF SCHERTZ
Certificates of Obligation, Series 2017

Original Issue Amount $3,935,000

General Fund

Date	Principal	Coupon	Interest	Debt Service	Fiscal Total
02/01/23	170,000	3.000%	48,787.50	218,787.50	
08/01/23			46,237.50	46,237.50	
09/30/23					265,025.00
02/01/24	175,000	3.000%	46,237.50	221,237.50	
08/01/24			43,612.50	43,612.50	
09/30/24					264,850.00
02/01/25	180,000	3.000%	43,612.50	223,612.50	
08/01/25			40,912.50	40,912.50	
09/30/25					264,525.00
02/01/26	185,000	3.000%	40,912.50	225,912.50	
08/01/26			38,137.50	38,137.50	
09/30/26					264,050.00
02/01/27	190,000	3.000%	38,137.50	228,137.50	
08/01/27			35,287.50	35,287.50	
09/30/27					263,425.00
02/01/28	195,000	3.000%	35,287.50	230,287.50	
08/01/28			32,362.50	32,362.50	
09/30/28					262,650.00
02/01/29	205,000	3.000%	32,362.50	237,362.50	
08/01/29			29,287.50	29,287.50	
09/30/29					266,650.00
02/01/30	210,000	3.000%	29,287.50	239,287.50	
08/01/30			26,137.50	26,137.50	
09/30/30					265,425.00
02/01/31	215,000	3.000%	26,137.50	241,137.50	
08/01/31			22,912.50	22,912.50	
09/30/31					264,050.00
02/01/32	225,000	3.000%	22,912.50	247,912.50	
08/01/32			19,537.50	19,537.50	
09/30/32					267,450.00
02/01/33	230,000	3.000%	19,537.50	249,537.50	
08/01/33			16,087.50	16,087.50	
09/30/33					265,625.00
02/01/34	235,000	3.250%	16,087.50	251,087.50	
08/01/34			12,268.75	12,268.75	
09/30/34					263,356.25
02/01/35	245,000	3.250%	12,268.75	257,268.75	
08/01/35			8,287.50	8,287.50	

CITY OF SCHERTZ
Certificates of Obligation, Series 2017

Original Issue Amount $3,935,000

General Fund

Date	Principal	Coupon	Interest	Debt Service	Fiscal Total
09/30/35					265,556.25
02/01/36	250,000	3.250%	8,287.50	258,287.50	
08/01/36			4,225.00	4,225.00	
09/30/36					262,512.50
02/01/37	260,000	3.250%	4,225.00	264,225.00	
09/30/37					264,225.00
	$ 3,335,000		$ 899,425	$ 4,234,425	$ 4,234,425

CITY OF SCHERTZ
General Obligation Refunding, Series 2018

Original Issue Amount $6,035,000

General Fund

Date	Principal	Coupon	Interest	Debt Service	Fiscal Total
02/01/22	585,000	2.120%	46,163.00	631,163.00	
08/01/22			39,962.00	39,962.00	
09/30/22					671,125.00
02/01/23	595,000	2.120%	39,962.00	634,962.00	
08/01/23			33,655.00	33,655.00	
09/30/23					668,617.00
02/01/24	610,000	2.120%	33,655.00	643,655.00	
08/01/24			27,189.00	27,189.00	
09/30/24					670,844.00
02/01/25	625,000	2.120%	27,189.00	652,189.00	
08/01/25			20,564.00	20,564.00	
09/30/25					672,753.00
02/01/26	635,000	2.120%	20,564.00	655,564.00	
08/01/26			13,833.00	13,833.00	
09/30/26					669,397.00
02/01/27	645,000	2.120%	13,833.00	658,833.00	
08/01/27			6,996.00	6,996.00	
09/30/27					665,829.00
02/01/28	660,000	2.120%	6,996.00	666,996.00	
08/01/28			-	-	
09/30/28					666,996.00
	$ 4,355,000		$ 330,561.00	$ 4,685,561.00	$ 4,685,561.00

CITY OF SCHERTZ
Certificates of Obligation, Series 2018

Original Issue Amount $4,845,000

General Fund

Date	Principal	Coupon	Interest	Debt Service	Fiscal Total
02/01/22	245,000	5.000%	85,006.25	330,006.25	
08/01/22			78,881.25	78,881.25	
09/30/22					408,887.50
02/01/23	260,000	5.000%	78,881.25	338,881.25	
08/01/23			72,381.25	72,381.25	
09/30/23					411,262.50
02/01/24	270,000	5.000%	72,381.25	342,381.25	
08/01/24			65,631.25	65,631.25	
09/30/24					408,012.50
02/01/25	285,000	5.000%	65,631.25	350,631.25	
08/01/25			58,506.25	58,506.25	
09/30/25					409,137.50
02/01/26	185,000	5.000%	58,506.25	243,506.25	
08/01/26			53,881.25	53,881.25	
09/30/26					297,387.50
02/01/27	195,000	5.000%	53,881.25	248,881.25	
08/01/27			49,006.25	49,006.25	
09/30/27					297,887.50
02/01/28	205,000	5.000%	49,006.25	254,006.25	
08/01/28			43,881.25	43,881.25	
09/30/28					297,887.50
02/01/29	215,000	5.000%	43,881.25	258,881.25	
08/01/29			38,506.25	38,506.25	
09/30/29					297,387.50
02/01/30	225,000	4.000%	38,506.25	263,506.25	
08/01/30			34,006.25	34,006.25	
09/30/30					297,512.50
02/01/31	235,000	3.000%	34,006.25	269,006.25	
08/01/31			30,481.25	30,481.25	
09/30/31					299,487.50
02/01/32	240,000	3.000%	30,481.25	270,481.25	
08/01/32			26,881.25	26,881.25	
09/30/32					297,362.50
02/01/33	250,000	3.125%	26,881.25	276,881.25	
08/01/33			22,975.00	22,975.00	
09/30/33					299,856.25
02/01/34	255,000	3.250%	22,975.00	277,975.00	
08/01/34			18,831.25	18,831.25	

CITY OF SCHERTZ
Certificates of Obligation, Series 2018

Original Issue Amount $4,845,000

General Fund

Date	Principal	Coupon	Interest	Debt Service	Fiscal Total
09/30/34					296,806.25
02/01/35	265,000	3.250%	18,831.25	283,831.25	
08/01/35			14,525.00	14,525.00	
09/30/35					298,356.25
02/01/36	275,000	3.375%	14,525.00	289,525.00	
08/01/36			9,884.38	9,884.38	
09/30/36					299,409.38
02/01/37	285,000	3.375%	9,884.38	294,884.38	
08/01/37			5,075.00	5,075.00	
09/30/37					299,959.38
02/01/38	290,000	3.500%	5,075.00	295,075.00	
09/30/38					295,075.00
	$ 4,180,000		$ 1,331,675.01	$ 5,511,675.01	$ 5,511,675.01

CITY OF SCHERTZ
Certificates of Obligation, Series 2018

Original Issue Amount $5,595,000

Water & Sewer

Date	Principal	Coupon	Interest	Debt Service	Fiscal Total
02/01/22	205,000	5.000%	100,087.50	305,087.50	
08/01/22			94,962.50	94,962.50	
09/30/22					400,050.00
02/01/23	215,000	5.000%	94,962.50	309,962.50	
08/01/23			89,587.50	89,587.50	
09/30/23					399,550.00
02/01/24	225,000	5.000%	89,587.50	314,587.50	
08/01/24			83,962.50	83,962.50	
09/30/24					398,550.00
02/01/25	235,000	5.000%	83,962.50	318,962.50	
08/01/25			78,087.50	78,087.50	
09/30/25					397,050.00
02/01/26	250,000	5.000%	78,087.50	328,087.50	
08/01/26			71,837.50	71,837.50	
09/30/26					399,925.00
02/01/27	260,000	5.000%	71,837.50	331,837.50	
08/01/27			65,337.50	65,337.50	
09/30/27					397,175.00
02/01/28	275,000	5.000%	65,337.50	340,337.50	
08/01/28			58,462.50	58,462.50	
09/30/28					398,800.00
02/01/29	290,000	5.000%	58,462.50	348,462.50	
08/01/29			51,212.50	51,212.50	
09/30/29					399,675.00
02/01/30	300,000	4.000%	51,212.50	351,212.50	
08/01/30			45,212.50	45,212.50	
09/30/30					396,425.00
02/01/31	310,000	3.000%	45,212.50	355,212.50	
08/01/31			40,562.50	40,562.50	
09/30/31					395,775.00
02/01/32	320,000	3.000%	40,562.50	360,562.50	
08/01/32			35,762.50	35,762.50	
09/30/32					396,325.00
02/01/33	330,000	3.125%	35,762.50	365,762.50	
08/01/33			30,606.25	30,606.25	
09/30/33					396,368.75
02/01/34	340,000	3.250%	30,606.25	370,606.25	
08/01/34			25,081.25	25,081.25	

CITY OF SCHERTZ
Certificates of Obligation, Series 2018

Original Issue Amount $5,595,000

Water & Sewer

Date	Principal	Coupon	Interest	Debt Service	Fiscal Total
09/30/34					395,687.50
02/01/35	355,000	3.250%	25,081.25	380,081.25	
08/01/35			19,312.50	19,312.50	
09/30/35					399,393.75
02/01/36	365,000	3.375%	19,312.50	384,312.50	
08/01/36			13,153.13	13,153.13	
09/30/36					397,465.63
02/01/37	375,000	3.375%	13,153.13	388,153.13	
08/01/37			6,825.00	6,825.00	
09/30/37					394,978.13
02/01/38	390,000	3.500%	6,825.00	396,825.00	
09/30/38					396,825.00
	$ 5,040,000		$ 1,720,019	$ 6,760,019	$ 6,760,019

CITY OF SCHERTZ

General Obligation and Refunding Bonds, Series 2018

Original Issue Amount $8,570,000

General Fund

Date	Principal	Coupon	Interest	Debt Service	Fiscal Total
02/01/22	185,000	5.000%	93,221.88	278,221.88	
08/01/22			88,596.88	88,596.88	
09/30/22					366,818.76
02/01/23	205,000	5.000%	88,596.88	293,596.88	
08/01/23			83,471.88	83,471.88	
09/30/23					377,068.76
02/01/24	250,000	5.000%	83,471.88	333,471.88	
08/01/24			77,221.88	77,221.88	
09/30/24					410,693.76
02/01/25	235,000	5.000%	77,221.88	312,221.88	
08/01/25			71,346.88	71,346.88	
09/30/25					383,568.76
02/01/26	250,000	5.000%	71,346.88	321,346.88	
08/01/26			65,096.88	65,096.88	
09/30/26					386,443.76
02/01/27	260,000	5.000%	65,096.88	325,096.88	
08/01/27			58,596.88	58,596.88	
09/30/27					383,693.76
02/01/28	570,000	4.000%	58,596.88	628,596.88	
08/01/28			47,196.88	47,196.88	
09/30/28					675,793.76
02/01/29	495,000	4.000%	47,196.88	542,196.88	
08/01/29			37,296.88	37,296.88	
09/30/29					579,493.76
02/01/30	515,000	4.000%	37,296.88	552,296.88	
08/01/30			26,996.88	26,996.88	
09/30/30					579,293.76
02/01/31	535,000	3.125%	26,996.88	561,996.88	
08/01/31			18,637.50	18,637.50	
09/30/31					580,634.38
02/01/32	555,000	3.250%	18,637.50	573,637.50	
08/01/32			9,618.75	9,618.75	
09/30/32					583,256.25
02/01/33	570,000	3.375%	9,618.75	579,618.75	
08/01/33			-	-	
09/30/33					579,618.75
	$4,625,000		$1,261,378	$ 5,886,378	$ 5,886,378

CITY OF SCHERTZ

General Obligation and Refunding Bonds, Series 2018

Original Issue Amount $8,570,000

Utility Fund Bond Component

Date	Principal	Coupon	Interest	Debt Service	Fiscal Total
02/01/22	370,000	5.000%	51,375.00	421,375.00	
08/01/22			42,125.00	42,125.00	
09/30/22					463,500.00
02/01/23	390,000	5.000%	42,125.00	432,125.00	
08/01/23			32,375.00	32,375.00	
09/30/23					464,500.00
02/01/24	410,000	5.000%	32,375.00	442,375.00	
08/01/24			22,125.00	22,125.00	
09/30/24					464,500.00
02/01/25	435,000	5.000%	22,125.00	457,125.00	
08/01/25			11,250.00	11,250.00	
09/30/25					468,375.00
02/01/26	450,000	5.000%	11,250.00	461,250.00	
09/30/26					461,250.00
	$2,055,000		$ 267,125	$2,322,125	$ 2,322,125

CITY OF SCHERTZ

Certificates of Obligation, Series 2019

Original Issue Amount $7,495,000

General Fund

Date	Principal	Coupon	Interest	Debt Service	Fiscal Total
02/01/23	275,000	3.000%	55,462.50	330,462.50	
08/01/23			51,337.50	51,337.50	
09/30/23					381,800.00
02/01/24	280,000	5.000%	51,337.50	331,337.50	
08/01/24			44,337.50	44,337.50	
09/30/24					375,675.00
02/01/25	290,000	4.000%	44,337.50	334,337.50	
08/01/25			38,537.50	38,537.50	
09/30/25					372,875.00
02/01/26	305,000	4.000%	38,537.50	343,537.50	
08/01/26			32,437.50	32,437.50	
09/30/26					375,975.00
02/01/27	135,000	4.000%	32,437.50	167,437.50	
08/01/27			29,737.50	29,737.50	
09/30/27					197,175.00
02/01/28	140,000	4.000%	29,737.50	169,737.50	
08/01/28			26,937.50	26,937.50	
09/30/28					196,675.00
02/01/29	145,000	2.500%	26,937.50	171,937.50	
08/01/29			25,125.00	25,125.00	
09/30/29					197,062.50
02/01/30	145,000	3.000%	25,125.00	170,125.00	
08/01/30			22,950.00	22,950.00	
09/30/30					193,075.00
02/01/31	150,000	3.000%	22,950.00	172,950.00	
08/01/31			20,700.00	20,700.00	
09/30/31					193,650.00
02/01/32	155,000	3.000%	20,700.00	175,700.00	
08/01/32			18,375.00	18,375.00	
09/30/32					194,075.00
02/01/33	160,000	3.000%	18,375.00	178,375.00	
08/01/33			15,975.00	15,975.00	
09/30/33					194,350.00
02/01/34	165,000	3.000%	15,975.00	180,975.00	
08/01/34			13,500.00	13,500.00	
09/30/34					194,475.00
02/01/35	170,000	3.000%	13,500.00	183,500.00	
08/01/35			10,950.00	10,950.00	
09/30/35					194,450.00
02/01/36	175,000	3.000%	10,950.00	185,950.00	
08/01/36			8,325.00	8,325.00	
09/30/36					194,275.00
02/01/37	180,000	3.000%	8,325.00	188,325.00	
8/1/1937			5,625.00	5,625.00	
09/30/37					193,950.00
02/01/38	185,000	3.000%	5,625.00	190,625.00	

08/01/38			2,850.00	2,850.00	
09/30/38					193,475.00
02/01/39	190,000	3.000%	2,850.00	192,850.00	
09/30/39					192,850.00
	$3,510,000		$ 905,763	$ 4,415,763	$ 4,415,763

CITY OF SCHERTZ

Certificates of Obligation, Series 2019

Original Issue Amount $7,495,000

Utility Fund Bond Component

Date	Principal	Coupon	Interest	Debt Service	Fiscal Total
02/01/22	130,000	3.000%	52,475.00	182,475.00	
08/01/22			50,525.00	50,525.00	
09/30/22					233,000.00
02/01/23	135,000	3.000%	50,525.00	185,525.00	
08/01/23			48,500.00	48,500.00	
09/30/23					234,025.00
02/01/24	140,000	5.000%	48,500.00	188,500.00	
08/01/24			45,000.00	45,000.00	
09/30/24					233,500.00
02/01/25	145,000	4.000%	45,000.00	190,000.00	
08/01/25			42,100.00	42,100.00	
09/30/25					232,100.00
02/01/26	155,000	4.000%	42,100.00	197,100.00	
08/01/26			39,000.00	39,000.00	
09/30/26					236,100.00
02/01/27	160,000	4.000%	39,000.00	199,000.00	
08/01/27			35,800.00	35,800.00	
09/30/27					234,800.00
02/01/28	165,000	4.000%	35,800.00	200,800.00	
08/01/28			32,500.00	32,500.00	
09/30/28					233,300.00
02/01/29	170,000	2.500%	32,500.00	202,500.00	
08/01/29			30,375.00	30,375.00	
09/30/29					232,875.00
02/01/30	175,000	3.000%	30,375.00	205,375.00	
08/01/30			27,750.00	27,750.00	
09/30/30					233,125.00
02/01/31	180,000	3.000%	27,750.00	207,750.00	
08/01/31			25,050.00	25,050.00	
09/30/31					232,800.00
02/01/32	185,000	3.000%	25,050.00	210,050.00	
08/01/32			22,275.00	22,275.00	
09/30/32					232,325.00
02/01/33	195,000	3.000%	22,275.00	217,275.00	
08/01/33			19,350.00	19,350.00	
09/30/33					236,625.00
02/01/34	200,000	3.000%	19,350.00	219,350.00	
08/01/34			16,350.00	16,350.00	
09/30/34					235,700.00
02/01/35	205,000	3.000%	16,350.00	221,350.00	
08/01/35			13,275.00	13,275.00	
09/30/35					234,625.00
02/01/36	210,000	3.000%	13,275.00	223,275.00	
08/01/36			10,125.00	10,125.00	
09/30/36					233,400.00
02/01/37	220,000	3.000%	10,125.00	230,125.00	

8/1/1937			6,825.00	6,825.00		
09/30/37						236,950.00
02/01/38	225,000	3.000%	6,825.00	231,825.00		
08/01/38			3,450.00	3,450.00		
09/30/38						235,275.00
02/01/39	230,000	3.000%	3,450.00	233,450.00		
09/30/39						233,450.00
	$3,225,000		$ 988,975	$ 4,213,975	$	3,980,525

CITY OF SCHERTZ

General Obligation RefundingBonds, series 2020

Original Issue Amount $7,555,000

General Fund

Date	Principal	Coupon	Interest	Debt Service	Fiscal Total
02/01/22	935,000	4.000%	115,331.25	1,050,331.25	
08/01/22			96,631.25	96,631.25	
09/30/22					1,146,962.50
02/01/23	960,000	4.000%	96,631.25	1,056,631.25	
08/01/23			77,431.25	77,431.25	
09/30/23					1,134,062.50
02/01/24	970,000	4.000%	77,431.25	1,047,431.25	
08/01/24			58,031.25	58,031.25	
09/30/24					1,105,462.50
02/01/25	330,000	4.000%	58,031.25	388,031.25	
08/01/25			51,431.25	51,431.25	
09/30/25					439,462.50
02/01/26	345,000	4.000%	51,431.25	396,431.25	
08/01/26			44,531.25	44,531.25	
09/30/26					440,962.50
02/01/27	360,000	4.000%	44,531.25	404,531.25	
08/01/27			37,331.25	37,331.25	
09/30/27					441,862.50
02/01/28	370,000	4.000%	37,331.25	407,331.25	
08/01/28			29,931.25	29,931.25	
09/30/28					437,262.50
02/01/29	385,000	4.000%	29,931.25	414,931.25	
08/01/29			22,231.25	22,231.25	
09/30/29					437,162.50
02/01/30	395,000	2.000%	22,231.25	417,231.25	
08/01/30			18,281.25	18,281.25	
09/30/30					435,512.50
02/01/31	405,000	1.250%	18,281.25	423,281.25	
08/01/31			15,750.00	15,750.00	
09/30/31					439,031.25
02/01/32	410,000	1.500%	15,750.00	425,750.00	
08/01/32			12,675.00	12,675.00	
09/30/32					438,425.00
02/01/33	415,000	1.500%	12,675.00	427,675.00	
08/01/33			9,562.50	9,562.50	
09/30/33					437,237.50
02/01/34	420,000	1.500%	9,562.50	429,562.50	
08/01/34			6,412.50	6,412.50	
09/30/34					435,975.00
02/01/35	425,000	1.500%	6,412.50	431,412.50	
08/01/35			3,225.00	3,225.00	
09/30/35					434,637.50
02/01/36	430,000	1.500%	3,225.00	433,225.00	
08/01/36					
09/30/36					433,225.00
	$7,555,000		$1,082,244	$ 8,637,244	$ 8,637,244

CITY OF SCHERTZ

General Obligation Refunding Bonds, series 2021

Original Issue Amount $6,015,000

General Fund

Date	Principal	Coupon	Interest	Debt Service	Fiscal Total
08/01/22			98,850.00	98,850.00	
09/30/22					98,850.00
02/01/23	350,000	4.000%	65,900.00	415,900.00	
08/01/23			58,900.00	58,900.00	
09/30/23					474,800.00
02/01/24	360,000	4.000%	58,900.00	418,900.00	
08/01/24			51,700.00	51,700.00	
09/30/24					470,600.00
02/01/25	370,000	4.000%	51,700.00	421,700.00	
08/01/25			44,300.00	44,300.00	
09/30/25					466,000.00
02/01/26	390,000	4.000%	44,300.00	434,300.00	
08/01/26			36,500.00	36,500.00	
09/30/26					470,800.00
02/01/27	405,000	4.000%	36,500.00	441,500.00	
08/01/27			28,400.00	28,400.00	
09/30/27					469,900.00
02/01/28	420,000	3.000%	28,400.00	448,400.00	
08/01/28			22,100.00	22,100.00	
09/30/28					470,500.00
02/01/29	430,000	3.000%	22,100.00	452,100.00	
08/01/29			15,650.00	15,650.00	
09/30/29					467,750.00
02/01/30	440,000	3.000%	15,650.00	455,650.00	
08/01/30			9,050.00	9,050.00	
09/30/30					464,700.00
02/01/31	450,000	2.000%	9,050.00	459,050.00	
08/01/31			4,550.00	4,550.00	
09/30/31					463,600.00
02/01/32	455,000	2.000%	4,550.00	459,550.00	
08/01/32				-	
09/30/32					459,550.00
	$4,070,000		$ 707,050	$ 4,777,050	$ 4,777,050

CITY OF SCHERTZ

General Obligation Refunding Bonds, Series 2021

Original Issue Amount $6,015,000

Utillity Fund

Date	Principal	Coupon	Interest	Debt Service	Fiscal Total
08/01/22			45,337.50	45,337.50	
09/30/22					45,337.50
02/01/23	145,000	4.000%	30,225.00	175,225.00	
08/01/23			27,325.00	27,325.00	
09/30/23					202,550.00
02/01/24	150,000	4.000%	27,325.00	177,325.00	
08/01/24			24,325.00	24,325.00	
09/30/24					201,650.00
02/01/25	160,000	4.000%	24,325.00	184,325.00	
08/01/25			21,125.00	21,125.00	
09/30/25					205,450.00
02/01/26	165,000	4.000%	21,125.00	186,125.00	
08/01/26			17,825.00	17,825.00	
09/30/26					203,950.00
02/01/27	175,000	4.000%	17,825.00	192,825.00	
08/01/27			14,325.00	14,325.00	
09/30/27					207,150.00
02/01/28	180,000	3.000%	14,325.00	194,325.00	
08/01/28			11,625.00	11,625.00	
09/30/28					205,950.00
02/01/29	190,000	3.000%	11,625.00	201,625.00	
08/01/29			8,775.00	8,775.00	
09/30/29					210,400.00
02/01/30	195,000	3.000%	8,775.00	203,775.00	
08/01/30			5,850.00	5,850.00	
09/30/30					209,625.00
02/01/31	205,000	2.000%	5,850.00	210,850.00	
08/01/31			3,800.00	3,800.00	
09/30/31					214,650.00
02/01/32	210,000	2.000%	3,800.00	213,800.00	
08/01/32			1,700.00	1,700.00	
09/30/32					215,500.00
02/01/33	170,000	2.000%	1,700.00	171,700.00	
08/01/33					
09/30/33					171,700.00
	$1,945,000		$ 348,913	$ 2,293,913	$ 2,293,913

CITY OF SCHERTZ
Certificates of Obligation, Series 2022

Original Issue Amount $9,390,000

Date	Principal	Coupon	Interest	Debt Service	Fiscal Total
02/01/23	175,000	5.000%	85,450.00	260,450.00	
08/01/23			81,075.00	81,075.00	
09/30/23					341,525.00
02/01/24	180,000	5.000%	81,075.00	261,075.00	
08/01/24			76,575.00	76,575.00	
09/30/24					337,650.00
02/01/25	190,000	5.000%	76,575.00	266,575.00	
08/01/25			71,825.00	71,825.00	
09/30/25					338,400.00
02/01/26	195,000	5.000%	71,825.00	266,825.00	
08/01/26			66,950.00	66,950.00	
09/30/26					333,775.00
02/01/27	210,000	5.000%	66,950.00	276,950.00	
08/01/27			61,700.00	61,700.00	
09/30/27					338,650.00
02/01/28	215,000	5.000%	61,700.00	276,700.00	
08/01/28			56,325.00	56,325.00	
09/30/28					333,025.00
02/01/29	230,000	5.000%	56,325.00	286,325.00	
08/01/29			50,575.00	50,575.00	
09/30/29					336,900.00
02/01/30	240,000	5.000%	50,575.00	290,575.00	
08/01/30			44,575.00	44,575.00	
09/30/30					335,150.00
02/01/31	255,000	5.000%	44,575.00	299,575.00	
08/01/31			38,200.00	38,200.00	
09/30/31					337,775.00
02/01/32	265,000	4.000%	38,200.00	303,200.00	
08/01/32			32,900.00	32,900.00	
09/30/32					336,100.00
02/01/33	275,000	3.000%	32,900.00	307,900.00	
08/01/33			28,775.00	28,775.00	
09/30/33					336,675.00
02/01/34	280,000	3.000%	28,775.00	308,775.00	
08/01/34			24,575.00	24,575.00	
09/30/34					333,350.00
02/01/35	290,000	3.000%	24,575.00	314,575.00	

CITY OF SCHERTZ
Certificates of Obligation, Series 2022

Original Issue Amount $9,390,000

Date	Principal	Coupon	Interest	Debt Service	Fiscal Total
08/01/35			20,225.00	20,225.00	
09/30/35					334,800.00
02/01/36	305,000	3.000%	20,225.00	325,225.00	
08/01/36			15,650.00	15,650.00	
09/30/36					340,875.00
02/01/37	305,000	2.000%	15,650.00	320,650.00	
08/01/37			12,600.00	12,600.00	
09/30/37					333,250.00
02/01/38	215,000	2.000%	12,600.00	227,600.00	
08/01/38			10,450.00	10,450.00	
09/30/38					238,050.00
02/01/39	220,000	2.125%	10,450.00	230,450.00	
08/01/39			8,112.50	8,112.50	
09/30/39					238,562.50
02/01/40	225,000	2.250%	8,112.50	233,112.50	
08/01/40			5,581.25	5,581.25	
09/30/40					238,693.75
02/01/41	230,000	2.375%	5,581.25	235,581.25	
08/01/41			2,850.00	2,850.00	
09/30/41					238,431.25
02/01/42	240,000	2.375%	2,850.00	242,850.00	
09/30/42					242,850.00
	$ 4,740,000		$ 1,504,487.50	$ 6,244,487.50	$ 6,244,487.50

CITY OF SCHERTZ
Certificates of Obligation, Series 2022

Original Issue Amount $9,390,000

Date	Principal	Coupon	Interest	Debt Service	Fiscal Total
02/01/23	150,000	5.000%	80,731.25	230,731.25	
08/01/23			76,981.25	76,981.25	
09/30/23					307,712.50
02/01/24	160,000	5.000%	76,981.25	236,981.25	
08/01/24			72,981.25	72,981.25	
09/30/24					309,962.50
02/01/25	165,000	5.000%	72,981.25	237,981.25	
08/01/25			68,856.25	68,856.25	
09/30/25					306,837.50
02/01/26	175,000	5.000%	68,856.25	243,856.25	
08/01/26			64,481.25	64,481.25	
09/30/26					308,337.50
02/01/27	185,000	5.000%	64,481.25	249,481.25	
08/01/27			59,856.25	59,856.25	
09/30/27					309,337.50
02/01/28	195,000	5.000%	59,856.25	254,856.25	
08/01/28			54,981.25	54,981.25	
09/30/28					309,837.50
02/01/29	205,000	5.000%	54,981.25	259,981.25	
08/01/29			49,856.25	49,856.25	
09/30/29					309,837.50
02/01/30	215,000	5.000%	49,856.25	264,856.25	
08/01/30			44,481.25	44,481.25	
09/30/30					309,337.50
02/01/31	225,000	5.000%	44,481.25	269,481.25	
08/01/31			38,856.25	38,856.25	
09/30/31					308,337.50
02/01/32	235,000	4.000%	38,856.25	273,856.25	
08/01/32			34,156.25	34,156.25	
09/30/32					308,012.50
02/01/33	245,000	3.000%	34,156.25	279,156.25	
08/01/33			30,481.25	30,481.25	
09/30/33					309,637.50
02/01/34	250,000	3.000%	30,481.25	280,481.25	
08/01/34			26,731.25	26,731.25	
09/30/34					307,212.50
02/01/35	260,000	3.000%	26,731.25	286,731.25	

CITY OF SCHERTZ
Certificates of Obligation, Series 2022

Original Issue Amount $9,390,000

Date	Principal	Coupon	Interest	Debt Service	Fiscal Total
08/01/35			22,831.25	22,831.25	
09/30/35					309,562.50
02/01/36	265,000	3.000%	22,831.25	287,831.25	
08/01/36			18,856.25	18,856.25	
09/30/36					306,687.50
02/01/37	270,000	2.000%	18,856.25	288,856.25	
08/01/37			16,156.25	16,156.25	
09/30/37					305,012.50
02/01/38	280,000	2.000%	16,156.25	296,156.25	
08/01/38			13,356.25	13,356.25	
09/30/38					309,512.50
02/01/39	285,000	2.125%	13,356.25	298,356.25	
08/01/39			10,328.13	10,328.13	
09/30/39					308,684.38
02/01/40	290,000	2.250%	10,328.13	300,328.13	
08/01/40			7,065.63	7,065.63	
09/30/40					307,393.76
02/01/41	295,000	2.375%	7,065.63	302,065.63	
08/01/41			3,562.50	3,562.50	
09/30/41					305,628.13
02/01/42	300,000	2.375%	3,562.50	303,562.50	
09/30/42					303,562.50
	$ 4,650,000		$ 1,510,443.77	$ 6,160,443.77	$ 6,160,443.77

CITY OF SCHERTZ
Certificates of Obligation, Series 2022A

Original Issue Amount $18,530,000

General Fund

Date	Principal	Coupon	Interest	Debt Service	Fiscal Total
02/01/23	275,000	5.000%	185,550.00	460,550.00	
08/01/23			178,675.00	178,675.00	
09/30/23					639,225.00
02/01/24	265,000	5.000%	178,675.00	443,675.00	
08/01/24			172,050.00	172,050.00	
09/30/24					615,725.00
02/01/25	280,000	5.000%	172,050.00	452,050.00	
08/01/25			165,050.00	165,050.00	
09/30/25					617,100.00
02/01/26	290,000	5.000%	165,050.00	455,050.00	
08/01/26			157,800.00	157,800.00	
09/30/26					612,850.00
02/01/27	305,000	5.000%	157,800.00	462,800.00	
08/01/27			150,175.00	150,175.00	
09/30/27					612,975.00
02/01/28	320,000	5.000%	150,175.00	470,175.00	
08/01/28			142,175.00	142,175.00	
09/30/28					612,350.00
02/01/29	340,000	5.000%	142,175.00	482,175.00	
08/01/29			133,675.00	133,675.00	
09/30/29					615,850.00
02/01/30	355,000	5.000%	133,675.00	488,675.00	
08/01/30			124,800.00	124,800.00	
09/30/30					613,475.00
02/01/31	375,000	5.000%	124,800.00	499,800.00	
08/01/31			115,425.00	115,425.00	
09/30/31					615,225.00
02/01/32	395,000	5.000%	115,425.00	510,425.00	
08/01/32			105,550.00	105,550.00	
09/30/32					615,975.00
02/01/33	415,000	5.000%	105,550.00	520,550.00	
08/01/33			95,175.00	95,175.00	
09/30/33					615,725.00
02/01/34	435,000	5.000%	95,175.00	530,175.00	
08/01/34			84,300.00	84,300.00	
09/30/34					614,475.00
02/01/35	455,000	4.000%	84,300.00	539,300.00	

CITY OF SCHERTZ
Certificates of Obligation, Series 2022A

Original Issue Amount $18,530,000

General Fund

Date	Principal	Coupon	Interest	Debt Service	Fiscal Total
08/01/35			75,200.00	75,200.00	
09/30/35					614,500.00
02/01/36	475,000	4.000%	75,200.00	550,200.00	
08/01/36			65,700.00	65,700.00	
09/30/36					615,900.00
02/01/37	495,000	4.000%	65,700.00	560,700.00	
08/01/37			55,800.00	55,800.00	
09/30/37					616,500.00
02/01/38	515,000	4.000%	55,800.00	570,800.00	
08/01/38			45,500.00	45,500.00	
09/30/38					616,300.00
02/01/39	535,000	4.000%	45,500.00	580,500.00	
08/01/39			34,800.00	34,800.00	
09/30/39					615,300.00
02/01/40	555,000	4.000%	34,800.00	589,800.00	
08/01/40			23,700.00	23,700.00	
09/30/40					613,500.00
02/01/41	580,000	4.000%	23,700.00	603,700.00	
08/01/41			12,100.00	12,100.00	
09/30/41					615,800.00
02/01/42	605,000	4.000%	12,100.00	617,100.00	
09/30/42					617,100.00
	$ 8,265,000		$ 4,060,850.00	$ 12,325,850.00	$ 12,325,850.00

CITY OF SCHERTZ
Certificates of Obligation, Series 2022A

Original Issue Amount $18,530,000

Utility Fund

Date	Principal	Coupon	Interest	Debt Service	Fiscal Total
02/01/23	340,000	5.000%	230,475.00	570,475.00	
08/01/23			221,975.00	221,975.00	
09/30/23					792,450.00
02/01/24	330,000	5.000%	221,975.00	551,975.00	
08/01/24			213,725.00	213,725.00	
09/30/24					765,700.00
02/01/25	345,000	5.000%	213,725.00	558,725.00	
08/01/25			205,100.00	205,100.00	
09/30/25					763,825.00
02/01/26	365,000	5.000%	205,100.00	570,100.00	
08/01/26			195,975.00	195,975.00	
09/30/26					766,075.00
02/01/27	380,000	5.000%	195,975.00	575,975.00	
08/01/27			186,475.00	186,475.00	
09/30/27					762,450.00
02/01/28	400,000	5.000%	186,475.00	586,475.00	
08/01/28			176,475.00	176,475.00	
09/30/28					762,950.00
02/01/29	420,000	5.000%	176,475.00	596,475.00	
08/01/29			165,975.00	165,975.00	
09/30/29					762,450.00
02/01/30	445,000	5.000%	165,975.00	610,975.00	
08/01/30			154,850.00	154,850.00	
09/30/30					765,825.00
02/01/31	465,000	5.000%	154,850.00	619,850.00	
08/01/31			143,225.00	143,225.00	
09/30/31					763,075.00
02/01/32	490,000	5.000%	143,225.00	633,225.00	
08/01/32			130,975.00	130,975.00	
09/30/32					764,200.00
02/01/33	515,000	5.000%	130,975.00	645,975.00	
08/01/33			118,100.00	118,100.00	
09/30/33					764,075.00
02/01/34	540,000	5.000%	118,100.00	658,100.00	
08/01/34			104,600.00	104,600.00	
09/30/34					762,700.00
02/01/35	565,000	4.000%	104,600.00	669,600.00	

CITY OF SCHERTZ
Certificates of Obligation, Series 2022A

Original Issue Amount $18,530,000

Utility Fund

Date	Principal	Coupon	Interest	Debt Service	Fiscal Total
08/01/35			93,300.00	93,300.00	
09/30/35					762,900.00
02/01/36	590,000	4.000%	93,300.00	683,300.00	
08/01/36			81,500.00	81,500.00	
09/30/36					764,800.00
02/01/37	615,000	4.000%	81,500.00	696,500.00	
08/01/37			69,200.00	69,200.00	
09/30/37					765,700.00
02/01/38	640,000	4.000%	69,200.00	709,200.00	
08/01/38			56,400.00	56,400.00	
09/30/38					765,600.00
02/01/39	665,000	4.000%	56,400.00	721,400.00	
08/01/39			43,100.00	43,100.00	
09/30/39					764,500.00
02/01/40	690,000	4.000%	43,100.00	733,100.00	
08/01/40			29,300.00	29,300.00	
09/30/40					762,400.00
02/01/41	720,000	4.000%	29,300.00	749,300.00	
08/01/41			14,900.00	14,900.00	
09/30/41					764,200.00
02/01/42	745,000	4.000%	14,900.00	759,900.00	
09/30/42					759,900.00
	$ 10,265,000		$ 5,040,775.00	$ 15,305,775.00	$ 15,305,775.00

CITY OF SCHERTZ

General Obligation Bonds, Series 2022

Original Issue Amount $18,535,000

Date	Principal	Coupon	Interest	Debt Service	Fiscal Total
02/01/23	615,000	5.000%	416,175.00	1,031,175.00	
08/01/23			400,800.00	400,800.00	
09/30/23					1,431,975.00
02/01/24	595,000	5.000%	400,800.00	995,800.00	
08/01/24			385,925.00	385,925.00	
09/30/24					1,381,725.00
02/01/25	625,000	5.000%	385,925.00	1,010,925.00	
08/01/25			370,300.00	370,300.00	
09/30/25					1,381,225.00
02/01/26	655,000	5.000%	370,300.00	1,025,300.00	
08/01/26			353,925.00	353,925.00	
09/30/26					1,379,225.00
02/01/27	690,000	5.000%	353,925.00	1,043,925.00	
08/01/27			336,675.00	336,675.00	
09/30/27					1,380,600.00
02/01/28	725,000	5.000%	336,675.00	1,061,675.00	
08/01/28			318,550.00	318,550.00	
09/30/28					1,380,225.00
02/01/29	760,000	5.000%	318,550.00	1,078,550.00	
08/01/29			299,550.00	299,550.00	
09/30/29					1,378,100.00
02/01/30	800,000	5.000%	299,550.00	1,099,550.00	
08/01/30			279,550.00	279,550.00	
09/30/30					1,379,100.00
02/01/31	840,000	5.000%	279,550.00	1,119,550.00	
08/01/31			258,550.00	258,550.00	
09/30/31					1,378,100.00
02/01/32	885,000	5.000%	258,550.00	1,143,550.00	
08/01/32			236,425.00	236,425.00	
09/30/32					1,379,975.00
02/01/33	930,000	5.000%	236,425.00	1,166,425.00	
08/01/33			213,175.00	213,175.00	
09/30/33					1,379,600.00
02/01/34	975,000	5.000%	213,175.00	1,188,175.00	
08/01/34			188,800.00	188,800.00	
09/30/34					1,376,975.00
02/01/35	1,020,000	4.000%	188,800.00	1,208,800.00	

CITY OF SCHERTZ

General Obligation Bonds, Series 2022

Original Issue Amount $18,535,000

Date	Principal	Coupon	Interest	Debt Service	Fiscal Total
08/01/35			168,400.00	168,400.00	
09/30/35					1,377,200.00
02/01/36	1,065,000	4.000%	168,400.00	1,233,400.00	
08/01/36			147,100.00	147,100.00	
09/30/36					1,380,500.00
02/01/37	1,105,000	4.000%	147,100.00	1,252,100.00	
08/01/37			125,000.00	125,000.00	
09/30/37					1,377,100.00
02/01/38	1,150,000	4.000%	125,000.00	1,275,000.00	
08/01/38			102,000.00	102,000.00	
09/30/38					1,377,000.00
02/01/39	1,200,000	4.000%	102,000.00	1,302,000.00	
08/01/39			78,000.00	78,000.00	
09/30/39					1,380,000.00
02/01/40	1,250,000	4.000%	78,000.00	1,328,000.00	
08/01/40			53,000.00	53,000.00	
09/30/40					1,381,000.00
02/01/41	1,300,000	4.000%	53,000.00	1,353,000.00	
08/01/41			27,000.00	27,000.00	
09/30/41					1,380,000.00
02/01/42	1,350,000	4.000%	27,000.00	1,377,000.00	
09/30/42					1,377,000.00
	$ 18,535,000		$ 9,101,625.00	$ 27,636,625.00	$ 27,636,625.00

The Schertz/Seguin Local Government Corporation

Contract Revenue Bonds

Paid 1/2 Schertz, 1/2 Seguin

Fiscal Year Ending 9/30	Series 2001	S-2015	2016	BP-S 2016	S-2018	Series 2022	Series 2022A	Total	Schertz Debt Payment
2023	520,000	877,200	2,226,390	331,255	1,328,600	2,103,588	183,029	7,570,062	3,785,031
2024	520,000		2,227,166	455,475	1,323,475	2,981,678	236,925	7,744,719	3,872,360
2025	520,000		2,226,361	579,696	1,326,850	2,978,980	235,675	7,867,562	3,933,781
2026	520,000		2,224,201	703,916	1,323,600	3,104,599	234,425	8,110,741	4,055,371
2027	520,000		2,225,659	828,137	1,323,725	3,094,106	233,175	8,224,802	4,112,401
2028	520,000		2,219,166	828,137	1,326,975	3,100,288	231,925	8,226,491	4,113,246
2029	520,000		2,220,811	1,213,122	1,328,225	3,097,857	230,675	8,610,690	4,305,345
2030	520,000		2,217,486	1,598,107	1,327,475	3,091,333	229,425	8,983,826	4,491,913
2031	2,268,330		2,216,266	1,598,107	1,324,200	1,354,435	228,175	8,989,513	4,494,757
2032	2,272,390		2,217,804	1,598,107	1,323,700	1,358,441	226,925	8,997,367	4,498,684
2033	2,271,250		2,217,790	1,598,107	1,321,800	1,361,140	225,800	8,995,887	4,497,944
2034	2,269,780		2,216,040	1,598,107	1,323,400	1,362,487	224,800	8,994,614	4,497,307
2035	2,272,590		2,216,437	1,898,107	1,323,400	1,357,670	223,800	9,292,004	4,646,002
2036			2,216,117	1,903,552	1,326,700	3,614,816	222,800	9,283,985	4,641,993
2037			2,219,127	1,920,887	1,328,200	3,621,256	221,800	9,311,270	4,655,635
2038			2,217,979	1,921,962	1,323,000	3,631,933	220,800	9,315,674	4,657,837
2039			2,220,580	1,921,653	1,326,000	3,625,838	219,800	9,313,871	4,656,936
2040			2,221,791	1,924,960	1,327,000	3,623,500	218,800	9,316,051	4,658,026
2041			2,221,612	1,921,710	1,326,000	3,622,050	217,800	9,309,172	4,654,586
2042			2,225,043	1,927,076		305,375	442,200	4,899,694	2,449,847
2043			2,220,642	1,925,084		305,400	431,681	4,882,807	2,441,404
2044			2,219,531	1,921,152		300,163	420,844	4,861,690	2,430,845
2045			$2,216,553	$1,915,280			$410,006	4,541,839	2,270,920
2046			$2,211,710	$1,912,468			$399,169	4,523,347	2,261,674
2047				$1,912,522			$660,375	2,572,897	1,286,449
2048				$1,910,063			$638,500	2,548,563	1,274,282
2049				$1,905,635			$616,375	2,522,010	1,261,005
2050				$1,904,238			$608,625	2,512,863	1,256,432
2051				$1,900,693			$604,750	2,505,443	1,252,722
	$15,514,340	$877,200	$53,282,262	$45,477,315	$25,182,325	$52,996,933	$9,499,079	202,829,454	$101,414,727

Glossary

Account	A designation assigned to an accounting entry where a running total of all entries is kept. It is a grouping of assets, liabilities, reserves, retained earnings, revenues, or expenses.
Accounting Standards	The generally accepted accounting principles (GAAP) set by the Governmental Accounting Standards Board (GASB) that guide the recording and reporting of financial information.
Accounts Payable	A short term liability (less than one year) showing the amounts currently owed for goods and services received by the City.
Accounts Receivable	A short term asset (less than one year) showing the amount currently due to the City for goods and services provided.
Accrual Accounting	An accounting method in which revenues and expenses are recorded at the time they occur, rather than when cash is traded hands. Used for financial reports
Ad Valorem Taxes	Commonly referred to as property taxes. The charges levied on all real and certain personal property according to the property's assessed value and the tax rate. Used to support the General Fund and pay general obligation debt.
Adopted Budget	The budget as approved by the City Council. It sets the legal spending limits and funding sources for the fiscal year.
Assessed Value	A value set upon real estate or other property as a basis for levying property taxes. For the City of Schertz, the Appraisal Districts of Bexar, Comal, and Guadalupe Counties are responsible for assessing property values.
Asset	Resources of the City that cover liability obligations.
Bad Debt Expense	This expense is used to recognize the City's estimated amount of uncollectable revenue.
Balanced Budget	A budget where current revenues meet or exceed current expenses resulting in a positive fund balance at the end of the fiscal year.
Bond	Are a long term debt issued by the City to pay for large capital projects such as buildings, streets, and water/sewer system improvements.
Budget Calendar	The schedule of key dates used as a guide to complete various steps of the budget preparation and adoption processes.

Glossary

Capital Improvements	Expenditures for the construction, purchase, or renovation of City facilities or property.
Capital Outlay	Purchase of property or equipment greater than $5,000 which will be added to the City's fixed assets.
Cash	Currency on hand with the bank.
Cash Basis	An accounting method that recognizes revenues and expenses when cash enters or leaves the bank instead of when services are provided.
Certificates of Obligation	Tax supported bonds similar to general obligation bonds and can be issued after meeting strict publication requirements and council approval.
Charter	A document that establishes the city's governmental structure and provides distribution of powers and duties. In order to be implemented or changed it must be approved with a vote by the people
City Council	The elected governing body of the City, consisting of the Mayor and five (5) council members acting as the legislative and policy-making bod of the City.
CRM	Client Resource Management - a type of software for tracking dates, events, and clients.
Debt Service	Payments on debt made up of principle and interest following a set schedule.
Delinquent Taxes	Property taxes remaining unpaid after the due date. Delinquent taxes incur penalties and interest at rates specified by law.
Department	A functional group of the City with related activities aimed at accomplishing a major City service or program.
Depreciation	In accounting, this is a noncash expense that reduces the value of a capital asset over its expected useful life.
Effective Tax Rate	The rate that would produce the same amount of property taxes from the properties on the previous year's tax rolls.
Enterprise Fund	See Proprietary Fund.
Expenditure	Any payment made by the City.

Glossary

Expense	Any reduction in Fund Balance.
Fiscal Year	The time period designated by the City signifying the beginning and ending period for recording the financial transactions of the City. The City of Schertz' fiscal year begins each October 1st and ends the following September 30th.
Fixed Assets	Assets of a long-term character which are intended to be held or used, such as land, buildings, machinery, furniture, and equipment.
FTE	Full Time Equivalent (FTE) is a measure of employment of a position based on the total hours worked in a week versus the expected 40 hours of a full time employee.
Fund	A fiscal and accounting entity established to record receipt and disbursement of income from sources set aside to support specific activities or to attain certain objectives. Each fund is treated as a distinct fiscal entity where assets equal liabilities plus fund balances.
Fund Balance	The difference between fund assets and fund liabilities of governmental and trust funds.
Fund Equity	The difference between assets and liabilities of any fund.
General Fund	The major fund in most governmental entities. It contains many activities associated with municipal government, such as police and fire rescue, libraries, parks and recreation.
General Obligation Bonds	A municipal bond backed by property taxes
Goals	Department/Division objectives intended to be accomplished or begun within the coming fiscal year.
Governmental Fund	Funds, or specific groups of revenues and expenses, including the General Fund, Special Revenue Funds, Capital Project Funds, and Debt Service Funds.
Home Rule City	Cities which have over 5,000 in population and have adopted home rule charters.
I&S	Interest and Sinking - The portion of the property tax that goes to pay debt issued by the City
Interest & Sinking Fund	See Debt Service Fund.

Glossary

Interfund Transfers	Transfer made from one City fund to another City Fund for the purpose of reimbursement of expenditures, general and administrative services, payments-in-lieu of taxes, or debt service.
Intergovernmental Revenues	Revenues from other governments in the form of grants, entitlements, shared revenues, or payments-in-lieu of taxes. Service contracts?
Liability	Debt or other legal obligations arising out of transactions in the past that must be liquidated, renewed, or refunded at some future date. The term does not include encumbrances.
LUE's	Living Unit Equivalent, the amount of water in gallons per year that an average household would produce
M&O	Acronym for "maintenance and operations". (1) The recurring costs associated with a department or activity; (2) the portion of the tax rate that is applied to the General Fund.
Mission	The basic purpose of a department/division - the reason for its existence.
Mixed Beverage Tax	A tax imposed on the gross receipts of a licensee for the sale, preparation, or serving of mixed beverages.
Modified Accrual basis	Method of governmental accounting recognizes revenues when they are measurable and available and expenditures when goods or services are received with the exception of principal and interest on long term debt.
Operating Budget	Plans of current expenditures and the proposed means of financing them. The annual operating budget is the primary means by which most of the financing activities of the City are controlled.
Operating Expenses	Proprietary Fund expenses related directly to the Fund's primary activity.
Ordinance	A formal legislative enactment by City Council.
Payment-in-lieu of Taxes	A payment made to the City in lieu of taxes. These payments are generally made by tax exempt entities for which the City provides specific services. For example, the City's Water & Sewer Fund provides this payment to the City's General Fund because of the Water & Sewer Fund's exemption from property taxation.

Glossary

Proprietary Fund	Also referred to as Enterprise Fund. A governmental accounting fund in which services are provided, such as water and sewer service, are financed and operated similarly to those in a private business. The intent is that the costs of providing these services be recovered through user charges.
Resolution	A special or temporary order of the City Council. Requires less formality than an ordinance.
Retained Earnings	An equity account reflecting the accumulated earnings of a proprietary fund.
Revenue Bonds	Bonds whose principal and interest are payable exclusively from earnings of a proprietary fund.
Special Revenue Fund	Accounts for the proceeds of specific revenue sources that are legally restricted to expenditure for specified purposes.
Tax Base	The total net taxable value after exemptions of all real and personal property in the City.
Tax Levy	The result of multiplying the ad valorem property tax rate per one hundred dollars times the tax base.
Tax Rate	The rate applied to all taxable property to general revenue. The City's tax rate is comprised of two components; the debt service rate, and the maintenance and operations (M&O) rate.
Tax Roll	The official list showing the amount of taxes levied against each taxpayer or property. See also Tax Base.
Taxes	Compulsory charges levied by a government to finance services performed for a common benefit.
TMRS	The Texas Municipal Retirement System provides retirement plans to its member cities. Each city selects its own plan and its contributions are computed on each individual city's plan and actuarial information.
Transmittal Letter	A general discussion and overview of the proposed budget as presented in writing by the City Manager to the City Council
Unencumbered Balance	The amount of an appropriation that is not expended or encumbered. It is essentially the amount of money still available for future purchases.

Glossary

User Charges	The payment of a fee for direct receipt of a public service by the party who benefits from the service.
Utility Fund	See Proprietary Fund.
Vision	The desired optiumum state or ultimate goal of the City or Department.